



Junee Shire Council

# Half Year Progress Report

July to December 2018

ADOPTED 19/2/2019 - MINUTE NO: 06.02.19

## From the Mayor

I am pleased to provide Council's half yearly report on its Delivery Program and Operational Plan – commonly referred to as the DPOP – not the friendliest acronym but one you may hear when in the company of those moving in local government circles.



The report covers the period July to December 2018. This half way mark is a sensible time for Council to review its progress with a view to noting not only what jobs need to be done but to also gain a feeling of achievement for tasks that are on track or ahead of schedule.

The DPOP dovetails with the tasks and goals set out in the Community Strategic Plan, our “big picture” document that looks ahead as far as 2035.

The idea is to have a vision for the future that fits with what the community want and to have a document, the DPOP, that gives us some detail about what needs to be done to achieve that vision.

The State Government use the DPOP to keep a weather eye on Council to see that we are doing the best for our community. So too can you, our community, keep an eye on how we are going.

This report is organised according to themes and aspirations developed by all of us – and that together we will build a Shire that is:

- Liveable
- Prosperous
- Sustainable
- Collaborative

Council welcomes your interest and constructive feedback so please, if you have a question or a suggestion, contact the office and ask to speak with one of our friendly staff. After all, “June” is a native Australian word meaning “speak to me” – so please, come and speak to us; we’re great listeners.

A handwritten signature in blue ink, appearing to read 'N. Smith'.

**Neil Smith**



## From the General Manager

The first half of the financial year 2018/2019 has been intense, powerful and satisfying.

We are enjoying the unexpected addition of new funding from the State Government toward community infrastructure on the one hand; while managing the discomfort of an increased compliance load being applied from the State Government reforms into local government on the other.

At the same time, the Council is undertaking its largest project in a generation in constructing a new sewage treatment plant (\$8M) that will enable growth and prosperity for generations to come.

The local government sector is coming to terms with the additional compliance requirements set by the State Government through their Auditing Agency. This has, and is having, a significant impact on our back office as we introduce new financial and infrastructure management systems to address these requirements.

On the flip-side, the front office with its new reception area has received high praise from our customers and the staff are really enjoying their new surroundings.



By far the biggest and best news is the refreshing attitude from the State Government towards funding local projects.

On the back of a number of strong grant applications submitted by staff, the community will be the beneficiary of over \$2.4M worth of projects over the next 18 months. Best of all, these projects are distributed across the Shire so villages and rural area also share in this success.

At this point, I would like to acknowledge and thank the staff on your behalf for their efforts in getting these projects up and accepting the challenges in delivery these projects as they are all in addition to the planned workload for this year.

There's no doubt we are heading into a busy period as the construction phase tails off at the Junee Correction Centre and their operational phase commences. Council is working closely with GEO on their recruitment program to fill around 100 jobs. This together with the Junee Abattoir's expansion will generate significant local economic activity and we work with both organisations to present Junee in the best light to convert new employees to Junee residents.

A stylized, handwritten signature in black ink that reads "James Davis". The signature is fluid and cursive, with a long, sweeping underline.

**James Davis**  
**General Manager**

## 2018-2019 Snapshot of progress on Community Strategic Plan

### Theme I: Liveable

*‘...a liveable community is an inclusive place which provides for everyone – a place where we can be involved, healthy and active. A place we are proud of. A place where others want to be. A great place to live.’*

### Parks & Gardens

The Parks and Gardens crew were kept especially busy in the latter half of the year having to contend with a number of extreme weather conditions. Numerous wind storms resulted in the cleaning up of trees and debris from around town and heat waves meant a significant increase in grass cutting and irrigation.

Work commenced on the Laurie Daley Oval playing surface upgrade in October 2018 and as at December 2018 is almost complete. The upgrade to the amenities at the Oval are set to be put out to tender.



Major work was completed on the Burns Park playing surface to improve and sustain soil health and drainage.

The pristine condition of the Shire's sporting and recreation grounds is a credit to the hard work and dedication from the Parks and Gardens team.

### Community Programs

Six events were held during the October 2018 school holidays, attracting over 190 young people to these events.

Planning commenced on the 2019 Australia Day program, with the first committee meeting taking place in November 2018. This meeting saw the coming together of two Committees' being the previous Australia Day Committee and newly formed Section 355 Events and Tourism Committee.

On an unfortunate note, the Rhythm n Rail committee made the tough decision in the latter half of the year not to proceed with the planned 2019 event. Council will continue to work closely with the committee to ensure our support is the most effective it can be.

### June Junction Recreation & Aquatic Centre

Numbers all round at the June Junction Recreation and Aquatic Centre were on the rise compared to the same period in 2017, with overall attendances during July to December 2018 up by 13%. Membership numbers increased 4.6% while casual attendance saw the greatest increase of 20.8%.

Members in the 65 years and older category increased slightly by 4.5% from 31 December 2017 to 31 December 2018. On average at least eight programs are available at the Junee Recreation Centre that are specifically designed for older people and those with a disability.

Stadium attendances were also up by 22.4% compared to the same period last year; thanks to regular basketball and netball most weeks and the additional school and sports club usage.

### **Junee Library**

The Junee Library continues to provide the Community with a wealth of services and activities for both young and old including story times, preschool visits, school holiday activities and author visits.

Computer use and WiFi connections continue to be high, with WiFi being used 1,224 times and 505 uses of the public access computers.

The Library continues to be a valuable resource for members of our older community offering services such as large print and talking books, information technology assistance and virtual learning experiences.

### **Mobile Phone Reception**

Mobile Tower Black Spot funding was achieved for Wantabadgery and Dirnaseer. Public consultation was finalised in December 2018 with construction planned for March 2019.

### **The Athenium Theatre**

The Junee Athenium Theatre continues to go from strength to strength, with bookings for the July to December 2018 period increasing by an outstanding 44.4%.

Funding for air-conditioning from the NSW Government Stronger Country Communities Fund was announced November 2018. Work on the planning and detailed design has commenced and a tender is expected to be released in the second half of the financial year.



### **Villages**

Council continues to showcase our surrounding villages, selecting a different village each quarter to feature in the Community Newsletter. In the Spring 2018 edition, Illabo was the feature and in the Summer 2018/19 edition the spotlight was on Wantabadgery.

## Community Transport

Community transport continues to provide an invaluable service to eligible members within our community.

From July to December 2018 the service provided 2,885 trips to registered clients and travelled at total of 75,785kms (this averages out at 12,630kms per month or 486kms per week) and the drivers were on the road for 2,579 hours (which averages out at 430 hours per month or 99 hours per week).

The service now has 10 wonderful volunteer drivers, six of which commenced in 2018, as well as one volunteer administration person. The service currently has 526 customers which is an increase of 7.5% since January 2018.



## Independent Living

The development of the Junee Lifestyle Village continues to progress and Council expect to receive a Development Application in early 2019.



## Theme 2: Prosperous

*‘...a prosperous community provides choices and opportunities for investment, employment and learning. We focus on the things that will attract visitors and new residents which in turn generate wealth and vibrancy. We do more with what we have. We are mindful of change and quick to adapt...’*

### Strong Partnerships

Council continues its strong relationship with Junee Business and Trades.

Television advertising program delivered three event based promotions celebrating Junee Shire Community events or activities.

Small Business Month activity was held in October 2018. The “Business After Hours” event was attended by local businesses who received presentations on business attitude, work ethics and accounting practices – “Get Smart: Use Technology to your advantage”. Local accountants presented a demonstration on the new technology interface the Australian Taxation Office will be rolling out.

A new residents *Meet n Greet* event was held in September 2018 where information packs promoting local businesses and

organisations were distributed to all new residents attending the event. This event also saw the unveiling of the new promotional environmental woven shopper bags that are available for purchase promoting the You, Me and Junee branding.



GEO and the Council continue to work together on preparing employment attraction programs to encourage prospective individuals to live and work in Junee.

### Country Change



Council attended the Country Change Expo in Cootamundra in October with four other rural Councils to showcase employment and lifestyle opportunities that exist in rural communities. Country Change is one of a number of marketing campaigns encouraging city people to consider employment and lifestyle change.

## **Capital Works Program**

Delivery of the road network capital and renewal program continues to be an ongoing project. Delivery of this project currently sits at 50% complete. All roads requiring maintenance were completed as well as some flood damage from 2016. Major areas of work for this quarter were to McGledes Hill Road and River Road.

## **Inland Rail Project**

The ARTC continues to keep Council informed on the development of the Melbourne to Brisbane Inland Railway project.

ARTC has completed phase I of their community consultation regarding the placement of rail structures in Junee. They continue to work in rural parts of the Shire for the new rail line construction from Illabo to Stockinbingal.

In November the Council received its third presentation from ARTC representatives on the Inland Rail project. On this occasion ARTC summarised the local community consultation regarding the proposed changes to railway infrastructure in Junee.

Further discussions with industry professionals were held in regards to facilitating a business event in Junee around the Rail

sector. Further research into this event is required and will be investigated deeper in early 2019.

## **Development Control**

For the half year to 31 December 2018 the average determination time for Development Applications was 18.8 days, significantly less than the 40 day goal set. Complying Development Certificates (CDC) was 14.1 days, unfortunately just shy of the 12 day goal.

A new Swimming Pool Inspection Program was adopted by Council in September 2018. The new program better aligns Council resources with risk. Council officers are also available to provide guidance to pool owners.

## **Residential Land Sales**

Subdivision and construction of residential estates in Cassia Way and John Potts Drive are in progress. As at December 2018, John Potts Drive Stage 7 Residential land was selling off the plan with 10 of the 18 lots under contract.

All services in the John Potts Drive Estate Stage 7 are almost complete with water only left to install. The road is next to be completed, including kerb and gutter.





## **Town Entrances**

Town signs have been updated and new village signs are being developed to be considered in the 2019/20 budget.

Shire boundary signage has been replaced and now incorporates the “Welcome to Wiradjuri” message.



## **Tourism**

Creation of an Operational Plan for the Junee Visitor Information Centre (JVIC) commenced. Once this is completed the JVIC will meet all criteria for a certified Level 3 Centre.

Junee promotional TV programs are operating in six local businesses, being the Junee Junction Recreation and Aquatic Centre, Junee Post Office, Junee Shire Council Chambers, Junee Library, The Crossing Motel and Junee Motor Inn. These screens advertise local tourism opportunities across the Shire.

Visitations at the Broadway Museum have decreased in the previous 12 months. Council will continue to work with the

Junee and District Historical Society to promote and develop the Museum. A grant application was submitted in September 2018 with funding if successful to go towards building improvements.

Council assisted Regional Heritage Tourism Association with the relocation of a static Steam Engine to the Junee Roundhouse, and is also advocating through Heritage Transport NSW for a regional heritage exhibition to visit Junee.

## **Creating Opportunities for Youth**

Council has employed four school based trainees who all attend Junee High School. These students will commence employment in the second week in January 2019 in the areas of Horticulture, IT, Events and Customer Service.

Since the inception of the program, over the last three years, 10 young people have been employed at the Council. Skilling the young people we have grown our own. It's an investment in the community and in our youth. One of the community's top goals in our strategic plan was to stimulate our economy by providing people with choices and the opportunities for investment, employment and learning. This program hits the nail on the head by providing meaningful training and employment opportunities for our youth.

Congratulations to the successful students and welcome aboard.

## Theme 3: Sustainable

*A sustainable community lives in harmony with the built and natural environment, through responsible planning and management practices and using our resources wisely.*

This is a wide ranging theme as it covers not only our responsibility in maintaining and preserving the natural environment, but also to ensure that Council is financially and environmentally sustainable, and that when and where we can we are actively reducing our environmental footprint.

### Finances

The Long Term Financial Plan (LTFP) model has been updated and a plan for the development of the 2019/20 plan has been put in place.

Funding was received from the Office of Local Government for the development of Plans of Management for public reserves in Council's control.

Council supports the Australian Local Government "All Politics is Local" campaign. The highest priorities being advocating for the indexing of the annual Federal Assistance Grants.

As at 31 December 2018, Council has been successful in being awarded over \$2.4m in funding towards capital improvement to a number of building projects across the Shire.

### Greenhouse Footprint

It has been identified that Council's top five energy consuming assets are, the Sewerage Treatment Works Plant (STP), Re-use Water, Junee Junction Recreation and Aquatic Centre (JJRAC), Administration Building / Council Chambers and the Junee Library.

Solar is being installed at the STP and monitoring devices for electrical energy were installed at JJRAC, Administration Building and Library. Proposals are being sought on solar installations at these three locations. A report was presented to Council in December and a follow-up report is intended before April 2019 with recommendations.

A contractor has been engaged to shred tyres at the Waste Depot. Green Waste is to be mulched instead of being burnt for a lesser impact on the environment. This Green Waste mulch will then be reused to rejuvenate landfill areas and landscaping within the Shire.

## **Infrastructure**

Council attended REROC infrastructure meetings where REROC presented on a number of projects and programs including, Heavy National Vehicle Regulatory, Chain of Custody training, No Time to Waste Conference and Southern Lights Project (Street lighting project).

## **Entrepreneurial Activities**

Council continues to promote employment opportunities resulting from the Inland Rail project and works proactively with NSW Justice as part of the expansion plans for the Junee Correctional Centre.

Council has had a number of inquiries regarding large solar panel arrays, two of which have matured with one approved by the Regional Planning Panel and another expected to be lodged with the Department of Planning for their determination as a State Significant scale project.



## Theme 4: Collaborative

*“A collaborative community is one where we are socially, physically and culturally engaged and connected. We will have an informed and involved community, build strong relationships and share responsibilities.*

### Junee Meet & Greet

Another successful Meet n Greet for new residents was held in September 2018. The turn-out for this event was fantastic and a great opportunity for our new residents to meet local businesses, volunteer organisations and local schools. Once again the top reasons for relocation were work, lifestyle, opportunities and business.

Updates were made to Council’s New Resident Information Packs and these were distributed at this event.

### Community

Two community newsletters were produced and distributed in the second half of 2018 being the Spring 2018 and Summer 2018/19 editions. Once again feedback received indicates these newsletters are useful forms of information for most residents.

Council are focusing strongly on increasing their presence and following on all social media platforms. With the increase in

posts across both Junee Shire Council (JSC) and You, Me & Junee (YMJ) Facebook and Instagram, a steady increase has been seen. Between 1 July and 31 December 2018 Facebook followings have increased 16% (JSC) and 8% (YMJ).

The tourism-focused You, Me and Junee pages continue to perform very well and see audience growth, particularly on Instagram. We’d love to see members of the community and visitors adding to the vibrancy of these by using the public Junee hashtags #junee and #youmeandjunee.

### Take Charge Forum

REROC’s Take Charge Leadership Forum was this year held in Junee in August 2018 and was attended by young people from Coolamon, Junee, Temora, Wagga Wagga and Gundagai. These workshops aim to inspire students with tips and tools on the art of great communication, spotting leadership traits within themselves and developing skills to become great leaders in their local communities.

### Advocacy

Councillors make themselves available for community and civic purposes. The most notable this year being the Vice Regal visit to Junee of the NSW Governor, His Excellency the Honourable General Mr David Hurley and Mrs Hurley in October.



# **DELIVERY PROGRAM / OPERATIONAL PLAN**

## **Half Year Progress Report**

**July – December 2018**

## TI: Liveable

### I: To be healthy and active

#### I.1: Have in place the right health services

##### *I.1.1: Provide facilities in Junee township for health and medical service providers to meet the community's needs*

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.1.1.1	Periodically assess the needs of the Junee community to ensure appropriate health and medical services are available	No action as at 31 December 2018.	Behind schedule/plan	●
I.1.1.2	Liaise with Junee Health Advisory Committee to assist with strategic and operational issues in preparing for the needs of the community	Council's active participation in the committee is ongoing.	On track	●
I.1.1.3	Maintain Medical Centre building in accordance with lease agreement	No significant requests during the second quarter.	On track	●

##### *I.1.2: Participate in the sector and advocate for appropriate facilities and services*

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.1.2.1	Interact with the Junee Inter-Agency Forum, Junee Aged Hostel Community, Junee Community Centre and Lawson House	All Inter-Agency meetings attended in 1st and 2nd quarters.	On track	●



### ***1.1.3: Provide Community Transport to eligible persons***

Action Code	Action Name	Comments	Status	Status (traffic light format)
1.1.3.1	Provide Community Transport to eligible community members	Transport provided in accordance with funding agreement.	On track	●

## **1.2: Encourage and enable healthy and inclusive lifestyle choices**

### ***1.2.1: Provide safe, fit for purpose active and passive recreation facilities***

Action Code	Action Name	Comments	Status	Status (traffic light format)
1.2.1.1	Maintain sports and recreation grounds	Ovals have been mown in a timely manner. Sprayed for Broadleaf weeds, fertilised and an application of Gypsum. Irrigation repairs as required.	On track	●
1.2.1.2	Maintain parks, gardens and open spaces	2019 maintenance program commenced.	On track	●
1.2.1.3	Maintain Sandy Beach & Bethungra Dam Reserves	Maintenance for the quarter completed including slashing of grass at both reserves, cleaning of facilities and inspections.	On track	●
1.2.1.4	Maintain skate park	Routine inspections carried out. Lawns mowed and grounds maintained.	On track	●
1.2.1.5	Deliver open space capital and renewal works program	Laurie Daley Oval playing surface upgrade is almost complete. Laurie Daley amenities to be put out for Tender.	On track	●

### ***1.2.2: Provide safe and accessible pedestrian and cycle infrastructure***

Action Code	Action Name	Comments	Status	Status (traffic light format)
1.2.2.5	Maintain the path network	Maintenance as required.	On track	●
1.2.2.6	Deliver path network capital and renewal works program	Issues attended to as they arise.	On track	●

### ***1.2.3: Assist Community Events***

Action Code	Action Name	Comments	Status	Status (traffic light format)
1.2.3.1	Advocate and support community events which provide physical and mental stimulation	Council continues to support community events which provide physical and mental stimulation. These include activities at the Recreation Centre and Library and most notably the Australia Day Fun Run. Currently Council is working with the community on a significant proposed community event in March 2019.	On track	●

### ***1.2.4: Provide library services***

Action Code	Action Name	Comments	Status	Status (traffic light format)
1.2.4.1	Maintain the provision of library services	A review of available services is planned for the second half of the year.	On track	●

### **I.3: Provide the right places, spaces and activities**

#### ***I.3.1: Develop, renew and maintain active and passive recreation spaces***

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.1.1	Develop and implement four year recreation works program	No planned activity.	On track	●
I.3.1.2	Improve skate park facilities and amenities	Skate park facilities were maintained through the year although there were no specific improvements projects for 2019/20.	On track	●

#### ***I.3.2: Utilise Natural Recreation Assets***

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.2.1	Support Junee Urban Landcare	A meeting with the Land Care Co-ordinator is planned for the 3rd quarter.	On track	●
I.3.2.2	Develop Rocky Hill Improvement Strategy	The preparation of the strategy is in progress.	Behind schedule/plan	●
I.3.2.3	Develop Urban Wetland Improvement Strategy	Under review.	Behind schedule/plan	●

#### ***I.3.3: Enable people to move around our towns and villages safely***

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.3.1	Review public lighting	Lighting in Broadway is currently under review.	On track	●



Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.3.2	Provide animal control services	Council continues to respond to complaints and requests relating to companion and other animals. This includes the education of owners regarding companion animal identification and registration.	On track	●

### ***1.3.4: Manage the Junee Junction Recreation & Aquatic Centre***

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.4.2	Develop and implement programs and activities that encourage young people, older people and people with a disability to attend	Program of activities for young, older and people with disability every week at Junee Recreation Centre, including Heart Moves, Gentle Water for older adults and people with disability and a variety of Les Mills and other high intensity fitness classes for young people.	On track	●
I.3.4.3	Develop and implement programs to increase the use of the Stadium	Regular Basketball and Netball usage most weeks. Additional school and sports club usage. Jul-Dec 2018 had 2,951 stadium attendances, up by 22.4% from the same period in 2017 (2,292).	On track	●
I.3.4.4	Ensure that the Recreation Centre offers a range of recreational opportunities to meet the needs of its community	Attendances during the period July to December 2018 were 32,801, up by 13.6% from the same period in 2017 (28,863).	On track	●
I.3.4.5	Ensure that the Recreation Centre operates within its allocated budget	July - December 2018 expenditure and income for the Junee Recreation Centre is within budget parameters.	On track	●
I.3.4.6	Provide a recreational/leisure facility that is affordable and accessible	Membership numbers for July to December 2018 averaged 625, this was higher (4.6%) than the average membership for the same period in 2017 (597). Casual attendance for Jul-Dec 2018 was 13,730; 20.8% higher than for the same period in 2017 (11,365).	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.4.7	Provide aquatic services that are safe and adhere to health guidelines	Water quality and patron supervision levels met current guidelines. This has been determined by the daily water testing regime and staff rostering.	On track	●

### ***I.3.5: Provide Library services***

Action Code	Action Name	Comments	Status	Status (traffic light format)
I.3.5.2	Maintain membership of Riverina Regional Libraries	Membership and participation in RRL activities continues.	On track	●
I.3.5.3	Operate the Library and its spaces to meet the information, education, recreation and cultural needs of the community	Visitation rates in the first half of the year are down slightly on the previous year with 10,421 recorded compared to 10,903.	Behind schedule/plan	●
I.3.5.4	Provide fax, copying, scanning, laminating services	All services were used during the first half of the year.	On track	●
I.3.5.5	Provide services and activities to members and patrons (e.g. Storytime, holiday activities, author visits and travelling displays)	Services and activities included Storytimes, preschool visits, school holiday activities and one author visit. A total of 310 children and 147 adults participated in the 2nd quarter activities.	On track	●
I.3.5.6	Provide WiFi and computers for public use	Computer use and WiFi connections continue to be high. In the 2nd quarter WiFi was used 1224 times there were 505 uses of the public access computers.	On track	●

## 2: To be a great place to live

### 2.1: Enable viable localities and villages

#### 2.1.1: Facilitate growth in our localities and villages outside of Junee township

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.1.1.2	Improve entry signs to each village	Concept designs completed.	On track	●
2.1.1.3	Develop and maintain village profiles including inventory of public assets	Preparation of the Illabo profile is underway.	On track	●
2.1.1.4	Develop and implement village improvement plans	Work will commence on the first plan once the village profile is completed.	Behind schedule/plan	●
2.1.1.5	Participate in community meetings	Staff meetings and attendance in various locations around the Shire.	On track	●
2.1.1.6	Support the development and hosting of new events and tourism activities in the villages and localities	Planning for new event in Q3.	On track	●
2.1.1.7	Maintain village parks and open spaces	Irrigation repairs at Illabo. Areas have been mown regularly.	On track	●
2.1.1.8	Advocate for improved telecommunications and general equity in services to villages and surrounding localities	Mobile Tower Black Spot funding achieved for Wantabadgery and Dirnaseer. Public consultation was finalised in December and construction is planned for March 2019.	On track	●

### **2.1.2: Increase the profile of our localities and villages**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.1.2.1	Feature our localities and villages in the Community Newsletter	Illabo featured in Spring 2018 edition and Wantabadgery featured in Summer 2018/19 edition.	On track	●
2.1.2.2	Promote activities and events outside of Junee township to the whole community	Ongoing regular website and social media posts promoting various events around the Shire.	On track	●

### **2.1.3: Increase Council services and participation in our localities and villages outside of Junee township**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.1.3.1	Conduct Council meeting periodically in each village location	Meeting being planned for second half of the year.	On track	●
2.1.3.2	Facilitate the showing of movies in the villages utilising Council's movie equipment	Planning commenced for movie night in Q4.	On track	●

## **2.2: Build on our heritage, creativity and cultural expression**

### **2.2.1: Provide fit for purpose open spaces**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.2.1.1	Maintain heritage elements of public spaces	Broadway improvements are being constructed from January - March 2019.	On track	●




### **2.2.3: Improve the public's access to historical information held by the Council**


Action Code	Action Name	Comments	Status	Status (traffic light format)
2.2.3.1	Maintain cemetery mapping/database	The mapping and database are being maintained.	On track	●
2.2.3.2	Improve signage and amenity of local cemeteries	No further improvements.	On track	●

### **2.2.4: Use the historic character of Junee in a way that promotes tourism and local celebration**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.2.4.1	Implement the Junee Shire Tourism Development Plan	The Junee Shire Tourism Development Plan is under review in conjunction with activity by the s355 Events and Tourism Committee.	On track	●
2.2.4.2	Incorporate Junee's heritage where appropriate into entry points to make a greater impression on visitors	Improvement plan commenced for Junee township entrance signs.	On track	●
2.2.4.4	Provide support to Junee Rhythm n Rail Festival	The Rhythm n Rail Festival committee made a decision that the 2019 event will not go ahead. Council will continue to work closely with the committee to ensure our support is the most effective it can be.	On track	●
2.2.4.5	Support tourism activities associated with historical, creative and cultural themes across the Shire	Support has been provided for events and activities at the Junee Athenium Theatre and Broadway Museum.	On track	●


Action Code	Action Name	Comments	Status	Status (traffic light format)
2.2.4.6	Support, promote and improve on the operation of the Athenium Theatre and Broadway Museum	June Athenium Theatre bookings have increased from a total of 99 (in Jul-Dec 2017) to 143 in Jul-Dec 2018, an increase of 44.4%. The Broadway Museum/June Visitor Information Centre has seen a decrease in attendance of 8.7% from the Jul-Dec 2017 period to the same period in 2018.	Behind schedule/plan	

### **2.2.5: Maintain a Heritage Conservation Area**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.2.5.1	Retain and maintain in accordance with June Development Control Plan	There is a dedicated chapter in the June Development Control Plan adopted by Council.	Completed	

## **2.3: Cater for the ageing population**

### **2.3.1: Provide safe and accessible pedestrian and cycle infrastructure**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.1.1	Improve community awareness on equitable sharing of path network - pedestrians, cyclists and mobility scooters	No formal activity during the first half of the year.	On track	

### 2.3.2: Provide Community Transport

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.2.1	Provide Community Transport to eligible members within our ageing population	Community transport continues to be provided to eligible members within our ageing population in accordance with the funding agreement.	On track	●

### 2.3.3: Provide Library services

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.3.1	Ensure that access to the library and its services are appropriate for older people	Services for older people have included stock rotation of resources for older people (Large Print and Talking Books), Information Technology assistance and a virtual reality learning experience.	On track	●
2.3.3.2	Provide library services to aged living environments as required	One program has been delivered each quarter.	On track	●

### 2.3.4: Advocate for improved aged living options

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.4.1	Advocate and plan for improved aged living options	The development of the Junee Lifestyle Village continues to progress and Council expects to receive a Development Application in early 2019.	On track	●

### **2.3.5: Provision of events for the aged community**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.5.1	Facilitate Seniors Week	Funding secured for 2019 Seniors Festival. Senior Citizens Week Committee met twice in Q2. 15 events to be held in February 2019.	On track	●
2.3.5.2	Investigate options for new events and activities for older people	New event to be held during Seniors Festival - Ballet Workshop.	On track	●

### **2.3.6: Access for the aged community to Junee Junction Recreation & Aquatic Centre**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.3.6.1	Ensure that access to the Recreation Centre for older people is affordable	The number of Junee Recreation Centre members aged 65 years or older has increased by 4.5% from 31 December 2017 to 31 December 2018.	On track	●
2.3.6.2	Provide accessible and appropriate activities, events and facilities for the aged	On average at least eight programs are available at the Junee Recreation Centre that are specifically designed for older people.	On track	●

## **2.4: Create opportunities for and value people with a disability**

### **2.4.1: Implement the Junee Shire Disability Inclusion Action Plan**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.4.1.1	Implement the Junee Shire Disability Inclusion Action Plan (DIAP)	The Access Advisory Committee is operating and the DIAP is a central guiding document which the committee will reference.	Behind schedule/plan	●

#### **2.4.2: Provide Community Transport**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.4.2.1	Monitor introduction of the National Disability Insurance Scheme (NDIS) to ensure Community Transport service provision is appropriate	We continue to provide transport to NDIS clients and service providers.	On track	●
2.4.2.2	Provide Community Transport to eligible community members	Upon request, transport is provided to NDIS clients - either via direct booking or through service providers.	On track	●

#### **2.4.3: Provide disability access to Junee Junction Recreation & Aquatic Centre**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.4.3.1	Provide accessible and appropriate activities, events and facilities for people with disability	On average there at least 8 specifically designed classes each week at the Junee Recreation Centre suitable for people with disability. Personal training is also available by booking appropriately qualified staff for a session.	On track	●

#### **2.4.4: Provide Library services**

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.4.4.1	Ensure that access to the library and its services is appropriate for people with disability	A review of ALIA Guidelines is in progress. Recommendations are being investigated and adopted.	On track	●
2.4.4.2	Provide home-bound service (re Library Act)	Home-bound services are being provided.	On track	●



## 2.5: Support and create opportunities for youth

### 2.5.1: Advocate for more attention on youth issues

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.5.1.2	Develop and implement a Youth Development Program (dependent on outcome of Youth Summit or Forum)	Commenced the nomination process for the Junee Shire Youth Council.	On track	●

### 2.5.2: Coordinate programs for our youth

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.5.2.1	Coordinate Youth Council (monthly meeting) & fund raising activities	Youth Council meeting held in November.	On track	●
2.5.2.2	Coordinate School Holiday programs (funding ends FY20)	Six events were held during the October 2018 school holidays. Over 190 young people attended these events.	On track	●
2.5.2.3	Advocate for educational facilities to run courses in Junee on regular basis	No formal activity during the first half of the year.	On track	●
2.5.2.8	Determine what assets and activities we can keep providing after funding ends	The continuation of the Community Builders Program funding is undetermined at this point in time.	On track	●

### 2.5.3: Provide Library services

Action Code	Action Name	Comments	Status	Status (traffic light format)
2.5.3.1	Maintain relevant collection and access to youth activities	New youth material has been purchased.	On track	●
2.5.3.2	Provide appropriate activities during school holidays	One age appropriate activity was provided (Henna Tattoos).	On track	●

## T2: Prosperous

### 3: To grow our local economy

#### 3.1: Plan for, develop and maintain the right assets and infrastructure

##### 3.1.1: Develop, renew and maintain the road network

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.1.1.1	Maintain the road network	All roads requiring maintenance were completed as well as some flood damage from 2016.	On track	●
3.1.1.2	Deliver road network capital and renewal program	This program is 50% complete.	On track	●
3.1.1.3	Maintain function of the Local Traffic Committee	No face-to-face meetings were warranted during the first half of the year. Special event applications have been processed and approved through email consultation.	On track	●
3.1.1.4	Deliver road safety programs, projects and infrastructure	The Following Construction Projects have been completed this quarter:  - McGledes Hill Road  - River Road	On track	●

### **3.1.2: Develop, renew and maintain the sewer network & effluent reuse scheme**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.1.2.1	Maintain the sewer network	All faults attended and rectified promptly.	On track	●
3.1.2.2	Deliver sewer network capital and renewal program	Three service junctions were sealed following sewer relining.	On track	●
3.1.2.4	Achieve Sewerage Best Practice Management	The pollution incidence response was not activated. Effluent and reuse effluent meets licence requirements.	On track	●

### **3.1.3: Develop, renew and maintain the stormwater network**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.1.3.1	Maintain the stormwater network	Maintenance as required.	On track	●

### **3.1.5: Develop, renew and maintain Council's Administration Building**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.1.5.1	Maintain Council's Administration Building	Routine maintenance is occurring.	On track	●

### 3.2: Support our business sector

#### 3.2.1: Provide support and assistance to existing employers to grow their businesses

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.1.1	Maintain financial membership of Junee Business and Trades	Annual membership paid.	Completed	✓
3.2.1.2	Council representatives attend meetings of Junee Business and Trades	Council continues to attend and participate in JBT meetings and activities.	On track	●
3.2.1.3	Partner with Junee Business and Trades for media in town pride and promotion activities	Television Advertising program delivered three event based promotions celebrating Junee Shire Community events or activities.	On track	●
3.2.1.4	Work with Junee Business and Trades to implement strategic projects/programs to support economic activity	Small Business Month activity held in October: " <i>Business After Hours</i> " event was attended by local businesses who received presentations on business attitude, work ethics and accounting practices - " <i>Get smart: Use technology to your advantage</i> ".	On track	●



Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.1.5	Work with larger businesses in Junee to support and build local economy	<p>Council works with larger businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly if it involves investment opportunities.</p> <p>GEO and the Council continue to work together on preparing employment attraction programs to encourage prospective individuals to live and work in Junee. Council attended the Country Change Expo in Cootamundra in October with four other rural councils to showcase employment and lifestyle opportunity that exist in rural communities. Country Change is one of a number of marketing campaigns encouraging city people to consider employment and lifestyle change.</p> <p>Visit the Website <a href="http://www.countrychange.com.au/">www.countrychange.com.au/</a></p> <p>Watch the Junee video - <a href="http://www.youtube.com/watch?v=SoP5RQI5H0c&amp;index=7&amp;list=PLeY_i7pAyEYMthqVvQkRnrXHNnJKVQdIq">www.youtube.com/watch?v=SoP5RQI5H0c&amp;index=7&amp;list=PLeY_i7pAyEYMthqVvQkRnrXHNnJKVQdIq</a></p>	Completed	✓
3.2.1.6	Advocate for and/or provide training opportunities that assist business growth	<p>Council has employed four school based Trainees who attend Junee High School.</p> <p>School based traineeships offer young people gainful employment for a minimum of 100 days during which time they develop some of the essential skills needed to survive in today's workforce. It also equips them to be meaningful contributors to our community. Since the inception of the program, over the last three years, 10 young people have been employed at the Council. Skilling the young people we already have grows our own. It's an investment in the community and in our youth. Junee Shire Council is leading the way in up-skilling youth in the community. One of the community's top goals in our strategic plan was to stimulate our economy by providing people with choices and opportunities for investment, employment and learning. This program hits the nail on the head by providing meaningful training and employment opportunities for our youth.</p>	Completed	✓
3.2.1.7	Encourage local businesses to provide a shopper experience for customers	Promotional environmental woven shopper bags are available for purchase promoting <i>YouMeandJunee</i> branding.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.1.8	Implement “Buy Local” campaign	Environmental Junee Shopper bags designed and available for sale through local businesses.	On track	●
3.2.1.11	Conduct food and skin penetration premises inspections	The planned program of inspections was completed during the first half of the year.	On track	●

### **3.2.2: To provide and/or facilitate business and commercial expansion for the economic benefit of Junee**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.2.1	Provide information packs to new residents providing directory of local businesses and services	Information pack for new residents are available and were distributed at the new residents Meet n Greet in September 2018.	On track	●
3.2.2.2	Maintain virtual marketing material for business attraction	Business information is available on Council website.	On track	●
3.2.2.3	Build internal and external marketing/promotion collateral to promote business attraction	No action required in this quarter.	On track	●
3.2.2.4	Develop physical marketing materials promoting inward investment opportunities	No action required this quarter.	On track	●
3.2.2.5	Monitor the availability of space in the commercial precincts of Junee and advocate/facilitate opportunities	No monitoring during the first half of the year.	Behind schedule/plan	●

**3.2.3: Leverage and seize the economic advantages for Junee resulting from its close proximity to Wagga Wagga, the largest inland city in NSW**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.3.1	Maintain currency of Junee's published "Economic Outlook"	Not planned for an update until next year.	On track	●

**3.2.5: Enhance the Rail and Agriculture sector**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.5.3	Facilitate forum on local issues with Agriculture sector	Planning is underway for an event possibly in conjunction with rail sector.	Behind schedule/plan	●

**3.2.6: Enable and promote economic growth opportunities for the Shire**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.2.6.1	Development Application and Complying Development Certificate approval times maintained at current low levels	For the half year to 31 December 2018 the average determination time for Development Applications was 18.8 days (goal met: <40 days), and for Complying Development Certificates (CDC) 14.1 days (goal not met: <12 days). There were three CDC issued by Private Certifiers in this period.	Behind schedule/plan	●

### 3.3: Grow our tourism sector

#### 3.3.1: Support and recognise tourism volunteers

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.1.1	Recognise individual and groups achievement to help build community pride and capacity	The main area of focus in this regard was planning for the 2019 Australia Day celebrations and Awards.	On track	●
3.3.1.3	Implement a volunteer attraction program	A formal program for volunteer attraction is under development. Informal activity especially in the Community Transport area is being very successful.	On track	●

#### 3.3.2: Provide a Visitor Information service

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.2.1	Maintain the Visitor Information Centre (VIC) at the Broadway Museum	The Junee Visitor Information Centre is open 6 days a week. Attendances for Jul-Dec 2018 were 1,317.	On track	●
3.3.2.2	Provide local visitor information at strategic locations within the Shire	Visitor information brochures and materials provided at various locations around the Shire. Junee promotional TV program operating in various locations in Junee.	On track	●
3.3.2.4	Further develop the aesthetics and function of the Information Centre in line with other level 3 centre standards	Project commenced to create Operational Plan for the Junee Visitors Information Centre (JVIC). Once complete, the JVIC will meet all criteria for a certified Level 3 Centre.	On track	●

### **3.3.3: Promote the Athenium Theatre as a local and regional tourism and cultural facility**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.3.1	Seek funding opportunities for improved facilities and amenity at the Athenium Theatre	During the first half of the year the funding to install Air Conditioning was secured and an application lodged for funding the commercial kitchen and additional storage area (as per the Master Plan concepts).	On track	●
3.3.3.3	Promote and market the use of the Athenium Theatre and the range of uses in accordance with the Business Plan	Recommendations from Draft Business Plan commenced. Increase in the number of events booked for the Athenium.	On track	●

### **3.3.4: Promote the Broadway Museum as a local and regional tourism and cultural facility**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.4.1	Seek funding opportunities for improved facilities and amenity for the Broadway Museum	A grant application for improvements at the Broadway Museum was submitted in September 2018.	On track	●
3.3.4.2	Work with the Junee Historical Society to promote and develop the Broadway Museum	Visitations at the Museum have decreased in the previous 12 months. Council will continue to work with the Junee & District Historical Society to promote and develop the Museum.	On track	●

### **3.3.5: Improve the amenity for tourism throughout the Shire**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.5.1	Maintain a caravan park facility in Junee	The lease continues with no issues.	On track	●



Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.5.2	Promote the <i>YouMeandJunee</i> brand for all town pride and promotion activities	Promotion of the <i>YouMeandJunee</i> brand evident through Australia Day, Facebook, website and Council newsletters.	On track	●
3.3.5.3	Redevelop town and village entrance signs to enhance pride throughout the Shire	Town signs have been updated and new village entry signs are being designed.	On track	●
3.3.5.4	Promote unique recreation areas such as Bethungra Dam and Sandy Beach Reserve as destinations for visitors and residents with signage and marketing material	Recreation areas such as Bethungra Dam and Sandy Beach Reserve are promoted through Facebook and Council's websites.	On track	●
3.3.5.6	Implement recommendations contained in Junee Tourism Development Plan	Committee Members of the Council's Event and Tourism committee have prepared a draft tourism plan and intend presenting that in their next quarterly meeting.	On track	●

### 3.3.6: Support local tourism businesses

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.6.1	Support Junee tourism operators group through regular meetings and program development	<p>Visual marketing and promotion television is currently operating in four local businesses. These advertise local tourism opportunities available across the Shire.</p> <p>Attended Country Change Expo held this year in Cootamundra with the support of Junee local tourism businesses.</p> <p>Council sponsored the Christmas on Broadway event in November.</p>	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.3.6.2	Work with tourism operators and proprietors to identify and develop products and services that appeal to visitors to the shire, and to co-ordinate the promotion of our attractions	Christmas on Broadway event held.	On track	●
3.3.6.3	Support tourism activities associated with historical themes across the Local Government Area	<p>Assisted Regional Heritage Tourism Association relocation of static Steam Engine to the Junee Roundhouse.</p> <p>Meeting with Heritage Transport NSW to advocate for regional heritage exhibition to visit Junee.</p> <p>Funding application for capital improvements to Athenium successful, including air-conditioning and external kitchen and storage spaces.</p>	Completed	✓

### 3.4: Promote our community as a place to visit and stay for longer

#### 3.4.1: To foster and promote Junee as a destination for visitors

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.4.1.1	Maintain Junee Visitor Information Centre	Junee Visitor Information Centre (JVIC) is open six days per week. Council is working on encouraging additional volunteers to support the JVIC.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.4.1.2	Support major tourism and community events	Appointment of Communication and Events co-coordinator finalised.	Completed	✓
3.4.1.3	Work with neighbouring Shires to promote regional tourism	Participation in Country Change Expo held in Cootamundra. Participation in the Co-operative Marketing Campaign.	Completed	✓

### **3.4.2: Market Junee as a destination for visitors**

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.4.2.1	Improve entry points to the town and the shire to make a greater impression on visitors – to encourage visitors to stop and stay	Town entry signage to Junee renewed last year. Shire Boundary signage replaced and now incorporates a 'Welcome to Country'. Other town and village signage under review to be considered with 2019/20 budget.	Completed	✓
3.4.2.2	Maintain contemporary tourism webpages and social media platforms	Weekly social media postings and website updates.	On track	●
3.4.2.4	Update Junee Visitor Guide	Information from tourism and VIC team indicates update of A3 tear off map is appropriate material, update quoted and commenced.	On track	●

### 3.5: Plan our land resources for the future

#### 3.5.1: Provide advice and information to applicants and industry

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.5.1.1	Distribute information to developers and builders relating to changes in legislation and guidelines	Information is distributed as changes occur. An example in the 2nd quarter was changes to plumbing and drainage laws being communicated to all locally based plumbing contractors.	On track	●
3.5.1.2	Provide pre-lodgement advice and assistance to applicants	Applicants routinely seek and are provided with pre-lodgement advice.	On track	●
3.5.1.4	Review public access to spatial information with a view to providing maximum public benefit	Review of public access to spatial information is ongoing. As new/updated data comes to hand it is made available to the public via IntraMaps Public.	On track	●

#### 3.5.2: Provide development assessment services

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.5.2.1	Assess and determine complying development applications, development applications, and construction certificates in line with legislation and Council policy	For the half year to 31 December 2018 the average determination time for Development Applications was 18.8 days (goal met: <40 days); for Complying Development Certificates (CDC) 14.1 days (goal not met: <12 days); for Construction Certificates 14.3 days (goal met: <20 days). There were three CDC issued by Private Certifiers in this period.	Behind schedule/plan	●
3.5.2.2	Provide certification inspection services	A high level of service is being maintained.	On track	●
3.5.2.3	Undertake swimming pool compliance program	A new Swimming Pool Inspection Program adopted by Council in September 2018.	On track	●

### 3.6: Grow our population throughout the Shire

#### 3.6.1: Facilitate population growth outside of Junee township

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.6.1.1	Assess residential development potential in villages	No activity during the first half of the year.	Behind schedule/plan	●
3.6.1.2	Identify infrastructure needs and plan accordingly	Identification of infrastructure needs and project scope is in process for next budget.	On track	●

#### 3.6.2: Provide appropriate land for residential development to facility population growth in Junee.

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.6.2.1	Actively market residential land availability	John Potts Stage 7 Residential land selling off the plan. 10 of 18 lots are under contract.	Completed	✓
3.6.2.2	Subdivide and construct residential estates in accordance with the Long Term Financial Plan for land development, including purchase of land for future development	Cassia Way and John Potts Drive are in progress.	Completed	✓
3.6.2.4	Develop Council owned land in Cassia Way	Awaiting plan registration then the sale of land can occur.	On track	●
3.6.2.5	Construct John Potts Drive Estate Stage 7	All services almost completed with water only to install. Road is next to be completed including kerb and gutter.	On track	●

### 3.6.3: Facilitate Family Day Care services

Action Code	Action Name	Comments	Status	Status (traffic light format)
3.6.3.1	Provide the administrative framework and processes for a network of registered educators	Educators continue to meet the standards and there will be some training this year to continue to support the framework and the implementation of the standards in regards to the planning cycle. Child Development Coordinators and Educators will also complete a full audit to their business areas in March 2019 to ensure all designated areas are compliant.	On track	●
3.6.3.2	Coordinate, support and increase the number of Family Day Care educators	<p>The service has identified various areas of unmet demand including Junee. The nominated supervisor has been liaising with all Shires to promote the service and recruit new Educators. The service has been using various methods to promote the service including:</p> <ul style="list-style-type: none"> <li>• Facebook (evidence suggest this is the best platform)</li> <li>• Liaising with networks (two information sessions are booked)</li> <li>• Celebration of long service awards with Junee Educators (published in Junee Southern Cross)</li> <li>• Junee Shire Council community newsletter</li> <li>• Local school newsletters</li> <li>• Presentation at the local high school for careers week</li> <li>• Participation in the Light Up Broadway event</li> <li>• Participation at local Keep-Them-Safe and Interagency meetings</li> <li>• Participation in upcoming Junee home-based business event</li> </ul>	Behind schedule/plan	●




Action Code	Action Name	Comments	Status	Status (traffic light format)
3.6.3.3	Monitor and evaluate educators to ensure the National Quality Framework requirements are met	Educators are supported to implement the National Quality Framework during all child development coordinator visits. In March all Educators will participate in their annual Workplace Health and Safety audit on their business premises. Educator practices and environments must reflect the service's policies and the National Quality Framework.	On track	●




#### **4: To be a resilient community ready to adapt for the future**

##### **4.1: Build the capacity and skills of our community to meet, innovate and lead change**



###### **4.1.1: The Council is a socially responsible employer**

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.1.1.1	Incorporate targets in the Workforce Plan building local capability	Part of the ongoing workforce strategy of Council.	On track	

###### **4.1.2: Facilitate a resilient community/strengthen the community**


Action Code	Action Name	Comments	Status	Status (traffic light format)
4.1.2.1	Develop and maintain partnerships with the business community with the objective of staying on top of emerging issues and opportunities	No formal activity in the first half of the year.	Behind schedule/plan	
4.1.2.2	Support the establishment of and maintain community gardens	Have not established community gardens.	Behind schedule/plan	
4.1.2.4	Implement a program of community engagement with the objective of staying on top of emerging issues and opportunities	All planned activity for the 2nd quarter was completed except for the formal attendance at the Sunday Markets (October) and the Access Advisory Committee which postponed their December meeting.	Behind schedule/plan	

#### 4.1.3: Council lead by example with innovative technologies and processes

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.1.3.1	Actively seek and educate staff on new and innovative practices/processes including new technologies	<p>Moving to field based WHS reporting using the SafeHold software in early 2019 which utilises current tablet hardware available to staff.</p> <p>Approximately \$70,000 in funding applications have been lodged with TAFE and Upskilled under the state governments LG Skills Strategy funding with training to commence early 2019, this will prepare council staff for the challenges ahead.</p>	On track	
4.1.3.2	Run education sessions with the community around new technologies and change (e.g. energy efficiency, environmental sustainability)	Whilst no formal sessions have been facilitated by Council, the efforts by Junee Community Power Inc. and the Empower Team at Wagga High School are noted and recognised by the community and agencies.	On track	

## 4.2: Prepare and transition to the economy of the future



### 4.2.1: Our community has ready access to local, regional, national and global information

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.1.1	Advocate for access to high speed broadband services throughout the Shire	<p>Mobile Phone Black spots funding secured for towers in Wantabadgery and Dirnaseer.</p> <p>Public consultation finalised in December. Mobile Towers planned for construction in March 2019.</p>	Completed	

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.1.2	Advocate for mobile reception throughout the Shire	Mobile Tower Black spot funding achieved for Wantabadgery and Dirnaseer.	Completed	✓
4.2.1.3	Deliver education campaigns in readiness for digital economy	Business workshop held to coincide with Small Business Month providing information to local businesses on the importance of preparing for IT solutions for business. Local Accountants presented at the event demonstrating new technology interface the ATO will be rolling out.	On track	●

#### **4.2.2: Seek out business opportunities to support our economy into the future**

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.2.1	Advocate for enhanced Rail sector presence in Junee	Most activity relates to the ARTC Inland Rail project.	On track	●
4.2.2.2	Continue to support and advocate for the national Melbourne to Brisbane Inland Railway through Junee	<p>The ARTC continues to keep Council informed on the development of the Melbourne to Brisbane Inland Railway project.</p> <p>ARTC has completed phase I of their community consultation regarding the replacement of rail structures in Junee. They continue to work in rural parts of the Shire for the new rail line construction from Illabo to Stockinbingal. In November the Council received its third presentation from ARTC representatives this year on the Inland Rail Project. On this occasion the ARTC summarised the local community consultation regarding the proposed changes to railway infrastructure in Junee.</p>	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.2.3	Implement visitor economy programs that grow the tourism potential within the Shire	<p>Council participates in a number of Tourism based initiative throughout the year, including:</p> <ul style="list-style-type: none"> <li>• Regional accommodation Market assessment</li> <li>• Riverina Cooperative Marketing Campaign</li> <li>• Listing attractions on the Australian Tourism Data Warehouse for publication on its website</li> <li>• Providing access for local Tourism business to Social Media workshops</li> <li>• Informing existing and potential Tourism operators of funding opportunities</li> <li>• Makes or assists with applications to host events or seminars. Junee will host the Regional Agricultural Show Girl final in March 2019 with over 300 people to attend the event.</li> <li>• The Council has also declined some requests to participate in regional tourism activity or programs if they were cost prohibitive or weren't aligned with local tourism products.</li> </ul>	On track	
4.2.2.4	Provide support to the Agriculture sector to expand markets and embrace technological improvement	<p>The Council supports the Melbourne to Brisbane Inland Rail project and is working closely with State and Federal agencies as well as the Local agricultural sector to ensure the community is informed of the local opportunities this type of infrastructure can be bring.</p> <p>Working with ARTC to upgrade the northern triangle rail line and the branch line to Griffith to help improve transport links for the agriculture and other rural based sector industries.</p>	Completed	

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.2.5	Work with local businesses to support new sector based initiative that grow the local economy	Refer to 3.2.1.3, 3.2.1.4 and 3.2.1.7.	Completed	✓

#### **4.2.3: Provide employment opportunities for young people**

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.3.1	Continue to support and employ School based trainees within Council	Ongoing support by council for the placement of school based trainees. Four new trainees will commence in the second week of January 2019 in the Horticulture, IT, Events and Customer Service areas of council.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.3.2	Work with local business and industry to grow opportunities for employment opportunities for younger people	<p>Council has employed four school based Trainees who attend Junee High School.</p> <p>School based traineeships offer young people gainful employment for a minimum of 100 days during which time they develop some of the essential skills needed to survive in today's workforce. It also equips them to be meaningful contributors to our community. Since the inception of the program, over the last three years, 10 young people have been employed at the Council. Skilling the young people we already have grows our own. It's an investment in the community and in our youth. Junee Shire Council is leading the way in up-skilling youth in the community. One of the community's top goals in our strategic plan was to stimulate our economy by providing people with choices and opportunities for investment, employment and learning. This program hits the nail on the head by providing meaningful training and employment opportunities for our youth.</p>	Completed	✓

#### **4.2.4: Maintain community values and interests as we transition towards a digital economy**

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.4.1	Advocate for social and medical service provision to allow for local people to continue to live and age in place	Activity during the first half of the year included Council's participation in the Junee Health Advisory Committee, proactive Community Transport services, informal interaction with the Junee Medical Centre and numerous targeted programs at the Junee Recreation Centre and Library.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
4.2.4.2	Promote Junee as an attractive and desirable community to live in	Junee participated in the Country Change Expo held at Cootamundra in October.	On track	●



## T3: Sustainable

### 5: For our community to be in harmony with its built and natural environment

#### 5.1: Encourage respectful planning, balanced growth and good design

##### 5.1.1: Protect the natural environment through appropriate regulation and policy

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.1.1.1	Encourage the revitalisation of Landcare groups within the town/villages	Meeting to be scheduled with Landcare.	On track	●
5.1.1.2	Ensure the Council discharges its regulatory obligations	Routine matters continue to be dealt with in accordance with appropriate legislation.	On track	●

##### 5.1.2: Integrate vegetation into the urban landscape

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.1.2.1	Establish a strategy for increasing the urban canopy cover	No formal document produced.	Behind schedule/plan	●
5.1.2.2	Review wildlife corridors	No action taken at this stage.	Behind schedule/plan	●

##### 5.1.3: Encourage and support community sustainability and environmental projects

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.1.3.1	Provide environmental and sustainability advice and education	Ad-hoc advice provided as required.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.1.3.2	Support community activities such as Landcare and community gardens	Landcare have approached Council to a meet and greet following their committee being formed.	On track	●

## 5.2: Plan and respond to our changing environment

### 5.2.1: Respond to emergencies within our Shire

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.2.1.1	Maintain a local Emergency Operations Centre (EOC)	Emergency Operations Centre is maintained as required.	On track	●
5.2.1.2	Support combat agencies in response to emergencies	Council provides support through staff and plant as required for emergency response.	On track	●
5.2.1.3	Support/facilitate the Local Emergency Management Committee (LEMC)	Local Emergency Management Committee meetings are held and Council representatives attend. Minutes taken and circulated.	On track	●

### 5.2.2: Prepare our community for a changing climate

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.2.2.2	Develop appropriate measures to monitor a changing environment	No activity during first half of the year. Referring the subject to the Executive Management team.	Behind schedule/plan	●

### 5.3: Protect, conserve and maintain our natural assets

#### 5.3.1: Protect and conserve the natural environment

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.3.1.1	Maintain open spaces	Maintenance schedule completed in a timely manner for Q2.	On track	●
5.3.1.2	Manage noxious weeds	Contractor appointed to manage Noxious Weed spraying and is tracking as per program.	On track	●
5.3.1.3	Manage pest species	Reports of vertebrate pests on council controlled land investigated and action undertaken to exterminate and/or control.	On track	●
5.3.1.4	Manage roadside environments	This is done as required and is on track.	On track	●
5.3.1.5	Monitor public waterways	Monitoring continues with no incidents throughout reporting period.  Bethungra Dam level is low, Filamentous algae present.	On track	●
5.3.1.6	Operate solid waste management services	All waste management services operated throughout quarter.	On track	●
5.3.1.7	Protect and manage threatened species populations and endangered ecological communities	Reviews of Environmental Factors (REF) are completed prior to any works being undertaken.	On track	●
5.3.1.8	Reduce littering	Public bins and open spaces are cleaned regularly. Rest areas in villages cleaned regularly. Public Reserves are cleaned regularly.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
5.3.1.9	Review Crown Reserve Plans of Management	Working with Crown Lands to confirm responsibility and where Plans of Management are required.  Note: Funding received from Office of Local Government for the development of Plans of Management.	On track	●
5.3.1.11	Develop community awareness campaign around the importance of protecting the natural environment	No activity in the first half of the year.	Behind schedule/plan	●
5.3.1.12	Review environmental protection and restoration works	Reviews of Environmental Factors (REF) are completed prior to any works being undertaken.	On track	●
5.3.1.13	Review Stormwater Management Plan	Under review.	Behind schedule/plan	●

## **6: To use and manage our resources wisely (human, financial and built assets)**

### **6.1: Council is recognised by the community as being financially responsible**

#### **6.1.1: Prepare, review and update corporate documents in consultation with the community to meet NSW Government Integrated Planning & Reporting requirements**

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.1.1	Update the four year Delivery Program and annual Operational Plan	Pending June 2019.	On track	●
6.1.1.4	Review and update the Long Term Financial Plan (LTFP)	LTFP model updated and plan for the development of the 2019/2029 plan has been put in place.	On track	●

#### **6.1.2: Complete required corporate reporting to meet NSW Government Integrated Planning & Reporting requirements**

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.2.1	Produce the six and twelve monthly organisational performance reports	The end of year report was produced in the 1st quarter and planning is underway in the 2nd quarter for the half-year progress report.	On track	●
6.1.2.2	Produce the Annual Report	2017/2018 Annual Report produced and published by required date.	Completed	✓

### 6.1.3: Operate a sustainable infrastructure portfolio

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.3.1	Advocate for a more sustainable infrastructure funding model for local government infrastructure	<p>Council attend REROC infrastructure meetings.</p> <p>REROC presented to Council on Southern Lights Project (Street light project).</p> <p>Council supports the Australian Local Government "All Politics is Local" campaign. The highest priorities being advocating for the indexing of the annual Federal Assistance Grants.</p> <p>Council has been successful in being awarded over \$2.4m of grant funding toward capital improvement to a number of building projects across the Shire area.</p>	Completed	✓
6.1.3.2	Report annually on infrastructure portfolio	No action planned for this period.	Behind schedule/plan	●
6.1.3.3	Undertake regular revaluations of all infrastructure asset classes	All required revaluations have been completed. No revaluations required for 2018/19.	Completed	✓

#### 6.1.4: Undertake entrepreneurial activities

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.4.1	Consider entrepreneurial opportunities as they arise	<p>Entrepreneurial negotiations nearly always involve commercial-in-confidence discussion with the Council and therefore the lead time prior to any public announcement can take some time.</p> <p>Council continues to work proactively with NSW Justice as part of the expansion plans for the Junee Correctional Centre.</p> <p>Continues to promote employment opportunities resulting from Inland Rail project.</p> <p>Council has had a number of inquiries regarding large solar panel arrays, two of which have matured with one approved by the Regional Planning Panel and another expected to be lodged with the Department of Planning for their determination as a State Significant scale project.</p>	On track	●
6.1.4.2	Maintain Roads Maintenance Council Contract	RMCC Maintenance contract is on target.	On track	●
6.1.4.3	Undertake private works	Private works have been undertaken throughout the quarter.	On track	●

#### 6.1.6: Manage Council's finances

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.6.1	Provide financial management and reporting to the organisation	This is provided on an ongoing basis.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.1.6.2	Provide sound financial management of Council's investments and borrowings	This is a standard inclusion in the monthly Council business paper.	On track	●
6.1.6.3	Develop the annual budget within Council's Operational Plan ensuring alignment with the Long Term Financial Plan (LTFP)	This activity has commenced and will be completed during the second half of the year.	On track	●
6.1.6.4	Prepare and report Quarterly Budget Statement Reviews (QBRs)	These reports are presented to Council throughout the year.	On track	●
6.1.6.5	Manage Council's rating system	All on track.	Completed	✓

## 6.2: Embrace energy efficiency and industrial ecology principles

### 6.2.1: Reduce the Council's Greenhouse Footprint

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.2.1.1	Identify Council's top 5 energy consuming assets and monitor energy consumption	The top five assets are the Sewerage Treatment Works, Re-use Water, Recreation Centre, Administration Building/Council Chambers and the Library. All locations have interval data monitoring in place.	On track	●
6.2.1.2	For the top 5 energy consuming assets identify and implement reduction programs	Monitoring of the JJRAC, Administration Building and Library continues. Proposals are being sought on solar installations at these three locations. A report was presented to Council in December and a follow-up report is intended before April 2019 with recommendations.	On track	●



Action Code	Action Name	Comments	Status	Status (traffic light format)
6.2.1.3	Develop an Energy Efficiency Action Plan for Council	Development of this action plan is pending the completion of monitoring and consideration of recommendations at the JJRAC, Administration Building and Library.	Behind schedule/plan	●

### 6.2.2: Facilitate opportunities for energy efficiency gains by community and business

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.2.2.1	Facilitate industry to look for opportunities to help each other to reduce waste	Contractor engaged to shred tyres at the Waste Depot.  Greenwaste to be mulched instead of being burnt for a lesser impact on the environment. Greenwaste mulch to be reused to rejuvenate landfill areas and landscaping within the Shire.	On track	●
6.2.2.2	Undertake advocacy activities to further the opportunities for the Council and community to work together on community renewable energy generation	Council facilitate the regulatory process for consideration of Solar Farms. It is yet to reach a formal position on whether to support this type of land use in the longer term.	On track	●

## 6.3: Manage our built assets with asset management plans

### 6.3.1: Manage our assets

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.3.1.1	Implement asset management improvement actions	Asset management improvement actions, through reflect software. Works program 50% completed.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.3.1.3	Engage with the community on levels of service	Refer to Community Strategic Plan.	On track	●

#### 6.4: Reduce, reuse and recover waste

##### 6.4.1: Manage Solid Waste Management

Action Code	Action Name	Comments	Status	Status (traffic light format)
6.4.1.1	Maintain watching brief on waste market opportunities	No new opportunities have been identified but always on the lookout for new opportunities.	On track	●
6.4.1.2	Provide waste management services	All waste management services have been provided throughout the quarter.	On track	●
6.4.1.3	Review Waste Management Service	Processes have been reviewed and implemented with Junee Shire Council waste facility to improve efficiencies.	On track	●

## T4: Collaborative

### 7: To be a socially, physically and culturally engaged and connected community

#### 7.1: Encourage an informed and involved community

##### 7.1.2: Welcome new residents

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.1.2.1	Maintain and distribute information packs to new residents	New resident packs have been updated and are being distributed. The most extensive use was at the September Meet n Greet for new residents.	On track	●
7.1.2.2	Advocate for a regular 'Welcome to June' function for new residents	Another successful event was held in September 2018 and a welcome to new police is scheduled in January 2019.	On track	●

##### 7.1.3: Distribute a regular Community Newsletter

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.1.3.1	Produce and distribute a quarterly Community Newsletter	Spring 2018 Newsletter completed and distributed.	On track	●

#### 7.1.4: Provide access to Council information

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.1.4.1	Attend village meetings	Council officers and Councillors attend village meeting where possible.	On track	●
7.1.4.2	Maintain Council websites and social media with current information	A concerted effort has updated the web sites with current information. Regular social media activity is being maintained.	On track	●
7.1.4.3	Participate in community events (e.g. Junee Show, Farmers Markets, Illabo Show)	There has been numerous informal participation in community events during the first half of the year.	On track	●

#### 7.1.5: Provide Council Customer Service

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.1.5.1	Provide first point of customer contact - telephone, internet and in-person	All services maintained as required.	On track	●
7.1.5.2	Facilitate front-line services for Council - payments, applications, enquiries	All Council services continue to be available during office hours.	Completed	✓
7.1.5.3	Facilitate front-line services on behalf of other Government Agencies eg. Service NSW, Centrelink	Government Agency services provided as required.	On track	●

## 7.2: Enable broad, rich and meaningful engagement to occur

### 7.2.1: Develop volunteers network

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.2.1.1	Develop and maintain volunteers register	Volunteer register established and in use.	On track	●
7.2.1.2	Maintain membership of Wagga Volunteers Centre	Membership renewal due in May 2019.	On track	●
7.2.1.3	Participate in the Riverina Eastern Regional Organisation of Councils (REROC) Take Charge Forum (Youth volunteering)	REROC Take Charge Forum held on Thursday 30th August 2018.	Completed	✓
7.2.1.4	Provide access to volunteer training for community members	Community Transport volunteers received formal training during the first half of the year. Broadway Museum/VIC volunteers participated in a planning workshop and training in August 2018.	On track	●
7.2.1.5	Recognise volunteers throughout Council publications and media	Volunteer note in each community newsletter and half and end of year reports. Volunteer register maintained. Commencement of Volunteer share boards on website.	On track	●
7.2.1.6	Host annual celebration of volunteers (coordinate with National Volunteering Week)	National Volunteering Week is 20-26 May 2019.	On track	●

### 7.2.2: Assist local community organisations to develop community capacity

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.2.2.1	Assist Not for Profit (NFP) event organisers with traffic management plans	Example: assisted Australia Day committee with the Fun Run traffic control plan.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.2.2.2	Assist Not for Profit (NFP) organisations with regulatory approval applications	Provide assistance as required.	On track	●
7.2.2.3	Provide assistance to Not for Profit (NFP) organisations with funding submissions	Assistance provided as required.	On track	●

### 7.3: Build on our sense of community

#### 7.3.1: Strengthen the networks which bind the community together

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.3.1.1	Athenium Theatre building is well maintained and used for civic and community purposes	The updated Conservation Management Plan has been adopted and bookings have increased from a total of 99 (in Jul-Dec 2017) to 143 in Jul-Dec 2018, an increase of 44.4%	On track	●
7.3.1.2	Conduct regular meetings of the Local Emergency Management Committee	Programmed meetings held for quarter, agenda distributed and minutes prepared for distribution.	On track	●
7.3.1.3	June Junction Recreation and Aquatic Centre provide contemporary leisure services to the Shire	Membership numbers for July to December 2018 averaged 625, this was higher (4.6%) than the average membership for the same period in 2017 (597). Total attendances for the Jul-Dec 2018 period was 32,878; 13.2% higher than for the same period in 2017 (29,041).	On track	●
7.3.1.4	Library provides and/or organises recreation space for community gatherings	There were 19 events provided for during the first half of the year.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.3.1.5	Library to maintain relevant up to date resources for the public to use	New collection items added in Q1 total 279 and in Q2 total 231.	On track	●
7.3.1.6	Support the Junee District Historical Society in their occupation of the Broadway Museum building	Council staff and councillors attended meetings held in October and November 2018. A planning workshop was held in August 2018.	On track	●

### ***7.3.2: Instil a sense of pride in the community by advocating for and supporting community initiatives***

Action Code	Action Name	Comments	Status	Status (traffic light format)
7.3.2.1	Council supports community initiatives and events with its available resources	Community initiatives and events supported through website, Facebook and monthly community events flyers.	On track	●
7.3.2.2	Council works within existing resources to enhance public amenity across the shire	Annual works program on target.	On track	●
7.3.2.3	Facilitate local Australia Day nominations and awards	Planning for Australia Day activities continuing.	On track	●
7.3.2.4	The Mayor and Councillors makes themselves available for community and civic purposes	Councillors make themselves available for community and civic purposes. The most notable this year being the Vice Regal visit to Junee of the NSW Governor His Excellency the Honourable General Mr David Hurley and Mrs Hurley in October.	Completed	✓

## 8: To work together to achieve our goals

### 8.1: Build strong relationships and shared responsibilities

#### 8.1.1: Strengthen the networks which bind the community together - to keep a cohesive community

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.1.1.1	Council meetings conducted around the Shire	Planning for a meeting in the second half of the year.	On track	●
8.1.1.2	Councillors or council staff attend community progress association meetings	<p>Councillors are members of Council advisory committees and attend those meetings. Each committee includes a number of community representatives. The committees include:</p> <p>Events and Tourism</p> <p>Village and Rural Improvements</p> <p>Art and Culture</p> <p>Access Advisory</p>	On track	●

#### 8.1.2: Council provides resources to support identified committees and structures

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.1.2.1	Administer the Junee Community Transport scheme	Transport provided to eligible clients in accordance with the agreement with Transport for NSW.	On track	●



Action Code	Action Name	Comments	Status	Status (traffic light format)
8.1.2.2	Australia Day Committee - host and provide leadership and support to the public event	Planning for the 2019 Australia Day events was advanced in the 2nd quarter.	On track	●
8.1.2.3	District Emergency Management Committee - advocate for local issues	Council staff attended the Local Emergency Management Committee meetings.	On track	●
8.1.2.4	Junee Interagency Forum - Council services participate in this forum and events	Junee Interagency (Keep Them Safe) meetings attended 15th October and 10th December 2018.	On track	●
8.1.2.5	Junee Youth Council - host and provide leadership and support to promote the voice of young people via citizenship activation	Youth Council meeting facilitated by Council in November. School holiday programs completed for October 2018 holidays. Youth Week to be held in April 2019.	On track	●
8.1.2.6	Senior Citizens Committee - the annual event to proceed and support activities for our aging residents	Planning commenced for 2019 Seniors Festival to be held in February 2019.	On track	●
8.1.2.7	Support local volunteer drivers in the Junee Community Transport scheme	As well as scheduled formal meetings, informal meetings and debrief sessions (at the end of each day) are ongoing. A significant amount of formal training was provided during the first half of the year.	On track	●

## 8.2: Work in partnership to plan for the future

### 8.2.1: Maintain proactive working relationship with community groups and associations

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.2.1.1	Meet with Junee Business and Trades (JBT) to support business and community events	Ongoing participation.	On track	●
8.2.1.2	Meet with Junee Sports Committee to improve and maintain sporting assets across the shire	Council staff and a Councillor usually attend Junee sports committee and receive good feedback and ideas moving forward.	On track	●
8.2.1.3	Tourism and Promotion Working Party - provide administrative support to this committee to provide opportunities for group initiatives to support our community	Administration support is provided to all s.355 Advisory Committees including the Event and Tourism Committee.	On track	●

### 8.2.2: Work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision.

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.2.2.1	Active member of Riverina Regional Library (RRL)	Officer in Charge attended the Riverina Regional Libraries All Staff Training Day and the South West Slope Managers Meeting in Q2.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.2.2.2	Active member of the Riverina Eastern Regional Organisation of Councils (REROC).	Council attends all REROC board meeting. The Mayor currently is also a member of the executive board of REROC and attends those meetings. Staff attend various REROC working party meetings across a range of professional disciplines areas inclusive of: Waste management, Infrastructure, GIS, workforce planning, youth, planning and the environment control.	On track	●
8.2.2.3	Selectively participate in Riverina Eastern Regional Organisation of Councils (REROC) projects and programs.	There are several projects and programs the Council participate in REROC including: <ul style="list-style-type: none"> <li>• Heavy National Vehicle Regulatory</li> <li>• Chain of Custody training</li> <li>• No time to Waste Conference</li> <li>• Southern lights Project</li> <li>• Mapped Out Conference</li> <li>• Take Charge Leadership Forum - This year the forum was held in Junee and was attended by young people for Coolamon, Junee, Temora, Wagga Wagga and Gundagai.</li> </ul>	On track	●
8.2.2.4	Work collaboratively with the NSW Roads and Maritime Services to maintain a safe and fit for purpose highway network	On-going relationship.	On track	●
8.2.2.5	Work collaboratively with the NSW Rural Fire Service to mitigate bush fire hazard across the Shire	In the process of obtaining funding for a fire trail in Illabo.	On track	●

### 8.2.3: State & Federal Government relationships

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.2.3.1	Invite Local Federal Member of Parliament to meet with elected body	Pending.	On track	●
8.2.3.2	Invite Local State Member of Parliament to meet with elected body	Member for Cootamundra will be present at the February Council meeting.	On track	●
8.2.3.3	Meet with State and Federal Agencies to advocate for local and regional interest	Member for Cootamundra Hon. Steph Cooke has visited Junee numerous times this year.	On track	●

## 8.3: Provide representative, responsive and accountable community governance and leadership

### 8.3.1: Implement the Community Strategic Plan

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.3.1.1	Develop Council's Delivery Program and Operational Plan in response to the Community Strategic Plan	Pending.	On track	●

### 8.3.2: Report to the community in accordance with the NSW State Government's Integrated Planning & Reporting framework

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.3.2.1	Prepare a Quarterly Budget Review Statement within two months of the close of each quarter.	September QBRS signed off by Council at the November meeting. December QBRS currently being prepared for presentation to February Council meeting.	On track	●

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.3.2.2	Inform community of performance against Integrated Planning and Reporting (IP&R) requirements.	Report published.	Completed	✓
8.3.2.3	Ensure Financial Statements are completed and lodged in accordance with statutory requirements.	The 2017/18 statements were lodged with OLG on 30 November following approved request for extension.	Completed	✓

### ***8.3.3: Appropriate governance and leadership is in place to ensure appropriate level of accountability and transparency***

Action Code	Action Name	Comments	Status	Status (traffic light format)
8.3.3.1	Maintain an appropriate suite of Policies to guide Council's activities	Continued progress being made with the review and update of policies as required.	On track	●
8.3.3.2	Review each Policy within the span of the electoral term	Policies are being reviewed and updated as identified.	On track	●
8.3.3.3	Maintain an Enterprise Risk Management (ERM) system	Work in this area is ongoing. The staff and internal audit Committee is actively auditing and reviewing council's areas of risk.	On track	●
8.3.3.4	Public information is readily accessible on council websites for public viewing	Public information is readily accessible on council website when required.	On track	●
8.3.3.6	Manage Council's Records Management systems	System being managed and additional resources being sought as per the 2018/19 budget.	On track	●