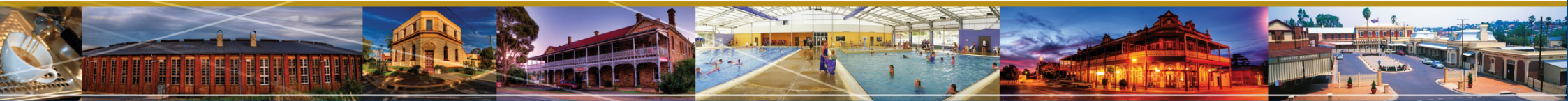




# **DELIVERY PROGRAM / OPERATIONAL PLAN**

## **ANNUAL REPORT 2019-20**





## 2019-2020 SNAPSHOT OF PROGRESS ON COUNCIL'S DELIVERY PROGRAM

### THEME 1: LIVEABLE

*'...a liveable community is an inclusive place which provides for everyone – a place where we can be involved, healthy and active. A place we are proud of. A place where others want to be. A great place to live.'*

### COVID-19

In March, the world was confronted by an invisible menace that disrupted working and social norms. Not only were local government functions and community services faced with closure, at the same time, councils by regulation were a required essential service provider in maintaining critical services such as garbage and sewer to mention just a few.

COVID-19 impacts upon strategies and plans that support the Integrated Planning and Framework were spared due to:

- Regulatory intervention that extended mandatory reporting deadlines.
- Staff had accomplished most of the actions and functions contained within the Delivery Program ahead of time.

### GENERAL OVERVIEW ON THE IMPACT OF COVID-19 ON THE MANAGEMENT AND OPERATION OF JUNEJ COUNCIL:

- Maintaining Essential Services (Local Government is defined by the NSW Government as an essential service provider).
- Putting in place work from home arrangements.
- Temporary closure of community facilities including the pool, gym, sporting grounds and library.
- Media and communication internally and externally.
- While COVID-19 was primarily a public health crisis for society generally the Council, like other businesses, had to review and adapt its revenue and expenditure.

Council adjusted its service delivery as best it could to meet the restrictions whilst also meeting community needs.

### Junej Junction Recreation & Aquatic Centre

During the COVID-19 shutdown, the Junej Junction Recreation & Aquatic Centre (JJRAC) ran online group fitness classes for kids, seniors and the community. DVD recorded classes for seniors (group fitness and Tia Chi) were distributed to house-bound clients.







## Junee Library

The Library continued to provide services throughout the year despite the COVID-19 restrictions. Although physically closed for a period, services were still provided via new means which respected hygiene and social distancing requirements. Loans increased to 22,937 for the year compared to 21,657 in the previous year. Online story time was provided by the Riverina Regional Library. Take home craft activities were offered once the Library was able to be reopened to the public.

## POLICIES REQUIRED TO BE DEVELOPED AND IMPLEMENTED IN RELATION TO COVID-19:

- Business Continuity Plan (Activated)
- Incident management team (Activated)
- COVID-19 safe workplace plans x five (Developed)
- External Stakeholder engagement with:
  - Local Health Service and Allied Health providers (Junee Coolamon combined approached)
  - Local sporting bodies (Council and Sports Committee working together to involve and assist local sporting clubs collectively)
  - Local Business Community providing support and workshop

## LOCAL STRATEGIC PLANNING STATEMENT

The State Government required all NSW councils to prepare and adopt a Local Strategic Planning Statement by 30 June 2020.

Due to the Local Strategic Planning Statement (LSPS) taking precedence, the following items were interrupted:

- Review of the Residential Land Strategy.
- Assessment of residential development potential in villages
- Progress with the Bethungra and Illabo village improvement plans

The newly adopted LSPS will inform the next review of the Residential Land Strategy which includes the assessment of residential development potential in the villages.





## THEME 2: PROSPEROUS

*'...a prosperous community provides choices and opportunities for investment, employment and learning. We focus on the things that will attract visitors and new residents which in turn generate wealth and vibrancy. We do more with what we have. We are mindful of change and quick to adapt...'*

### BULK FREIGHT FUTURES RAIL SYMPOSIUM

A commercially based rail conference in Junee attracted private and public interest from across four States. The opportunity to showcase Junee's rail sector and capability to such a wide audience has been a worthwhile exercise.

The rail sector in Junee is not only an important source of economic activity, but also a source of Junee's identity as a 'railway town'. The investment and economic activity generated by the rail sector in Junee is driven by a number of factors such as: skilled railway workforce, location, existing rail infrastructure and a critical mass of rail related businesses.

Junee displayed a welcoming attitude to rail businesses and the public sector who attended the event. As government and private investment interest increases, Junee is now firmly planted in the minds of some of the most influential people leading that industry.

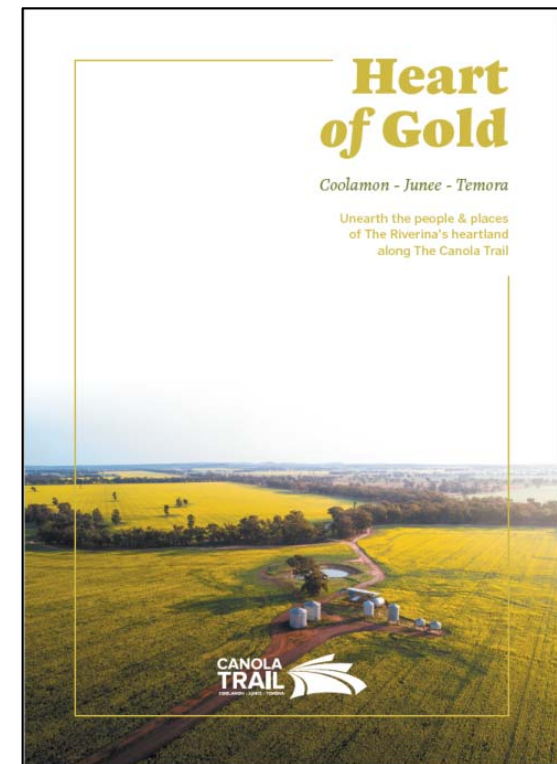


## TOURISM

Two major tourism projects were completed in 2019-20. The primary being the very first Canola Trail Visitor Guide and second an updated Junee Shire tourism map.

### CANOLA TRAIL VISITOR GUIDE

Launched on the 15 November 2019, the Canola Trail Visitor Guide "Heart of Gold" takes readers on a journey through the shires of Junee, Coolamon and Temora. The guide showcases the best our region has to offer and engages readers with a mix of informative articles and local interviews. It promotes visitors to explore the Canola Trail, our people and local businesses, attractions, villages and localities, places to stay, things to see and do and places to dine.







## JUNEE SHIRE POCKET MAP



Working in consultation with various local tourism providers a new tourism focused visitor map was produced during the latter half of 2019-20. The new map moved away from the old A3 tear off style to a new folded pocket size format. Working with the same designer as the Canola Trail Visitor Guide we could ensure that the guide and pocket map complimented each other.

## VILLAGE SIGNS

In consultation with the Section 355 Village and Rural Improvement Committee, new village signs were produced in the latter half of 2019-20 with installation to occur early in 2020-21.

Standing approximately 2600mm in height, these signs will be a stand out feature in welcoming visitors to our wonderful villages whilst at the same time, through their design, paying respect to our Shire's rail heritage.

## ROAD INFRASTRUCTURE

In addition to the regular heavy patching and reseal program, Council completed a 1.1km rehabilitation on Oura Road, upgrade of Crawley Street and intersection improvements at Kanaley Square were close to completion at year end.

## BETHUNGRA DAM AND RAIL SPIRAL IMPROVEMENTS

New signage has been installed at Bethungra Dam and the Bethungra rail spiral lookout. This signage looks at the history of both locations and how they came to be.

In addition to signage, a viewing platform has been installed at the spiral and an elevated walking platform at Bethungra Dam. Both these additions have been designed to enhance the visitor experience.



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Bethungra  
Spiral  
Viewing  
Platform

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Bethungra  
Dam  
Walkway

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### THEME 3: SUSTAINABLE

*A sustainable community lives in harmony with the built and natural environment, through responsible planning and management practices and using our resources wisely.*

#### LED LIGHTING INSTALLATIONS AT BROADWAY MUSEUM, LIBRARY AND GYM

Lighting audits were undertaken at the Council administration building, Junee Library, Junee Junction Recreation & Aquatic Centre (JJRAC), Athenium Theatre and Broadway.

LED lighting upgrades were carried out at Junee Library, Broadway Museum and in the gym at JJRAC in the 2019-20 financial year.



New LED lighting in the JJRAC gym

#### STP COMMISSIONED AND SOLAR ARRAY

The Sewage Treatment Plant augmentation project is nearing completion. The demolition of the old plant is underway.

With the Council building a new Sewage Treatment Plant it provided a great opportunity to build in energy sustainability. Council believes this 98 kilowatt solar array is one of the largest of its kind on a commercial premise in the Shire.

All the solar generated power will be used onsite without returning electricity to the grid. This ensures the most efficient use of electricity at the location at which it is generated. The return on investment is estimated to be five years.



Sewage Treatment Plant with solar array





## THEME 4: COLLABORATIVE

*“A collaborative community is one where we are socially, physically and culturally engaged and connected. We will have an informed and involved community, build strong relationships and share responsibilities.”*

### COMMUNITY NEWSLETTERS

In building our networks and knowledge we have committed to a seasonal community newsletter which is distributed in the first week of each season. The feedback each quarter from this newsletter tells us that this is very welcome and useful in most households.



### YOUTH COUNCIL

Nominations for new Youth Council members took place in 2019-20 financial year with six new members joining the Committee bringing the total number of members to 13. We expect the new Youth Council to play a key role in developing a Youth Development Program.

The Youth Council were successful in completing school holiday programs for the Winter, Spring and Summer holidays. Unfortunately due to COVID-19, Youth Week and the Autumn school holiday programs had to be cancelled / postponed. Youth Week activities are planned for late 2020.

Working in conjunction with the Youth Council, Junee Shire Council was successful in obtaining funding under the NSW Government's *Stronger Country Communities Round Three Fund* to enhance the current skate park. The works are to include: new ramps, shade shelter with additional seating, artificial turf installation, CCTV installation and new artwork.



Cr Robin Asmus and members of the Junee Youth Council celebrate after the announcement the skate park was successful in receiving funding under the NSW Government's *Stronger Country Communities Round Three Fund*.



# T1: Liveable

## Objective 1: To be healthy and active

### Strategy 1.1: Have in place the right health services

#### 1.1.1: Advocate for facilities in Junee township for health and medical service providers to meet the community's needs

Action Code	Action Name	Annual Comment	Status
1.1.1.2	Participate in the Junee Health Advisory Committee	Council was represented at all meetings.	●

#### 1.1.2: Participate in the health sector and advocate for appropriate facilities and services

Action Code	Action Name	Annual Comment	Status
1.1.2.1	Interact with the Junee Inter-Agency Forum, Junee Aged Hostel Community, Junee Community Centre and Lawson House	All scheduled Keep-Them-Safe (KTS) Inter-Agency meetings were attended either face to face or via Zoom.  Interactions with Junee Community Centre (JCC) increased significantly in the second half of the year. Working with Seniors, NDIS and disadvantaged family groups in conjunction with JCC and JJRAC.	●

#### 1.1.3: Provide a Community Transport service

Action Code	Action Name	Annual Comment	Status
1.1.3.1	Provide Community Transport to eligible community members	Up until March 2020, Community Transport had exceeded the number of trips required by Transport for NSW under the funding agreement. Numbers decreased significantly from March onward due to COVID-19.	●



## Strategy 1.2: Encourage and enable healthy and inclusive lifestyle choices


### 1.2.1: Provide safe, fit for purpose active and passive recreation facilities

Action Code	Action Name	Annual Comment	Status
1.2.1.1	Maintain sports and recreation grounds	Sporting fields delivered acceptable playing surfaces all year around.	●
1.2.1.2	Maintain parks, gardens and open spaces	Parks, gardens and open spaces kept in clean and tidy manner all year around. No customer complaints received.	●
1.2.1.3	Maintain Sandy Beach & Bethungra Dam Reserves	Reserves maintained to a high standard.	●
1.2.1.4	Maintain skate park	Skate park kept in clean and tidy manner all year around.	●
1.2.1.5	Deliver capital and renewal works program	Capital works programmed have been completed.	●

### 1.2.2: Provide safe and accessible pedestrian and cycle infrastructure


Action Code	Action Name	Annual Comment	Status
1.2.2.3	Improve community awareness of shared path network	The shared path network was promoted in the Canola Trail Visitor Guide and was a feature article in the Autumn 2020 community newsletter.	●
1.2.2.5	Maintain the path network	A small section of footpath was replaced in Endeavour Park and in Kanaley Square. Road widening works being carried out in various locations has improved the safety of the cyclists. Funding opportunities for improving/ renewing pedestrian/cycle infrastructure have been investigated. Majority of the trip hazards on the footpaths in Junee town have been ground.	●
1.2.2.6	Deliver path network capital and renewal works program	Refer to comments above against 1.2.2.5.	●

### ***1.2.3: Assist Community Events***

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
1.2.3.1	Advocate and support community events which provide physical and mental stimulation	During the first half of the year Council and the Events and Tourism Committee planned the 2020 Australia Day celebrations which included multiple opportunities for physical and mental stimulation across the whole community. Staff volunteered at and provided support to the 2019 Christmas On Broadway event. During the second half of the year, Council and the Events and Tourism Committee ran the 2020 Australia Day event. Two Seniors Movie events were run at the Athenium Theatre in Q3 (planned events for Q4 were cancelled due COVID-19 Restrictions). Community village movie was scheduled in Illabo in April 2020 but was cancelled due COVID-19 Restrictions. Tomorrow Man and Tomorrow Woman workshops run at Junee High School late June 2020 (via online delivery under Community Builders/TEI funding).	




## **Strategy 1.3: Provide the right places, spaces and activities**

### ***1.3.1: Develop, renew and maintain active and passive recreation spaces***


<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
1.3.1.1	Develop and implement four year recreation works program	The implementation of the program is ongoing and reviewed each year.	




### ***1.3.2: Utilise Natural Recreation Assets***

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
1.3.2.1	Support Junee Urban Landcare	Meeting with Junee Landcare Group re: Bird hide has taken place, awaiting Landcare response.	
1.3.2.2	Develop Rocky Hill Improvement Strategy	The Environmental Officer was not appointed in 2019-20 and this project could not be otherwise resourced.	
1.3.2.3	Develop Urban Wetland Improvement Strategy	The Environmental Officer was not appointed in 2019-20 and this project could not be otherwise resourced.	

### ***1.3.3: Enable people to move around our towns and villages safely***

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
1.3.3.2	Provide animal control services	Animal control activity is undertaken on an as-needed basis. All incidents during the year were responded to in a timely manner and in accordance with legislation.	

### ***1.3.4: Manage the Junee Junction Recreation & Aquatic Centre***

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
1.3.4.2	Develop and implement programs and activities that encourage young people, older people and people with a disability to attend	An 'Active Kids' program is developed, which will include an eight week Try Sports program, a Youth Crossfit Class and Youth Active 20 week program that will commence Q1 FY 20-21. Currently working with the Junee Community Centre running activities on Wednesday afternoon for their kids with disabilities. During COVID-19 shutdown Q4 JJRAC ran online group fitness classes for kids, seniors and community. DVD recorded classes for seniors (group fitness and Tia Chi) distributed to house-bound clients.	

Action Code	Action Name	Annual Comment	Status
I.3.4.3	Develop and implement programs to increase the use of the Stadium	An 'Active Kids' program is developed, which will include an eight week Try Sports program, a Youth Crossfit Class and Youth Active 20 week program that will commence Q1 FY 20-21. Youth Active kids club to replace crèche and will be run in the stadium. Currently working with the Junee Community Centre running activities on Wednesday afternoon for their kids with disabilities. Working with Junee Juggernauts Basketball Club on increasing utilisation of stadium including possibly running a tournament for Northern Riverina. Junee Netball Club engaged around the possibility of using the stadium for competition games.	●
I.3.4.4	Ensure that the Recreation Centre offers a range of recreational opportunities to meet the needs of its community	Attendance rates for Q4 are down 84.6% over the same period last year. JJRAC was only open to members and patrons for a total of 16 days in Q4 due to COVID-19 restrictions.  The closure of JJRAC in Q4 led to a decrease of 17.3% in yearly attendances compared to 2018-19.	●
I.3.4.5	Ensure that the Recreation Centre operates within its allocated budget	The Recreation Centre performed well against the budget up to the COVID-19 period.	●
I.3.4.6	Provide a recreational/leisure facility that is affordable and accessible	Fees were maintained at the previous two year levels. Membership and attendance numbers continued to increase.	●
I.3.4.7	Provide aquatic services that are safe and adhere to relevant guidelines	The aquatic facilities continue to be managed in accordance with documented operational management plans.	●
I.3.4.8	Survey members and users for feedback leading to improvement	Survey delivered to members via email and social media Q4 completion rates were similar to that of last year.  We have taken the information gathered from the survey and developed a plan to better serve our members.	●






### 1.3.5: Provide Library services

Action Code	Action Name	Annual Comment	Status
1.3.5.2	Maintain membership of Riverina Regional Libraries	Membership of Riverina Regional Libraries was maintained throughout the year.	●
1.3.5.3	Operate the Library and its spaces to meet the information, education, recreation, cultural and resource needs of the community	The Library has continued to provide services throughout the year despite the COVID-19 restrictions. Although physically closed for a period, services were still provided via new means which respected hygiene and social distancing requirements. Loans increased to 22,937 for the year compared to 21,657 in the previous year. Recorded visitations to the Library were of course down at 21,222 this year compared to 29,349 in the previous year.	●
1.3.5.5	Provide services and activities to members and patrons (e.g. Storytime, holiday activities, author visits and travelling displays)	Services and activities included Storytimes, preschool visits and school holiday activities. In 2019-2020 participation for all activities and events total 1572.	●
1.3.5.6	Provide WiFi and computers for public use	Computer use and WiFi connections continue to be high. There were 4,766 recorded WiFi logins for the year 2019-2020 and 1,673 logins into public computers.	●
1.3.5.7	Survey members and users for feedback leading to improvement	Due to COVID-19 impacts the survey was postponed until August 2020 to hopefully achieve more valuable responses.	●

## Objective 2: To be a great place to live

### Strategy 2.1: Enable viable localities and villages

#### 2.1.1: Facilitate growth in our localities and villages outside of Junee township

Action Code	Action Name	Annual Comment	Status
2.1.1.2	Improve entry signs to each village	New village sign design is complete and signs are currently in production. Due for installation August 2020. Seven signs in total being produced - 2 x Old Junee, 1 x Illabo, 2 x Bethungra, 1 x Wantabadgery, 1 x Eurongilly.	
2.1.1.3	Develop and maintain village profiles including inventory of public assets	<p>Council resolved in May 2019 to prioritise the development of Village Improvement Plans in Illabo and Bethungra. The village profiles referred to in this item form part of the plans which are under development.</p> <p>Significant works accomplished in Bethungra village (primarily Memorial Park and adjoining areas) in Q3 FY19-20. These included removal of large trees, renewing of soft fall in playground, non-insect attracting lighting in bathroom's, weed spraying and Development Approval for improvements to Tennis Sheds area to improve amenity for free campers in adjoining park. Engineering to install Goldenfields Water supplied water fountain to park and water supply to Tennis Sheds. Railway Spiral viewing platform and elevated walking platform installed at Bethungra Dam.</p> <p>Progress with the development of documented profiles continues but was interrupted by the need to develop and implement the Local Strategic Planning Statement by 30 June 2020.</p>	
2.1.1.4	Develop and implement village improvement plans	Progress with the Bethungra and Illabo village improvement plans was interrupted by the Local Strategic Planning Statement project. This action item is a recurring item in the 2020-21 year.	



Action Code	Action Name	Annual Comment	Status
2.1.1.5	When appropriate participate in community meetings held in the villages and localities	Regular engagement with Old Junee and Bethungra village communities. Significant improvements undertaken at Bethungra village based off numerous onsite meetings with the Committee and community members. These predominantly were situated in Memorial Park and the adjoining Tennis Shed areas. Visited Illabo Showground Society and facilities and met with Illabo Motorsport Park Committee regarding potential funding opportunities at the Illabo Speedway. Attended a number of Friends of the Athenium, Junee Historical Society and Junee Mens Shed meetings and met with Junee Community Centre on numerous occasions. COVID-19 restrictions prevented face to face meetings in the last QTR FY19-20.	●
2.1.1.6	Support the development and hosting of new events and tourism activities in the villages and localities	Villages and localities were heavily featured in the Canola Trail Visitor Guide "Heart of Gold" which was launched in November 2019. A movie event was planned for Q3 at Illabo but due to COVID-19 this event was unable to take place and has been postponed to a later date.	●
2.1.1.7	Maintain village parks and open spaces	Bethungra and Illabo recreational areas maintained as required.  All areas not under Roads and Maritime Services contract were mowed.	●
2.1.1.8	Advocate for improved telecommunications and general equity in services to villages and surrounding localities	Council has supported the REROC initiative to map the region's mobile blackspot areas with a view to making a consolidated funding application to the State and Federal Governments.	●

### **2.1.2: Increase the profile of our localities and villages**

Action Code	Action Name	Annual Comment	Status
2.1.2.1	Feature our localities and villages in the Community Newsletter	Junee Shire villages and localities were featured in each quarter newsletter: Spring 2019 - Old Junee; Summer 2019-20 - villages and localities via the Canola Trail Visitor Guide; Autumn 2020 - Eurongilly; Winter 2020 - new village signs.	●
2.1.2.2	Promote activities and events outside of Junee township to the whole community	Ongoing regular website and social media posts promote the various events around the Shire.	●

### **2.1.3: Increase Council services and participation in our localities and villages outside of Junee township**

Action Code	Action Name	Annual Comment	Status
2.1.3.1	Conduct Council meeting periodically in each village location	One Ordinary Council meeting is held in a rural locality each year and this year Illabo was the venue for the March meeting.	●
2.1.3.2	Facilitate the showing of movies in the villages utilising Councils movie equipment	A movie event was planned for Q3 at Illabo but due to COVID-19 this event was unable to take place and has been postponed to a later date.	●

## **Strategy 2.2: Build on our heritage, creativity and cultural expression**

### **2.2.1: Provide fit for purpose open spaces**

Action Code	Action Name	Annual Comment	Status
2.2.1.1	Maintain heritage elements of public spaces	Ongoing maintenance.	●

### **2.2.3: Improve the publics access to historical information held by the Council**


Action Code	Action Name	Annual Comment	Status
2.2.3.1	Maintain cemetery mapping/database	Cemetery records updated.	●
2.2.3.2	Improve signage and amenity of local cemeteries	Maintenance and replacement of signage as required.	●



#### 2.2.4: Use the historic character of Junee in a way that promotes tourism and local celebration

Action Code	Action Name	Annual Comment	Status
2.2.4.1	Implement the Junee Shire Tourism Development Plan	A re-write/update of Junee Tourism Development Plan is currently underway. New strategies and directions to be determined and approved by MANEX prior to reporting to Council.	●
2.2.4.2	Incorporate Junee's heritage where appropriate into entry points to make a greater impression on visitors	Entrance signage project commenced. New village signs have been produced which incorporate rail sleepers in the design, paying respect to the Shire's rail heritage.	●
2.2.4.4	Provide support to Festivals	The RnR event was cancelled. Council continues to support other events.	●
2.2.4.5	Support tourism activities associated with historical, creative and cultural themes across the Shire	<p>Provided support to Christmas on Broadway, a number of movie events for seniors at the Athenium Theatre and the Old Junee Village Christmas Party.</p> <p>Two Seniors Movie events run at Athenium Theatre in Q3 (events planned for Q4 were cancelled due COVID-19 restrictions). Considerable work undertaken to secure and promote Fanny Lumsden for Gala Re-Opening of the Athenium Theatre in Nov 2020. Follow on work underway to secure well known artists for 2021 Athenium season. Working with Events and Communications Officer to promote and secure corporate events and functions at the Athenium Theatre in 2021 and beyond.</p> <p>Continuing to work with Rotary Club of Junee, Junee Town Band, Junee Choir, Rhythm 'n' Rail, Junee Business &amp; Trades and other community groups to bring events to Junee Shire.</p>	●
2.2.4.6	Support, promote and improve on the operation of the Athenium Theatre and Broadway Museum	<p>Arranged several movie events for Seniors at the Athenium Theatre. Commenced working with stakeholders on strategy and roll-out of events post-HVAC and kitchen projects. Fanny Lumsden secured for Gala Re-Opening of Athenium Theatre in late Nov 2020 and working on bringing further well known acts to the Athenium in 2021 and beyond.</p> <p>Working alongside Broadway Museum/JADHS team to improve facility and safety of same (eg. lightshades, egress upgrade, relocation of blacksmith's workshop). New LED lighting installed throughout museum (upper balcony, rear shed, numerous rooms in building). Lighting wiring renewed in rear of museum buildings.</p>	●

### **2.2.5: Maintain a Heritage Conservation Area**


Action Code	Action Name	Annual Comment	Status
2.2.5.1	Retain a Heritage Area and maintain in accordance with Junee Development Control Plan	The Heritage Area has been maintained with reference to the Junee Development Control Plan. Several developments through the year were referred to Council's heritage consultant for input to proposals and development consent conditions.	

## **Strategy 2.3: Cater for the ageing population**

### **2.3.1: Provide safe and accessible pedestrian and cycle infrastructure**

Action Code	Action Name	Annual Comment	Status
2.3.1.1	Improve community awareness on equitable sharing of path network - pedestrians, cyclists and mobility scooters	Awareness article featured in the 2020 Autumn edition of the community newsletter.	

### **2.3.2: Provide a Community Transport service**

Action Code	Action Name	Annual Comment	Status
2.3.2.1	Provide Community Transport to eligible aged community members	Up until March 2020 Community Transport had exceeded the number of trips required by TfNSW. Numbers decreased significantly from March due to COVID-19. Transport for NSW have acknowledged the impact of current situation on all Community Transport providers and have advised that there will be no penalty for not meeting quota.	

### 2.3.3: Provide Library services

Action Code	Action Name	Annual Comment	Status
2.3.3.1	Ensure that access to the library and its services are appropriate for older people	Programs for older people have included stock rotation of resources for older people (Large Print and Talking Books), Home Bound Service, Information Technology assistance, a talk on Stroke Safety, a Seniors Week activity (Scrapbooking) and Movie of the Month.	●
2.3.3.2	Provide library services to aged living environments as required	The programs provided in 2019-2020 included one View Club talk, one competition presentation at Cooina Court, one craft activity at the Junee Hospital and one Home Bound Service.	●

### 2.3.4: Advocate for improved aged living options

Action Code	Action Name	Annual Comment	Status
2.3.4.1	Advocate and plan for improved aged living options	Council continues to support private and public sector investment in aged living environment. The private sector continues to develop the Junee Lifestyle Village; units can be purchased off the plan. Cooina Court Aged Care Facility has recently expanded their accommodation and rooms to allow for additional places.	●

### 2.3.5: Provision of events for the aged community

Action Code	Action Name	Annual Comment	Status
2.3.5.1	Facilitate Seniors Week	Seniors Week was held in February 2020 with 14 events in total being provided.	●

### 2.3.6: Access for the aged community to Junee Junction Recreation & Aquatic Centre

Action Code	Action Name	Annual Comment	Status
2.3.6.1	Ensure that access to the Recreation Centre for older people is affordable	Currently 25% percent of our classes are specifically for senior citizens, and a further 10% are suitable for seniors with a higher level of ability.	●



Action Code	Action Name	Annual Comment	Status
2.3.6.2	Provide accessible and appropriate activities, events and facilities for the aged	Currently 25% percent of our classes are specifically for senior citizens, and a further 10% are suitable for seniors with a higher level of ability, a total of eight seniors classes are run consistently each week.	●

## Strategy 2.4: Create opportunities for and value people with a disability


### 2.4.1: Implement the Junee Shire Disability Inclusion Action Plan

Action Code	Action Name	Annual Comment	Status
2.4.1.1	Implement the Junee Shire Disability Inclusion Action Plan (DIAP)	The Access Advisory Committee did not meet during the year however; annual reporting to the NSW State Government against the DIAP was completed.	●



### 2.4.2: Provide a Community Transport service

Action Code	Action Name	Annual Comment	Status
2.4.2.2	Provide Community Transport to eligible community members with disability	TfNSW funding for CCSP clients (community members with a disability) ceased on 30/06/2018 due the introduction of NDIS. Junee Community Transport now provides transport on a contractual basis for NDIS service providers (such as the Leisure Centre) whose clients live in Junee shire.	●

### **2.4.3: Provide disability access to Junee Junction Recreation & Aquatic Centre**


Action Code	Action Name	Annual Comment	Status
2.4.3.1	Provide accessible and appropriate activities, events and facilities for people with disability	Currently running six classes each week suitable for people with disability to participate. A wheelchair for access to the program pool has also been added.	

### **2.4.4: Provide Library services to people with disability**

Action Code	Action Name	Annual Comment	Status
2.4.4.1	Ensure that access to the library and its services is appropriate for people with disability	Standards from Australian Library and Information Association (ALIA) guidelines met.	
2.4.4.2	Provide home-bound service (re Library Act)	Delivery service and reader reference service was provided to 210 customers.	

## **Strategy 2.5: Support and create opportunities for youth**

### **2.5.1: Advocate for more attention on youth issues**

Action Code	Action Name	Annual Comment	Status
2.5.1.2	Develop and implement a Youth Development Program (dependent on outcome of Youth Summit or Forum)	Nominations for new Youth Council members were called for with six new members joining. AGM was held in August 2019 with all executive positions filled. We expect the new Youth Council to play a key role in developing a Youth Development Program.	

### 2.5.2: Coordinate programs for our youth

Action Code	Action Name	Annual Comment	Status
2.5.2.1	Coordinate Youth Council meetings	Council coordinated Youth Council meetings monthly from July 2019 through to March 2020. Due to COVID-19 Youth Council meetings from April - June 2020 were unable to be held face-to-face, however communication remained ongoing via email and social media.	●
2.5.2.2	Coordinate School Holiday programs	School holiday programs were completed for Winter, Spring and Summer holidays. Unfortunately once again due to COVID-19, Youth Week and Autumn school holiday programs had to be cancelled / postponed. Youth Week activities are planned for late 2020.	●
2.5.2.8	Determine what assets and activities we can keep providing if funding ends	The <i>Community Builders Program</i> funding from the Department of Family and Community Services was repurposed as a Targeted Earlier Intervention program. The funding to Junee Shire Council ceased in June 2020. Council had met its obligations under the funding which was largely directed to Youth Council and school holiday programs for youth. It is currently planned to continue the Youth Council activity and run modified school holiday programs from existing budget allocations and an affordable fee structure for some activities.	●

### 2.5.3: Provide Library services

Action Code	Action Name	Annual Comment	Status
2.5.3.1	Maintain relevant collection and access to youth activities	The collection dedicated to youth totals 394 items. Virtual Reality and games provided throughout the year.	●
2.5.3.2	Provide appropriate activities during school holidays	Appropriate holiday activities have been provided during the year. Activities have included Holiday Games and Crafts, Virtual Reality, Summer Reading Club, musical concert by the Vegetable Plot, Travel Bugs and Crocodile Encounters shows, two movies, Saturday Play Hub and virtual craft activities (Facebook).	●



## T2: Prosperous

### Objective 3: To grow our local economy

#### Strategy 3.1: Plan for, develop and maintain the right assets and infrastructure

##### 3.1.1: Develop, renew and maintain the road network

Action Code	Action Name	Annual Comment	Status
3.1.1.1	Maintain the road network	Completed Capital Works Programme (except Kanaley Square). Maintained various roads.	●
3.1.1.2	Deliver road network capital and renewal program	Work was completed as planned.	●
3.1.1.3	Maintain function of the Local Traffic Committee	No face-to-face meetings were warranted during the first half of the year. Special event applications have been processed and approved through email consultation.	●
3.1.1.4	Deliver road safety programs, projects and infrastructure	Ongoing work in accordance with Local Government Road Safety Program (LGRSP).	●

##### 3.1.2: Develop, renew and maintain the sewer network & effluent reuse scheme

Action Code	Action Name	Annual Comment	Status
3.1.2.1	Maintain the sewer network	Sewer network and effluent reuse network maintained within budget. New developments connected to sewer network.	●
3.1.2.2	Deliver sewer network capital and renewal program	STP upgrade new plant commissioned.	●

### **3.1.3: Develop, renew and maintain the stormwater network**

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
3.1.3.1	Maintain the stormwater network	Installed new culverts in Lynton Lane and Hazeldene Road, installed new pipe culverts in Oura Road, installed two stormwater pits and pipes in Crawley Street, installed new stormwater system in Kanaley Square and extended the culverts in various roads.	●
3.1.3.2	Deliver stormwater network capital and renewal program	Work was completed as planned.	●

### **3.1.4: Enabling efficient infrastructure delivery by others**






<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
3.1.4.1	Support utility providers in their own long term and strategic planning activities	Met all requests from utility providers relating to their works programs.	●

### **3.1.5: Develop, renew and maintain Councils Administration Building**

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
3.1.5.1	Maintain Councils Administration Building	The Council administration building has been maintained throughout the year including the replacement of floor coverings, servicing of air-conditioning systems and other general maintenance items.	●

## Strategy 3.2: Support our business sector

### 3.2.1: Provide support and assistance to existing employers to grow their businesses

Action Code	Action Name	Annual Comment	Status
3.2.1.1	Maintain financial membership of Junee Business and Trades	Membership of JBT was continued during 2019-20.	
3.2.1.2	Council representatives attend meetings of Junee Business and Trades	JSC keeps in regular contact with JBT. No meetings have been scheduled or held since Christmas on Broadway in December 2019.	
3.2.1.4	Work with Junee Business and Trades to implement strategic projects/programs to support economic activity	JBT engage with the Council on a regular basis. JBT have not held meetings since February as a result of COVID-19 restrictions being in place.	
3.2.1.5	Work with larger businesses in Junee to support and build local economy	<p>Major work with NSW Justice and Junee Correctional Centre for Correction Centre expansion project. The facility was officially opened 11 December 2019.</p> <p>The Council works with larger businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly if it involves investment opportunities.</p> <p>GEO and the Council continue to work together on preparing employment attraction programs to encourage prospective individuals to live and work in Junee.</p>	
3.2.1.6	Advocate for and/or provide training opportunities that assist business growth	<p>Council employs four school based Trainees who attend Junee High School.</p> <p>School based traineeships offer young people gainful employment for a minimum of 100 days during which time they develop some of the essential skills needed to survive in today's workforce.</p> <p>COVID-19 restrictions have placed significant pressure on local businesses. The Council held a business workshop during this period to provide information, assistance and support during this time.</p>	



Action Code	Action Name	Annual Comment	Status
3.2.1.7	Encourage local businesses to provide a shopper experience for customers	<p>Council provides support to Junee Business and Trades Association who in turn run local business programs. This year was significantly impacted as a result of COVID-19 restrictions.</p> <p>The Council continues to maintain and improve the public spaces within the CBD areas of Junee. A feature of the feedback the Council receives is from residents and visitors who comment on how beautiful the central gardens are kept and maintained.</p>	●
3.2.1.11	Conduct food and skin penetration premises inspections	Noting the impact of Covid-19 and restrictions on businesses, inspections were conducted as required.	●

### **3.2.2: To provide and/or facilitate business and commercial expansion for the economic benefit of Junee**

Action Code	Action Name	Annual Comment	Status
3.2.2.1	Provide information packs to new residents providing directory of local businesses and services	Information packs for new residents have been updated and are available. Packs were distributed at the new residents <i>Meet n Greet</i> in August 2019.	●
3.2.2.2	Maintain virtual marketing material for business attraction	Business information is available on Council website.	●
3.2.2.3	Build internal and external marketing/promotion collateral to promote business attraction	All of the existing Capability Statements were reviewed and updated for the Bulk Freight Futures symposium in July 2019. New capability statements were generated at the same time for Hanlon Enterprises, Junee Licorice and Chocolate Factory, and Junee Prime Lamb. The Canola Trail Visitors Guide " <i>Heart of Gold</i> " which features local businesses was launched in November 2019.	●
3.2.2.4	Develop physical marketing materials promoting inward investment opportunities	Marketing material prepared for rail symposium. Social media posting celebrate local business achievements. Participation in Riverina Murray market ' <i>Go with the Flow</i> ' and ' <i>Partnership program</i> '.	●
3.2.2.5	Monitor the availability of space in the commercial precincts of Junee and advocate/facilitate opportunities	Mapping exercise was conducted during Q2 identifying vacant / empty shops and potential opportunities.	●

**3.2.3: Leverage and seize the economic advantages for Junee resulting from its close proximity to Wagga Wagga, the largest inland city in NSW**

Action Code	Action Name	Annual Comment	Status
3.2.3.1	Maintain currency of Junee's published Economic Outlook	A desktop review of this document was completed prior to the Bulk Freight Futures symposium in July. Later in the year with the impacts of COVID-19 occurring, no further review was undertaken because of the uncertainty for businesses and the local economy at the time.	●


**3.2.4: Ensure our infrastructure supports competitive business**

Action Code	Action Name	Annual Comment	Status
3.2.4.1	Review the road hierarchy	Council is currently implementing an asset management system and the road hierarchy has been reviewed.	●
3.2.4.2	Engage with transport and haulage industry on network challenges	Engagement with Inland Rail and Transport for NSW.	●

**3.2.5: Enhance the Rail and Agriculture sector**



Action Code	Action Name	Annual Comment	Status
3.2.5.1	Explore opportunities for business development associated with the inland rail	Video made drawing awareness of Inland Rail project with Junee as the centre piece. Local business people appeared in the video advocating the future benefit and opportunity in support of the Inland Rail project. Rail symposium held in Junee drawing rail industry leaders from across four States.	●
3.2.5.2	Facilitate forum on local issues with Rail sector	Council facilitated a transport related symposium "Bulk Freight Futures" in July 2019. The symposium was very well attended by transport providers (local and national), consumers (including the agricultural sector) and rail operators.	●

### 3.2.6: Enable and promote economic growth opportunities for the Shire

Action Code	Action Name	Annual Comment	Status
3.2.6.1	Development Application and Complying Development Certificate approval times maintained at current low levels	There were 91 Development Applications (DA) during the year with an average determination time of 25 days. There were 15 Complying Development Certificates (CDC) determined by Council during the year with an average determination time of 5.7 days. These times are below Council's target of 40 days for DA's and 12 Days for CDC's.	

## Strategy 3.3: Grow our tourism sector

### 3.3.1: Support and recognise tourism volunteers

Action Code	Action Name	Annual Comment	Status
3.3.1.1	Recognise individual and group achievement in tourism to help build community pride and capacity	Several individual and group achievers in tourism were recognised in the Canola Trail Visitor Guide " <i>Heart of Gold</i> ". All advertisers and featured people in the guide were invited to the launch in further recognition.	
3.3.1.3	Implement a volunteer attraction program for our tourism sector	Progress on this item was hampered initially by the loss of members from the Events and Tourism Committee and then in the second half of the year, the closure of the Broadway Museum and Visitor Information Centre under the COVID-19 restrictions. This item is a recurring item in the 2020-21 year. Success across Council activities has varied, for example, Junee Community Transport has been very successful attracting volunteer drivers and an administration assistant, Council events such as Australia Day has seen an increase in volunteers as had the Junee Youth Council gaining six additional members. However, the Visitor Information Centre has only a few direct volunteers and continues to rely heavily on the Junee District Historical Society to cover its opening times.	

### 3.3.2: Provide a Visitor Information service

Action Code	Action Name	Annual Comment	Status
3.3.2.1	Maintain the Visitor Information Centre (VIC) at the Broadway Museum	The Junee Visitor Information Centre is open six days a week. Attendances were recorded as 1725 for the first half of the year and 540 for the 2nd half of FY19-20 (NOTE: JVIC closed 22/3/20 until end of FY19-20 due COVID-19 restrictions, so visitor numbers were impacted accordingly).	●
3.3.2.2	Provide local visitor information at strategic locations within the Shire	Visitor information brochures and materials provided at various locations around the Shire including accommodation providers and tourism attractions. The Junee promotional TV program is operating in various locations in Junee.	●

### 3.3.3: Promote the Athenium Theatre as a local and regional tourism and cultural facility

Action Code	Action Name	Annual Comment	Status
3.3.3.1	Seek funding opportunities for improved facilities and amenity at the Athenium Theatre	During the prior period three significant funding applications were successful. The sound and lighting project has been completed and the air-conditioning and kitchen extension projects are underway. Construction work is expected to complete during the Sept/Oct 2020 period.	●
3.3.3.3	Promote and market the use of the Athenium Theatre and the range of uses in accordance with the Business Plan	Active and new promotion of the Athenium Theatre has been mindful of the major project work that will occur during calendar year 2020. Fanny Lumsden will perform at the Gala Re-Opening event in late Nov 2020.	●

### 3.3.4: Promote the Broadway Museum as a local and regional tourism and cultural facility

Action Code	Action Name	Annual Comment	Status
3.3.4.1	Seek funding opportunities for improved facilities and amenity for the Broadway Museum	An application was made to the <i>Stronger Country Communities Fund - Round 3</i> for the Broadway Museum. Unfortunately, this grant application was unsuccessful. Assistance has been provided to the Junee and District Historical Society (JDHS) to apply for smaller grants and they successfully were awarded a \$5K Federal grant that will be used to replace the fridge and provide some additional resources for JDHS volunteers.	●



Action Code	Action Name	Annual Comment	Status
3.3.4.2	Work with the Junee Historical Society to promote and develop the Broadway Museum	<p>Visitations at the Museum have increased in the previous 12 months. Promoting through tourism TV's, social media, visitor guides and website. Council will continue to work with the Junee &amp; District Historical Society to promote and develop the Museum.</p> <p>Visitations at the Museum were significantly hampered by COVID-19 shutdown and regulations from March 2020, and total closure through end Q4 FY19-20.</p>	●

### 3.3.5: Improve the amenity for tourism throughout the Shire

Action Code	Action Name	Annual Comment	Status
3.3.5.1	Maintain a caravan park facility in Junee	The lease requirements were met by Council and the Lessee throughout the year. The facilities at the park have been upgraded by the Lessee during the year despite the challenges of the unforeseen COVID-19 period from March to June 2020.	●
3.3.5.2	Promote the YouMeandJunee brand for all town pride and promotion activities	Promotion of the <i>YouMeandJunee</i> brand evident through Facebook, website, Council events and print material eg. Council newsletters, visitor guides, Australia Day, street banners and school holiday programs.	●
3.3.5.3	Redevelop town and village entrance signs to enhance pride throughout the Shire	New village signs have been developed in consultation with the Village and Rural Improvement Committee. Installation to be complete Q1 2020-21.	●
3.3.5.4	Promote unique recreation areas such as Bethungra Dam and Sandy Beach Reserve as destinations for visitors and residents with signage and marketing material	Recreation areas such as Bethungra Dam and Sandy Beach Reserve are promoted through Facebook and Council's websites. Heavy promotion was included in the new Canola Trail Visitor Guide launched in November 2019.	●
3.3.5.6	Implement recommendations contained in Junee Tourism Development Plan	A re-write/update of the Junee Tourism Development Plan is currently underway.	●
3.3.5.7	Renew signage to Bethungra Dam and Sandy Beach Reserves	New signage has been installed at Bethungra Dam and some additional signage is programmed.	●
3.3.5.9	Promote and market Junee Shire to RV visitors	The latest marketing piece is the Canola Trail " <i>Heart of Gold</i> " publication with a dedicated section on camping, caravanning and pet friendly places.	●

### 3.3.6: Support local tourism businesses

Action Code	Action Name	Annual Comment	Status
3.3.6.1	Support Junee tourism operators group through regular meetings and program development	Visual marketing and promotion television continues to operate in local business outlets. These advertise local tourism opportunities available across the Shire. Emails and invitations have been sent to tourism providers inviting them to attend relevant information sessions / webinars. A COVID-19 "Back to Business as (Un)usual" business forum was conducted in Q4 discussing topics such as how to rejuvenate as restrictions ease. Council continues to sponsor the <i>Christmas on Broadway</i> event in November each year. A number of tourism operators were profiled in the new Canola Trail Visitor Guide.	●
3.3.6.2	Work with tourism operators and proprietors to identify and develop products and services that appeal to visitors to the shire, and to co-ordinate the promotion of our attractions	Council participates in programs and marketing across a number stakeholders and networks.  Council supports a number of social media platforms in promoting local tourism products and businesses.	●
3.3.6.3	Support tourism activities associated with historical themes across the Local Government Area	New tourism visitor guide identifying points of local history have been printed and launched in November 2019. A new tourism pocket map was also produced and distributed in Q4.	●

## Strategy 3.4: Promote our community as a place to visit and stay for longer

### 3.4.1: To foster and promote Junee as a destination for visitors

Action Code	Action Name	Annual Comment	Status
3.4.1.1	Maintain Junee Visitor Information Centre	Junee Visitor Information Centre (JVIC) is open six days per week. Council is working on encouraging additional volunteers to support the JVIC. Due to COVID-19 the Junee Visitor Information Centre (JVIC) was closed during Q4.	●
3.4.1.2	Support major tourism and community events	Council supports major community events. Assistance with promotional activities, traffic management plans, additional bins and cleaning service to public toilets on the day of the event.	●

Action Code	Action Name	Annual Comment	Status
3.4.1.3	Work with neighbouring Shires to promote regional tourism	Participation in the Canola Trail joint marketing initiative with Temora and Coolamon Shire Councils. Participation in the Wagga Wagga Partner Program and Destination Riverina Murray phase 2 "Go With the Flow" campaign.	●

### **3.4.2: Market Junee as a destination for visitors**

Action Code	Action Name	Annual Comment	Status
3.4.2.1	Improve entry points to the town and the shire to make a greater impression on visitors to encourage visitors to stop and stay	New village entry signs have been produced and due for installation in Q1 of 2020-21. New town signage is being considered.	●
3.4.2.2	Maintain contemporary tourism webpages and social media platforms	Weekly social media postings on both Facebook and Instagram platforms. Regular website updates. Approximately 10-12 posts per month.	●
3.4.2.3	Review fleet and plant signage for opportunities to enhance visitor experiences	Review of fleet and plant signage did not reveal strong opportunity to enhance visitor experiences. The cost and maintenance of implementing such a program was considered better redirected towards tourism and promotional signage.	●

## **Strategy 3.5: Plan our land resources for the future**

### **3.5.1: Provide advice and information to applicants and industry**

Action Code	Action Name	Annual Comment	Status
3.5.1.1	Distribute information to developers and builders relating to changes in legislation and guidelines	Advice has been provided as required throughout the year.	●
3.5.1.2	Provide pre-lodgement advice and assistance to applicants	Applicants routinely seek and are provided with pre-lodgement advice.	●

### 3.5.2: Provide development assessment services

Action Code	Action Name	Annual Comment	Status
3.5.2.1	Assess and determine complying development applications, development applications, and construction certificates in line with legislation and Council policy	There were 91 Development Applications (DA) during the year with an average determination time of 25 days. There were 15 Complying Development Certificates (CDC) determined by Council during the year with an average determination time of 5.7 days. There were 57 Construction Certificates issued during the year with an average determination time of 23.8 days. These times are below Council's target of 40 days for DA's and 12 Days for CDC's and slightly above Council's target of 20 days for Construction Certificates.	●
3.5.2.2	Provide certification inspection services	Inspections were conducted as and when requested by the applicant.	●
3.5.2.3	Undertake swimming pool compliance program	27 swimming pool related inspections completed for the year - 18 related to the building of new pools and 9 related to certificates of compliance or non-compliance for existing pools.	●



### 3.5.4: Plan for future growth

Action Code	Action Name	Annual Comment	Status
3.5.4.1	Review and update Residential Land Strategy	The review of the Residential Land Strategy was not completed during the year because the requirement for a Local Strategic Planning Statement (LSPS) was introduced by State Government and it took precedence. The newly adopted LSPS will inform the next review of the Residential Land Strategy.	●






## Strategy 3.6: Grow our population throughout the Shire

### 3.6.1: Facilitate population growth outside of Junee township

Action Code	Action Name	Annual Comment	Status
3.6.1.1	Assess residential development potential in villages	This assessment was not completed during the year because the requirement for a Local Strategic Planning Statement (LSPS) was introduced by State Government and it took precedence. The newly adopted LSPS will inform the next review of the Residential Land Strategy which includes the assessment of residential development potential in the villages.	
3.6.1.2	Identify infrastructure needs outside of Junee township and plan accordingly	Community infrastructure needs are being addressed through new capital works programs in the villages including such items as, playground equipment and new tennis courts.	

### 3.6.2: Provide appropriate land for residential development to facility population growth in Junee.

Action Code	Action Name	Annual Comment	Status
3.6.2.1	Actively market residential land availability	John Potts Stage 7 Residential land selling ahead of schedule, John Potts Stage 8 to be developed in 2020-21. Marketing occurs through real estate agencies through regional newspapers and their websites. Private property developers are now developing land within the township of Junee.	
3.6.2.2	Subdivide and construct residential estates in accordance with the Long Term Financial Plan for land development, including purchase of land for future development	John Potts Drive Stage 8 is under construction.	
3.6.2.5	Construct additional stages of John Potts Drive Estate	John Potts Drive Stage 8 is under construction.	

### 3.6.3: Facilitate Family Day Care services

Action Code	Action Name	Annual Comment	Status
3.6.3.1	Provide the administrative framework and processes for a network of registered educators	The South West Regional Family Day Care (SWRFDC) co-ordination unit continued to provide administrative support to the network of SWRFDC Educators in accordance with the National Quality Framework and other legislated requirements for the sector.	●
3.6.3.2	Coordinate, support and increase the number of Family Day Care educators	The sector continued to suffer from a lack of growth in the number of Educators due to attrition out-weighting the number of new. COVID-19 also introduced some challenges to the sector with temporary changes to the child care subsidy system in the latter part of the year. This action item is a recurring item in the 2020-21 year.	●
3.6.3.3	Monitor and evaluate educators to ensure the National Quality Framework requirements are met	The National Quality Framework requirements continue to be met by the service.	●

## Objective 4: To be a resilient community ready to adapt for the future

### Strategy 4.1: Build the capacity and skills of our community to meet, innovate and lead change

#### 4.1.1: The Council is a socially responsible employer

Action Code	Action Name	Annual Comment	Status
4.1.1.1	Incorporate targets in the Workforce Plan building local capability	June's Workforce Plan was reviewed during the year. Examples include the employment of school based trainees and providing training and experience for our local workforce in higher duty roles for developing career paths locally.	●

#### 4.1.2: Facilitate a resilient community/strengthen the community

Action Code	Action Name	Annual Comment	Status
4.1.2.1	Develop and maintain partnerships with the business community with the objective of staying on top of emerging issues and opportunities	Regular contact was maintained with the business community via existing relationships and networks (eg. ARTC, June Lamb, JBT, GEO). The <i>Bulk Freight Futures</i> symposium and Inland Rail consultative forums provided other means of broadening knowledge on the business community. Council also introduced new procurement processes and engaged with local businesses and trades people to encourage their participation. A COVID-19 "Back to Business as (Un)usual" business forum was conducted in Q4 which discussed impacts of COVID-19 and the transition out.	●
4.1.2.2	Support the establishment of and maintain community gardens	There is currently no activity with the development of new community gardens.	●
4.1.2.4	Implement a program of community engagement with the objective of staying on top of emerging issues and opportunities	The Community Engagement program was impacted by COVID-19 in the second half of the year. Interaction continued with most businesses and other stakeholders and attention was turned to recovery phase towards the end of the 2019-20 year. Changes to methods of engagement were implemented including online and social distanced forums with stakeholders (eg. hospitality and sports sector).	●

#### 4.1.3: Council lead by example with innovative technologies and processes

Action Code	Action Name	Annual Comment	Status
4.1.3.1	Actively seek and educate staff on new and innovative practices/processes including new technologies	Council has upgraded its main financial system. The system is being used successfully and staff are in the process of being trained in its use. Council is still in the process of implementing ELO which is its new records management system. It is expected that this will be implemented by 31 December 2020. The use of on-line video conferencing has come into routine use for both internal and external meetings, training and information sharing.	●
4.1.3.2	Run education sessions with the community around new technologies and change (e.g. energy efficiency, environmental sustainability)	Whilst no formal sessions have been facilitated by Council, the efforts by Junee Community Power Inc. and the Empower Team at Junee High School are noted and recognised by the community and agencies. Information on the new solar farm included in the Autumn 2020 newsletter.	●

### Strategy 4.2: Prepare and transition to the economy of the future

#### 4.2.1: Our community has ready access to local, regional, national and global information

Action Code	Action Name	Annual Comment	Status
4.2.1.1	Advocate for access to high speed broadband services throughout the Shire	Rural fixed wireless services available from multiple suppliers. NBN fibre to the node is now available in Junee. The technology is still evolving particularly in rural areas.	●
4.2.1.2	Advocate for mobile reception throughout the Shire	The Council is supporting a REROC initiative to map all mobile blackspot areas across nine council areas. REROC will use this information to advocate to both the State and Federal Governments for improved mobile reception.	●
4.2.1.3	Deliver education campaigns in readiness for digital economy	The Spring 2019 edition of the quarterly community newsletter included a detailed reminder of Service NSW online services. An increasing amount of information is also being provided via Council's social media platforms. The Covid-19 restrictions have led to more promotion and an increased use of online services. In June, local businesses were invited to a Council led presentation and discussion on getting going again post-Covid. The session highlighted the role of the digital technologies.	●

#### 4.2.2: Seek out business opportunities to support our economy into the future

Action Code	Action Name	Annual Comment	Status
4.2.2.1	Advocate for enhanced Rail sector presence in Junee	Rail symposium held in Junee attracting industry leaders from across four States.	●
4.2.2.2	Continue to support and advocate for the national Melbourne to Brisbane Inland Railway through Junee	NSW Transport provided a presentation to Council on a proposal for an alternative design for the replacement of the Kemp Street Bridge. The ARTC continues to keep Council informed on the development of the Melbourne to Brisbane Inland Railway project. Local community and business people appeared in the Inland Rail promotional videos in support of the project.	●
4.2.2.3	Implement visitor economy programs that grow the tourism potential within the Shire	<p>Council participated in a number of tourism based initiatives throughout the year, including:</p> <ul style="list-style-type: none"> <li>• Regional Accommodation Market Assessment</li> <li>• Riverina Cooperative Marketing Campaign</li> <li>• Canola Trail</li> <li>• Listing attractions on the Australian Tourism Data Warehouse for publication on the Visit NSW website</li> <li>• Providing access for local Tourism business to Social Media workshops</li> <li>• Informing existing and potential Tourism operators of funding opportunities</li> <li>• Making or assisting with applications to host events or seminars. Junee hosted the <i>Bulk Freight Futures Rail Symposium</i> in July 2019 which saw approx. 60 industry professionals from throughout Australia attend.</li> <li>• The Council has also declined some requests to participate in regional tourism activity or programs if they were cost prohibitive or weren't aligned with local tourism products.</li> </ul>	●





Action Code	Action Name	Annual Comment	Status
4.2.2.4	Provide support to the Agriculture sector to expand markets and embrace technological improvement	<p>Working with NSW Transport to upgrade the northern triangle rail line and the branch line to Griffith to help improve transport links for the agriculture and other rural based sector industries.</p> <p>The Council continues to seek funding for comprehensive road traffic study to help improve transport links for the agriculture and other rural based sector industries.</p> <p><i>Bulk Freight Rail Symposium</i> held in Junee included presentations for local grain trading business and the CEO Grain Trade Australia.</p>	●
4.2.2.5	Work with local businesses to support new sector based initiative that grow the local economy	Refer to 3.2.1.4 and 3.2.1.7.	●

#### 4.2.3: Provide employment opportunities for young people

Action Code	Action Name	Annual Comment	Status
4.2.3.1	Continue to support and employ School based trainees within Council	Four school based trainees actively engaged with Council in the areas of IT, Customer Service, Tourism and Library Services.	●
4.2.3.2	Work with local business and industry to grow opportunities for employment opportunities for younger people	<p>Refer to 4.2.3.1</p> <p>Council submitted an application for a youth employment program to the <i>Stronger Country Communities Program</i> in partnership with local businesses, and TAFE. While this funding application was successful, COVID-19 restrictions means the program's implementation will be delayed.</p>	●

#### **4.2.4: Maintain community values and interests as we transition towards a digital economy**

<b>Action Code</b>	<b>Action Name</b>	<b>Annual Comment</b>	<b>Status</b>
4.2.4.1	Advocate for social and medical service provision to allow for local people to continue to live and age in place	This is a multi-faceted subject. Council has worked closely with Junee Community Centre, the Junee Health Advisory Committee and Keep-Them-Safe (KTS) Inter-agency activity.	
4.2.4.2	Promote Junee as an attractive and desirable community to live in	Websites and social media presence being maintained. Additional TV-based displays positioned at a number of venues in Junee presenting a variety of slideshows. New Canola Trail Visitor Guide.	

## T3: Sustainable

### Objective 5: For our community to be in harmony with its built and natural environment

#### Strategy 5.1: Encourage respectful planning, balanced growth and good design

##### 5.1.1: Protect the natural environment through appropriate regulation and policy

Action Code	Action Name	Annual Comment	Status
5.1.1.1	Encourage the revitalisation of landcare groups within the town/villages	Landcare regularly liaise with the sewage treatment plant but at present there is minimal other interaction.	●
5.1.1.2	Ensure the Council discharges its regulatory obligations	Routine matters continue to be dealt with in accordance with applicable legislation and the community continues to be educated via regular articles in the quarterly community newsletters.	●

##### 5.1.2: Integrate vegetation into the urban landscape

Action Code	Action Name	Annual Comment	Status
5.1.2.1	Establish a strategy for increasing the urban canopy cover	The Environmental Officer position was not filled during the year and this action item was unable to be resourced in another way. Tree planting occurs on an ad-hoc basis in response to requests and other works by Council when resourcing permits.	●
5.1.2.2	Review wildlife corridors	The Environmental Officer position was not filled during the year and this action item was unable to be resourced in another way. That said, some improvements to wildlife corridors have been made eg. leaving foliage around the dams at Burns Park for bird life to nest and breed.	●

### 5.1.3: Encourage and support community sustainability and environmental projects

Action Code	Action Name	Annual Comment	Status
5.1.3.1	Provide environmental and sustainability advice and education	Ad-hoc advice is provided as required.	●
5.1.3.2	Support community activities such as Landcare and community gardens	Council supports the community gardens across the Local Government area as and when requested.	●

## Strategy 5.2: Plan and respond to our changing environment

### 5.2.1: Respond to emergencies within our Shire

Action Code	Action Name	Annual Comment	Status
5.2.1.1	Maintain a local Emergency Operations Centre (EOC)	Emergency Operations Centre is maintained and inspected as required.	●
5.2.1.2	Support combat agencies in response to emergencies	Council is providing emergency response and support staff when required.	●
5.2.1.3	Support/facilitate the Local Emergency Management Committee (LEMC)	Local Emergency Management Committee meetings are held and Council representative attends. Minutes taken and circulated.	●

### 5.2.2: Prepare our community for a changing climate

Action Code	Action Name	Annual Comment	Status
5.2.2.1	Develop Recycled Water Management Plan	Development of the plan continues noting that the new Sewage Treatment Plant has been constructed to improve recycled water outcomes.	●
5.2.2.2	Develop appropriate measures to monitor a changing environment	The appointment of an Environmental Officer was not fulfilled in 2019-20 and this project could not be resourced in other ways.	●

Action Code	Action Name	Annual Comment	Status
5.2.2.3	Report periodically on how the environment is changing	Junee Shire Council has been improving recycling methods and improved disposal methods at the Junee Landfill facility. Council is also looking at other options to respond to the changing environment.	●
5.2.2.4	Develop a Changing Environment Action Plan	The appointment of an Environmental Officer was not fulfilled in 2019-20 and this project could not be resourced in other ways.	●

### Strategy 5.3: Protect, conserve and maintain our natural assets

#### 5.3.1: Protect and conserve the natural environment

Action Code	Action Name	Annual Comment	Status
5.3.1.1	Maintain open spaces	Maintained open spaces and improved some open spaces areas.	●
5.3.1.2	Manage noxious weeds	Council has limited areas where it can use chemicals but spray or hand removal is undertaken where possible. Practices to limit the amount of bindi and weed spreading include good machine hygiene practices such as cleaning down mowers as well as making sure walking through patches is avoided.	●
5.3.1.4	Manage roadside environments	Several new trees have been planted in the town in various locations. Slashed and sprayed various roads within the shire. Trees trimmed and lifted in various locations.	●
5.3.1.5	Monitor public waterways	There were only minor Algae infections in the waterways.	●
5.3.1.6	Operate solid waste management services	All waste management services operated throughout this quarter.	●
5.3.1.7	Protect and manage threatened species populations and endangered ecological communities	Review of Environmental Factors (REF) is completed prior to road works being undertaken. Private development proposals must also include reports that assess environmental impacts in relation to whether threatened species populations or endangered ecological communities are present and how they will be protected.	●



Action Code	Action Name	Annual Comment	Status
5.3.1.8	Reduce littering	Public bins and open spaces are cleaned regularly. Rest areas in villages cleaned regularly. Public reserves are cleaned regularly. Council also introduced a free tip day to encourage a tidy town. Council also implemented two free annual tip vouchers to the town and village areas. Skip bins have now been provided to Sandy Beach when an influx of visitors is expected and this has without doubt reduced the amount of littering at that Reserve.	●
5.3.1.9	Review Crown Reserve Plans of Management	A project to review and implement Plans of Management for all Crown Reserves is progressing.	●
5.3.1.11	Develop community awareness campaign around the importance of protecting the natural environment	The appointment of an Environmental Officer was not fulfilled in 2019-20 and this project could not be resourced in other ways.	●
5.3.1.13	Review Stormwater Management Plan	The stormwater management plan is currently under review.	●

## 6: To use and manage our resources wisely (human, financial and built assets)

### Strategy 6.1: Council is recognised by the community as being financially responsible

#### 6.1.1: Prepare, review and update corporate documents in consultation with the community to meet NSW Government Integrated Planning & Reporting requirements

Action Code	Action Name	Annual Comment	Status
6.1.1.1	Update the four year Delivery Program and annual Operational Plan	The 2019-20 Delivery Program was revised in August 2019 in conjunction with the 2018-19 Delivery Program/Operational Plan Annual Report which was presented to Council and the community in August 2019. The draft Delivery Program / Operational Plan for 2020-21 was developed with Councillors during the first half of the 2020 calendar year. After public exhibition it was adopted by Council in July 2020 to meet the amended NSW Government Integrated Planning and Reporting time-frames due to COVID-19.	●
6.1.1.4	Review and update the Long Term Financial Plan (LTFP)	Council has followed its budget, monitored cash-flow and paid down principle on loans. This has all gone to improve the financial sustainability of the organisation.	●

#### 6.1.2: Complete required corporate reporting to meet NSW Government Integrated Planning & Reporting requirements

Action Code	Action Name	Annual Comment	Status
6.1.2.1	Produce the six and twelve monthly organisational performance reports	The 2018-19 Annual Report was presented to Council in August 2019 and the half-year report for the 2019-20 year was presented to Council in February 2020.	●
6.1.2.2	Produce the Annual Report	Annual Report completed and uploaded to Council web site by 30/11/19 as required by legislation.	●

### 6.1.3: Operate a sustainable infrastructure portfolio

Action Code	Action Name	Annual Comment	Status
6.1.3.1	Advocate for a more sustainable infrastructure funding model for local government infrastructure	The Council participates as a member of Riverina Eastern Region of Councils (REROC). The REROC membership recently reviewed and adopted its Regional Road Strategy. This document is used to inform governments for increased financial support to fund infrastructure at councils. There has been increased funding to the Federal Government's Roads Two Program. Council funding application for additional road infrastructure improvement where also successful. \$1.8M for work on the Gundagai Road and approximately \$300K towards urban street renewals in June.	●
6.1.3.2	Report annually on infrastructure portfolio	This is done via Quarterly Budget Review Statements and Long Term Financial Plans.	●
6.1.3.3	Undertake regular revaluations of all infrastructure asset classes	The Stormwater asset class was revalued during the financial year. No other revaluations were required in 2019-20.	●

### 6.1.4: Undertake entrepreneurial activities

Action Code	Action Name	Annual Comment	Status
6.1.4.1	Consider entrepreneurial opportunities as they arise	<p>Entrepreneurial negotiations nearly always involve commercial-in-confidence discussion with the Council and therefore the lead time prior to any public announcement can take some time.</p> <p>The Council this year has been actively seeking external private works to improve revenue. It has been awarded two contracts recently, one is to duplicate public works sewerage main and the other involves substantial private road construction work.</p>	●
6.1.4.2	Maintain Roads Maintenance Council Contract	The contract is being maintained.	●

Action Code	Action Name	Annual Comment	Status
6.1.4.3	Undertake private works	<p>Council has carried out numerous private works;</p> <p>1) Gravel driveways</p> <p>2) Line marking</p> <p>3) Sewer Duplication Works</p> <p>4) Waterworks Road Subdivision Works - in progress</p> <p>5) Various projects on highways for TfNSW</p>	●

#### **6.1.6: Manage Council's finances**

Action Code	Action Name	Annual Comment	Status
6.1.6.1	Provide financial management and reporting to the organisation	Monthly reporting is an ongoing requirement and continued throughout the financial year.	●
6.1.6.2	Provide sound financial management of Council's investments and borrowings	All cash and investments are updated in accordance with Junee Shire Council Reporting and requirements.	●
6.1.6.3	Develop the annual budget within Council's Operational Plan ensuring alignment with the Long Term Financial Plan (LTFP)	2020-21 Annual Budget has been developed in alignment with the Junee Shire Council's Long Term Financial Plan.	●
6.1.6.4	Prepare and report Quarterly Budget Statement Reviews (QBRs)	The Quarterly Budget Review process was completed throughout the year.	●
6.1.6.5	Manage Council's rating system	Work for year completed.	●

## Strategy 6.2: Embrace energy efficiency and industrial ecology principles

### 6.2.1: Reduce the Councils Greenhouse Footprint

Action Code	Action Name	Annual Comment	Status
6.2.1.1	Identify Councils top five energy consuming assets and monitor energy consumption	The top five assets are the Sewage Treatment Works, Re-use Water, Recreation Centre, Administration Building/Council Chambers and the Library. All locations have interval data monitoring in place.	●
6.2.1.2	For the top 5 energy consuming assets identify and implement reduction programs	Lighting audits were undertaken at the Council administration building, library, Recreation Centre, Athenium Theatre and Broadway. The Sewage Treatment Plant augmentation project is nearing completion including the commissioning of the PV solar array.  LED lighting upgrades carried out at Junee Library, Broadway Museum and in the gym at JJRAC in Q4 FY19-20.	●
6.2.1.3	Develop an Energy Efficiency Action Plan for Council	Other priorities did not permit this project to be progressed in 2019-20. A report covering the proposed project plan is to be presented to Council early in 2020-21. Energy efficiency projects involving lighting at the Broadway Museum, Library and Recreation Centre were completed during the year and improvements to the Recreation Centre pool systems were also progressed.	●

### 6.2.2: Facilitate opportunities for energy efficiency gains by community and business

Action Code	Action Name	Annual Comment	Status
6.2.2.1	Facilitate industry to look for opportunities to help each other to reduce waste	The Council provides a free recycling centre at its landfill site to support businesses needing to dispose of E-waste, batteries, paint and other material and products.	●
6.2.2.2	Undertake advocacy activities to further the opportunities for the Council and community to work together on community renewable energy generation	Council continues to support Junee Community Power (JCP) and its efforts towards educating the community and achieving a sustainable future from renewable energies. Significant further progress during the first half of the year included the launch by JCP of a Circular Fund. The first projects of the Circular Fund will be Junee Community Centre Hall (Solar PV panels and community education resource) and Junee Senior Citizens Hall (Solar PV panels and remote monitoring by school students).	●



## Strategy 6.3: Manage our built assets with asset management plans

### 6.3.1: Manage our assets

Action Code	Action Name	Annual Comment	Status
6.3.1.1	Implement asset management improvement actions	Activity for the year centered on the implementation of a new Asset Management system.	●
6.3.1.2	Review asset management plans	Asset management plans were reviewed and a new Asset Management System is being implemented.	●
6.3.1.3	Engage with the community on levels of service	Council has implemented a new Road Hierarchy to provide better service levels.	●

## Strategy 6.4: Reduce, reuse and recover waste

### 6.4.1: Manage Solid Waste Management

Action Code	Action Name	Annual Comment	Status
6.4.1.1	Maintain watching brief on waste market opportunities	The Community Recycle Centre at the Junee Waste Landfill Facility continues to operate well. New segmented areas for drop off points within the Facility have been developed so that waste streams are separated ready for recycling. The Council receives revenue for scrap metal while it has to pay to recycle other products properly like mattresses.	●
6.4.1.2	Provide waste management services	All waste management services have been provided throughout the year.	●

### 6.4.2: Improve community understanding of reduce, reuse, recycle

Action Code	Action Name	Annual Comment	Status
6.4.2.1	Deliver education campaign	Awareness and information placed in community newsletters; this was supported with social media postings around the subject. A fact sheet was also given out at the new residents Meet and Greet in August 2019.	●

## T4: Collaborative

### Objective 7: To be a socially, physically and culturally engaged and connected community

#### Strategy 7.1: Encourage an informed and involved community




##### 7.1.2: Welcome new residents

Action Code	Action Name	Annual Comment	Status
7.1.2.1	Maintain and distribute information packs to new residents	New resident packs have been updated and are being distributed. The most extensive use was at the August <i>Meet n Greet</i> for new residents. Further updates to be made in Q1/Q2 of 2020-21.	●
7.1.2.2	Advocate for a regular Welcome to Junee function for new residents	Successful event held in August 2019.	●



##### 7.1.3: Distribute a regular Community Newsletter

Action Code	Action Name	Annual Comment	Status
7.1.3.1	Produce and distribute a quarterly Community Newsletter	Four newsletters produced throughout the 2019-20 year (Winter, Spring, Summer and Autumn). Each distributed in the first week of the relevant season.	●

#### 7.1.4: Provide access to Council information

Action Code	Action Name	Annual Comment	Status
7.1.4.1	Attend village meetings	<p>Regular engagement with Old Junee and Bethungra village communities (via Bethungra On The Up Committee). Significant improvements undertaken at Bethungra village based off numerous onsite meetings with BOTU Committee and Community members. These predominantly were situated in Memorial Park and the adjoining Tennis Shed areas.</p> <p>Visited Illabo Showground Society and facilities and met with Illabo Motorsport Park Committee re: potential funding opportunities at the Illabo Speedway.</p> <p>Attended a number of Friends of the Athenium, Junee Historical Society and Junee Mens Shed meetings and met with Junee Community Centre on numerous occasions. COVID-19 restrictions prevented face to face meetings in the last QTR FY19-20.</p>	
7.1.4.2	Maintain Council websites and social media with current information	Council's websites and social media channels are kept up-to-date with current information. 10-15 social media posts are produced each month with relevant information uploaded to websites.	
7.1.4.3	Participate in community events (e.g. Junee Show, Farmers Markets, Illabo Show)	There has been numerous attendance at community events throughout the 2019-20 year such as the "Meet and Greet" in August, Christmas on Broadway in November, Athenium Theatre 90th birthday celebrations in October, Seniors Week in February. Due to COVID-19 the majority of community events were unable to be held in the latter part of the year.	

#### 7.1.5: Provide Council Customer Service

Action Code	Action Name	Annual Comment	Status
7.1.5.1	Provide first point of customer contact - telephone, internet and in-person	The Customer Service team continued to provide first point of contact services throughout the year. The physical closure of the office during some phases of COVID-19 restrictions required changes to practices.	
7.1.5.2	Facilitate front-line services for Council - payments, applications, enquiries	Front line services continued to be provided during the year. During the COVID-19 restrictions when the office was closed, appointments could be made for transactions that could not be completed using on-line services or by telephone.	

Action Code	Action Name	Annual Comment	Status
7.1.5.3	Facilitate front-line services on behalf of other Government Agencies eg. Service NSW, Centrelink	All requirements for agencies are up to date.	●

## Strategy 7.2: Enable broad, rich and meaningful engagement to occur

### 7.2.1: Develop volunteers network

Action Code	Action Name	Annual Comment	Status
7.2.1.1	Develop and maintain volunteers register	Volunteer register established and in use. Updated in August 2019.	●
7.2.1.2	Maintain membership of Wagga Volunteers Centre	Membership renewed in May 2020.	●
7.2.1.3	Participate in the Riverina Eastern Regional Organisation of Councils (REROC) Take Charge Forum (Youth volunteering)	Attended and helped facilitate day with REROC on the 28 August 2019.	●
7.2.1.4	Provide access to volunteer training for community members	Volunteer training is provided on an as-needed basis when volunteers commence with the organisation and when changes in work practices or legislation occurs. Most of the training during the year occurred in Community Transport.	●
7.2.1.5	Recognise volunteers throughout Council publications and media	Volunteers have been recognised in community newsletters and half and end of year reports. Volunteer register maintained. Acknowledgement posts have appeared on Council social media channels.	●
7.2.1.6	Host annual celebration of volunteers (coordinate with National Volunteering Week)	Due to COVID-19 a physical event was unable to be held however volunteer acknowledgement was done via social media.	●

### 7.2.2: Assist local community organisations to develop community capacity

Action Code	Action Name	Annual Comment	Status
7.2.2.1	Assist Not for Profit (NFP) event organisers with traffic management plans	Assistance is provided as requested.	●
7.2.2.2	Assist Not for Profit (NFP) organisations with regulatory approval applications	Council has continued to be available throughout the year to support NFP organisations with regulatory approval processes. There was a higher frequency of engagement this year due to the success of many applications to funding through streams including the NSW Government's <i>Stronger Country Community Fund</i> , <i>My Community Project</i> and Crown Reserves funding.	●
7.2.2.3	Provide assistance to Not for Profit (NFP) organisations with funding submissions	Assistance with completion of grant funding submissions is provided to Not for Profit organisations when and as required.	●

## Strategy 7.3: Build on our sense of community

### 7.3.1: Strengthen the networks which bind the community together

Action Code	Action Name	Annual Comment	Status
7.3.1.1	Athenium Theatre building is well maintained and used for civic and community purposes	<p>The Athenium Theatre continues to be made available for civic and community purposes. Bookings for the first half of the year were slightly down on the same period the previous year (133 vs 143). The second half of FY19-20 saw only 24 bookings, but the lack of bookings could be attributed to bushfires in Jan/Feb and COVID-19 restrictions that came into place in March 2020.</p> <p>The Athenium Theatre has been well maintained throughout FY19-20. Seniors Movie's held Feb and Mar 2020. Further events suspended in Q4 FY19-20 due to COVID-19 Government restrictions. Works on Commercial Kitchen commenced June 2020 and Theatre will remain closed until kitchen and HVAC works are completed (currently scheduled to finish Oct 2020). Gala Re-Opening event has been booked for 28 Nov 2020 (Fanny Lumsden). Tickets selling well as at early July 2020. Current and relevant COVID-19 restrictions to be followed as event nears.</p>	●

Action Code	Action Name	Annual Comment	Status
7.3.1.2	Conduct regular meetings of the Local Emergency Management Committee	The committee continued to meet through the year.	●
7.3.1.3	Junee Junction Recreation and Aquatic Centre provide contemporary leisure services to the Shire	Current memberships are 12.1% higher than this period last year.	●
7.3.1.4	Library provides and/or organises recreation space for community gatherings	Community gatherings for the year include one Knit-In, one Local Government Week morning tea, weekly Conversation English and Cooking, one StrokeSafety talk, Movie of the Month, one Seniors Week activity (Scrapbooking), Junee Lego Club in partnership with the Junee Community Centre and Saturday Play Hub.	●
7.3.1.5	Library to maintain relevant up to date resources for the public to use	The amount of \$23,094 worth of material was added to the Junee Library collection in 2019-20. Deselection of the library collection was completed in February 2020 with 1733 items removed.	●
7.3.1.6	Support the Junee District Historical Society in their occupation of the Broadway Museum building	Council staff and Councillor attendance at meetings occurred throughout the year until Q4 when meetings were suspended due to COVID-19.	●

### ***7.3.2: Instill a sense of pride in the community by advocating for and supporting community initiatives***

Action Code	Action Name	Annual Comment	Status
7.3.2.1	Council supports community initiatives and events with its available resources	Community initiatives and events supported through website, Facebook and monthly community events flyers.	●
7.3.2.3	Facilitate local Australia Day nominations and awards	Successful 2020 event held. Nominations were up on previous years with at least two nominations received in each category, Planning for Australia Day 2021 has commenced with Award nominations opening in June 2020. Formal meetings to commence in Q1 2020.	●
7.3.2.4	The Mayor and Councillors makes themselves available for community and civic purposes	Councillors make themselves available for community and civic purposes.	●



## Objective 8: To work together to achieve our goals

### Strategy 8.1: Build strong relationships and shared responsibilities

#### 8.1.1: Strengthen the networks which bind the community together - to keep a cohesive community

Action Code	Action Name	Annual Comment	Status
8.1.1.1	Council meetings conducted around the Shire	Meetings held in villages at least once every year.	●
8.1.1.2	Councillors or council staff attend community progress association meetings	Regular engagement occurred with Old Junee and Bethungra village communities. Significant improvements undertaken at Bethungra village based off numerous onsite meetings with committee and community members. These predominantly were situated in Memorial Park and the adjoining Tennis Shed areas. Visited Illabo Showground Society and facilities and met with Illabo Motorsport Park Committee regarding potential funding opportunities at the Illabo Speedway. Attended a number of Friends of the Athenium, Junee Historical Society and Junee Mens Shed meetings and met with Junee Community Centre on numerous occasions. COVID-19 restrictions prevented face to face meetings in the last QTR FY19-20.	●

#### 8.1.2: Council provides resources to support identified committees and structures

Action Code	Action Name	Annual Comment	Status
8.1.2.2	Australia Day - host and provide leadership and support to the public event	Successful Australia Day celebrations completed. This year saw a couple of changes with the registration process for the Fun Run and set up of the stadium for the Official Ceremony. Each of these changes proved positive and will be continued in next year's events.	●
8.1.2.3	Member participant of the District Emergency Management Committee	Council staff attended the Local Emergency Management Committee meetings.	●
8.1.2.4	Junee Interagency Forum - Council services participate in this forum and events	GS attended all scheduled KTS Inter-Agency meetings either face to face or via Zoom due COVID-19 restrictions in Q3 and Q4 FY19-20.	●

Action Code	Action Name	Annual Comment	Status
8.1.2.5	June Youth Council - host and provide leadership and support to promote the voice of young people via citizenship activation	Youth Council meetings facilitated by Council from July through to March. Due to COVID-19 face to face meetings ceased but communication remained ongoing via email and social media. School holiday programs were completed for Winter, Spring and Summer holidays. Unfortunately once again due to COVID-19, Youth Week and Autumn school holiday programs had to be cancelled / postponed. Youth Week activities are planned for late 2020.	●
8.1.2.6	Senior Citizens Committee - the annual event to proceed and support activities for our aging residents	Seniors Festival to be held in February 2020.	●
8.1.2.7	Support local volunteer drivers in the June Community Transport scheme	Volunteer drivers were supported as best we could throughout the year. During the COVID-19 period all of our over-70 drivers were stood down and staff filled in where the remaining driver pool was unavailable.	●
8.1.2.8	Schedule formal meetings and provide administration to Section 355 Committees of the Council	Section 355 Committee meetings were scheduled through the year. Agendas and business papers are distributed to Committee members prior to each meeting. Minutes are recorded at each meeting and then distributed to members. Meeting where postponed in the second half the year due to COVID-19 restrictions.	●

## Strategy 8.2: Work in partnership to plan for the future

### 8.2.1: Maintain proactive working relationship with community groups and associations

Action Code	Action Name	Annual Comment	Status
8.2.1.1	Meet with June Business and Trades (JBT) to support business and community events	<p>Attended pre-Christmas on Broadway JBT meeting and have requested invite to all future JBT meetings.</p> <p>JBT are engaged and Council will be invited to any future meetings (meetings are only held on an adhoc basis as advised by JBT). JBT have not scheduled or held any meetings since Christmas on Broadway in December 2019.</p>	●
8.2.1.2	Meet with June Sports Committee to improve and maintain sporting assets across the shire	Council staff and a Councillor attend June Sports Committee meetings.	●

**8.2.2: Work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision.**

Action Code	Action Name	Annual Comment	Status
8.2.2.1	Active member of Riverina Regional Library (RRL)	June Library staff have actively attended training and meetings on a regional and zone basis.	●
8.2.2.2	Active member of the Riverina Eastern Regional Organisation of Councils (REROC).	Council attends all REROC board meetings. The Mayor is also a member of the executive board of REROC and attends those meetings. Staff attend various REROC working party meetings across a range of professional disciplines areas inclusive of: waste management, infrastructure, GIS, workforce planning, youth, planning and the environment control.	●
8.2.2.4	Work collaboratively with the NSW Roads and Maritime Services to maintain a safe and fit for purpose highway network	The relationship is a primary ongoing focus.	●
8.2.2.5	Work collaboratively with the NSW Rural Fire Service to mitigate bush fire hazard across the Shire	Funding approved and Council to construct the fire trail in Illabo. Council also implements and has delivered the Brims funding program in conjunction with the NSW Rural Fire Brigade.	●
8.2.2.6	Active member of the Riverina Joint Organisation	Council attends and participates in all of the JO activities.	●

**8.2.3: State & Federal Government relationships**

Action Code	Action Name	Annual Comment	Status
8.2.3.1	Invite Local Federal Member of Parliament to meet with elected body	Local Member attends official openings and functions where Councillors attend and can interact.	●
8.2.3.2	Invite Local State Member of Parliament to meet with elected body	Member for Cootamundra, Steph Cooke MP regularly attended official openings of events where Councillors are also in attendance.	●
8.2.3.3	Meet with State and Federal Agencies to advocate for local and regional interest	Member for Cootamundra, Steph Cooke MP visited June regularly in support of the Council and Community Organisation projects and programs.  Member for the Riverina Hon. Michael McCormack has assisted Council's effort in referring submissions to the Drought Relief Program.	●

## Strategy 8.3: Provide representative, responsive and accountable community governance and leadership

### 8.3.1: Implement the Community Strategic Plan

Action Code	Action Name	Annual Comment	Status
8.3.1.1	Develop Councils Delivery Program and Operational Plan in response to the Community Strategic Plan	The draft 2020-21 Delivery Program and Operational Plan was developed and Council resolved in June 2020 to publicly exhibit the draft for comment.	●

### 8.3.2: Report to the community in accordance with the NSW State Governments Integrated Planning & Reporting framework

Action Code	Action Name	Annual Comment	Status
8.3.2.1	Prepare a Quarterly Budget Review Statement within two months of the close of each quarter.	This is ongoing, with the completion of the June 2020 QBRS to be finalised on completion of the annual financial statements for 2019-20.	●
8.3.2.2	Inform community of performance against Integrated Planning and Reporting (IP&R) requirements.	Report to community for 2018-19 was completed and formed part of the annual report. Report to July Council meeting is being completed for 2019-20. This will form part of the 2019-20 annual report.	●
8.3.2.3	Ensure Financial Statements are completed and lodged in accordance with statutory requirements.	Complete. 2018-19 financial statements were lodged in accordance with statutory requirements.	●

### 8.3.3: Appropriate governance and leadership is in place to ensure appropriate level of accountability and transparency

Action Code	Action Name	Annual Comment	Status
8.3.3.1	Maintain an appropriate suite of Policies to guide Councils activities	Policies have been updated as required.	●
8.3.3.3	Maintain an Enterprise Risk Management (ERM) system	Work in this area is ongoing. The staff and Internal Audit Committee are actively auditing and reviewing Councils areas of risk.	●

Action Code	Action Name	Annual Comment	Status
8.3.3.4	Public information is readily accessible on council websites for public viewing	Web content is continually being updated and reviewed.	●
8.3.3.5	Community Survey carried out to help identify community expectations.	This item was postponed due to budget considerations.	●
8.3.3.6	Manage Council's Records Management systems	During the year Council has adopted a new electronic document management system. It has been installed and is currently subject to user acceptance testing. Final Go-Live date still to be confirmed following testing. The new system is expected to be complete and up and running by 31 December 2020.	●