



## Government Information (Public Access) Act 2009 (GIPA) Informal Application

Please complete this form to apply for informal access to government information under the *Government Information (Public Access) Act 2009 (GIPA Act)*. If you need help in filling out this form, please contact the Right to Information Officer (Chief Financial Officer) on 6924 8100 or email: [jsc@june.nsw.gov.au](mailto:jsc@june.nsw.gov.au)

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### Contact details

Surname: ..... Title: Mr / Mrs / Ms / Miss  
Given names: .....  
Postal address: ..... Postcode: .....  
Daytime telephone: ..... Fax: .....  
Email: .....  
Preferred method of contact: .....

### Details of Informal Application

**Please provide specific details about the information you are seeking.**

**Note:** To facilitate the supply of the information by Council, it is essential that your request be very specific and clear. For property related enquiries please include property address, LOT and DP if known.

Information required:

.....  
.....  
.....  
.....

Are you seeking a residential floor plan?  Yes  No

(If yes, please supply proof of ownership of owners' consent)

Owners consent attached?  Yes

### Application Fee

I attach payment of the **\$30 application fee** by cash / cheque / money order / credit card details (circle one).

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**Applicant's Declaration:** I apply for permission to access the information specified above. I understand that the decision to provide me (or not) with access to the information in response to this informal request is not reviewable under GIPA. I understand that I will be required to pay charges for copies of documents provided to me.

Signature: ..... Date: [www.june.nsw.gov.au](http://www.june.nsw.gov.au)

**Office use only**

Date received: ..... File reference: .....  
Satisfied as to Identity of Applicant No  Yes  Date: .....  
Identity Document Sighted No  Yes  Date: .....  
Owners consent attached (for floor plans) No  Yes