

JUNEE

SHIRE COUNCIL

DELIVERY PROGRAM & OPERATIONAL PLAN HALF YEARLY REPORT



Summary of 2021/22 Half Yearly Progress Report on the Delivery Program and Operational Plan

Theme 1: Liveable

‘...a liveable community is an inclusive place which provides for everyone – a place where we can be involved, healthy and active. A place we are proud of. A place where others want to be. A great place to live.

Parks & Gardens

Council regularly receives feedback from both tourists and community members about the impressive state of our Shire. This credit is largely due to the hard-working Parks and Gardens team who consistently strive to ensure our Shire’s sporting fields and recreation grounds are in pristine condition.



New public seating was produced to replace existing bench seating or add additional seating in new locations. In total there will be over 30 bench style seats spread across the Shire, primarily in parks and garden seatings. In some cases, there has been a conscience effort to design a theme for the area in which the seating was being located, such as:

- At cemeteries, the images of the seats have been designed to be reflective, calming and religious in nature.
- The seats on the centre islands in Broadway close to the Athenium Theatre have a theatrical theme including dance, theatre and music.
- The seats in another section along Broadway close to the Cenotaph and War Memorial have a resting soldier theme.
- Another theme is based on social inclusion with seating designed to reflect social inclusion.



Community Programs

The June Junction Recreation & Aquatic Centre (JJRAC) and June Library ran a number of programs throughout the reporting period providing both physical and mental stimulation for the community. However, due to COVID-19 restrictions these programs, particularly the Winter and Spring 2021 school holiday programs, were heavily reduced. A total of nine activities were held across the two facilities during the reporting period. Craft, story time and activity sessions

continued to be held at the library during school holidays.

Unfortunately, due to COVID-19 many community events did not proceed in 2021, these included the Junee Show, Illabo Show and Christmas on Broadway. Council will continue to work with these committees to ensure our support is the most effective it can be as events commence.

Planning commenced in August for the 2022 Australia Day program. Due to overwhelming feedback from the 2021 event, the Official Ceremony will once again be held at the Athenium Theatre.

Junee Junction Recreation & Aquatic Centre (JJRAC)

Attendance rates are tracking marginally lower due to COVID-19 but memberships have increased by 6.5% compared to the reporting period. Grant funding was also utilised to purchase updated seating, improved lighting in the Stadium and Pool areas, together with painting of the external walls of the centre and the water slide.

Stadium attendance has remained consistent with Senior and Junior Basketball Associations continuing to utilise the facility for training and competitions.

The Southern Sports Academy are scheduled to conduct training, seminars and competitions on a fortnightly to monthly basis.

The Recreation Centre offers a variety of different opportunities to meet the community needs. The 'Try Sports' Active school aged children, School holiday programs and the water slide continue to be well attended and the Group Fitness attendance



has been consistent even with COVID-19 restrictions.

Junee Library

The rate of visitation has been affected by restrictions resulting from the COVID-19 pandemic and also a closure due to shelving upgrades during the first half of the financial year.

Delivery service and reader reference service continue to be provided and offered. The volume of home bound services has increased during the COVID-19 shut down period. WiFi and public computers continue to be provided and well used.

A total of 36 activities have taken place during the reporting period which is an approximate 38% increase in activities than the same period in the preceding year.



In December, the Junee Library applied for and received a 'Share the dignity' Pink Box which dispenses free 'period packs'. 'Share the dignity' Australia believes everyone, everywhere

should have access to free sanitary products, especially those in need. The 'Share the dignity' initiative has helped many women in need have access to sanitary products, and we are so proud to have one in our library.

Athenium Theatre

Following the refurbishment of the Athenium Theatre, promotion and marketing of the use of the facility has been underway. The Athenium website has been upgraded to

accommodate online bookings and lifted to a professional standard.

Despite Covid-19 restrictions and limitations on many events, over 60 bookings during the first half of the year were made at the Athenium ranging from community church groups, conferences, vaccination hubs and for local elections. The significant capital improvements undertaken in the previous financial year to the Theatre, together with an upgrade of the website is assisting to lift the Theatre's profile.

Villages

Village Improvement Plans were developed for each village in the previous reporting period. Following the development of the four village plans there has been a focus on reviewing expenditure for Council's approval to implement the improvements outlined in the plans. This will continue to be a focus for Council given the valuable feedback offered during consultation as the plans were developed.



Council continues to promote the Shire villages. Bethungra, Illabo and Wantabadgery were featured in the Spring 2021 newsletter with articles on improvements to Bethungra Dam and Sandy Beach. Illabo also featured in an article relating to improvements and village pride.

Recreational areas such as Bethungra Dam and Sandy Beach Reserve are promoted through Council, Canola Trail, Visit Wagga and Visit NSW Facebook, Instagram pages and websites. Ongoing promotion is provided in the Canola Trail Visitor Guide and Junee Shire Pocket Map.



Community Transport

Due to the impact of COVID-19 restrictions numbers were slightly down during the reporting period, however with the lifting of restrictions numbers have significantly improved. We have a wonderful group of volunteers who provide valuable support to those in the community in need. New vehicles were also in use throughout the reporting period.



Theme 2: Prosperous

‘...a prosperous community provides choices and opportunities for investment, employment and learning. We focus on the things that will attract visitors and new residents which in turn generate wealth and vibrancy. We do more with what we have. We are mindful of change and quick to adapt...’

Strong Partnerships / Growing Our Shire

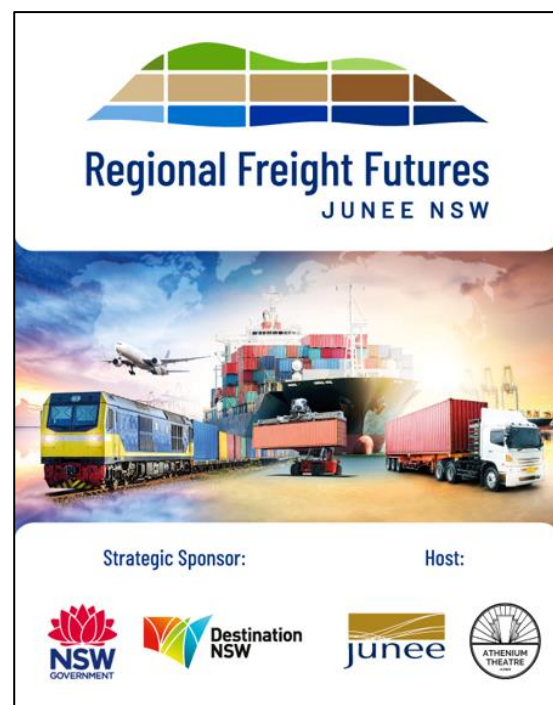
Council and businesses continue to work together to ensure relevant information and support was maintained across the business community during the COVID-19 pandemic. Regular contact occurred with the business community via existing relationships and networks.

Joint activities were not undertaken during part of the reporting period due to COVID-19 restrictions. Council is engaging with Junee Business and Trades on projects/programs as restrictions ease.

In October, Council held a local business economy forum. It was very well received by participants and will inform the preparation of the Local Economic Development strategy into the future. During the period, Council also upgraded its various websites and included a range of local economic and labour force statistics to support investment decision making.

Preparation on the Regional Freight Futures Symposium commenced with support from the NSW Government/Destination NSW. The event which is planned to take place in October 2022, aims to bring together key

stakeholders across the supply chain to examine how collaboration, technology and utilisation of multi-modal transport networks can unlock the potential of our regions.



Capital Works Program

Delivery of the road network capital and renewal program continues to be enhanced. Major areas of work for the first part of 2021/22 were:

- Gundagai Road Widening - Stage 2
- Oura Road Widening - Stage I
- Coursing Park Shoulders
- Panuara Lane - Resheeting
- Guardrail Works on Gundagai Road

Council is currently delivering the heavy patching programme and maintenance grading programme.



Inland Rail Project

Council participates in the ARTC Inland Rail Community Consultation Committees with other stakeholders to maintain updated on the project which is planned to commence construction in 2024. While COVID-19 restrictions limited the ability to hold some face-to-face meetings and information sessions, communication continued via electronic/online methods.

The reference design for Albury to Illabo progressed with finalised designs being shared with the community in October 2021 via an online presentation. Finalised designs included:

- Removing the Junee Station footbridge to allow for double-stacked freight trains.
- Replacing the Kemp Street bridge with a new three-span bridge in the existing location. The bridge will be 2.5m higher and is designed to include an extra-wide 3m pedestrian path on the northern side.
- Modifying the Olympic Highway underbridge from dual track transition to single track across the bridge to create necessary horizontal clearances for double-stacked trains

Finalisation of the Environmental Impact Statements for the Illabo to Stockinbingal and Albury to Illabo projects progressed with information sessions to be held when this goes on public display for comment.



Development Control

Application assessments and determinations during the reporting period were substantially completed under prescribed timeframes and in accordance with legislation and planning guidelines

Information was distributed to developers and builders relating to changes in legislation and guidelines. This has been done via the website with an overhaul of information now that development applications are being lodged on the NSW Planning Portal.

Council continues to aid businesses and the community seeking to undertake development in Junee Shire, particularly relating to the on-line lodgement of development applications. Staff are available to guide businesses and community members through the lodgement process.

Tourism

COVID-19 restrictions dampened the impact of Council's marketing effort. Junee Shires social media presence was maintained with additional TV-based displays positioned at a number of venues in Junee presenting a variety of tourism and community related slideshows.

Due to COVID-19 many planned festivals during the reporting period were either cancelled or postponed with the focus turning to organising events for 2022. Where possible Council aided with promotion through social media, Wagga Partner Program and Canola Trail Visitor Guide.

Council participates in a number of tourism based initiatives including:

- Wagga Wagga Partner Program including additional campaigns rolled out on top of the usual membership programming
- Canola Trail
- Listing tourism providers and attractions on the Australian Tourism Data Warehouse for publication on the Visit NSW website
- Regular contact with Destination Riverina Murray
- Providing access for local Tourism business to Social Media workshops
- Informing existing and potential Tourism operators of funding opportunities

Bethungra Dam and Sandy Beach Reserve saw the installation of new shade structures and signage. The new signs not only outlined updated usage compliance but encouraged visitors to “Stay a little longer” showcasing Junee Shires’ fantastic tourist attractions and providers.



The Junee Visitor Information Centre (JVIC) was closed for periods due to COVID-19 restrictions. Reduction in opening times and attendances have been affected as a result. The relocation of the JVIC to the Junee Library was undertaken in December 2021 to maintain accreditation status.



Offering school-based trainee placement remain a focus area for the Council with up to three placements being offered. In 2021, Council also offered cadetships to two enthusiastic local youth in the areas of Engineering and Information Technology, one being the result of a successful school-based trainee placement.



In 2021, Council implemented a Junee Youth Employment Partnership Program which aims to provide students in Years 9 and 10 with practical training and mentorship in hospitality operations, complemented by the completion of a Statement of Attainment in Café Skills. During its first year, 11 local high school students successfully completed the program, with some gaining paid employment at the completion of their training.



Creating Opportunities for Aged and Disabled

Council has worked closely with the Junee Community Centre, Junee Health Advisory Committee and Keep-Them-Safe (KTS) Inter-agency activity to advocate for social and medical service provision to allow for local people to continue to live and age in place.

Library

Programs for older people have included Movie of the Month and Home Bound Service. The large print and talking book collections continue to be updated and utilised.

Work was completed on the Library Shelving project, with shelving now on wheels which enables more flexibility within the Library and



books not sitting as low to the ground and hence easier access.

Library staff have been exceptional at assisting members of the community dealing with providing evidence of on-line vaccination and covid-safe applications.

JJRAC

Currently 30% percent of classes are specifically for senior citizens, and a further 15% are suitable for seniors with a higher level of ability. Easy access is provided via a ramp into the program pool.

During the reporting period JJRAC were successful in receiving grant funding through the NSW Governments Stronger Country Communities Round Four Fund for a pool

ramp to increase access to the Olympic swimming pool.



JJRAC currently run classes each week suitable for people with disability to participate.

Funding for upgrades to disability bathrooms at JJRAC are also being investigated. Council is undertaking community consultation in the second half of the financial year to update the Junee Shire Disability Inclusion Action Plan.

Synergy Healthworks continue to operate from JJRAC encouraging older people and those with a disability to attend.



Theme 3: Sustainable

A sustainable community lives in harmony with the built and natural environment, through responsible planning and management practices and using our resources wisely.

This is a wide-ranging theme as it covers not only our responsibility in maintaining and preserving the natural environment, but also to ensure that Council is financially and environmentally sustainable, and that when and where we can, we are actively reducing our environmental footprint.

Infrastructure

There has been increased funding opportunities by both State and Federal Governments towards renewing local infrastructure. Over \$1.7M of funding has been secured for road renewals infrastructure.



Gundagai Road Renewal

Greenhouse Footprint

Following the adoption of the Renewable Energy Action Plan, smart metering to many council buildings has been installed and resolved for an allocation of budget to undertake a feasibility study into solar options.

The Community Recycle Centre at the Junee Waste Landfill Facility continues to operate well. New segmented areas for drop off points within the Facility have been developed so that waste streams are separated ready for recycling. Community education programs for recyclables is ongoing.

In December 2021, the Community Recycling Centre (CRC) trailer visited various locations in the Junee Shire which included surrounding villages. Problem waste items such as batteries and paint that cannot be placed in regular recycling bins were able to be dropped and disposed of for free.



Community Recycling Centre trailer

Green Waste is being mulched instead of burnt for a lesser impact on the environment. This mulch is then reused to rejuvenate landfill areas and landscaping within the Shire. Food and garden organics (FOGO) are being produced for topsoil.

Landcare regularly liaise with staff at the sewage treatment plant. A Landcare Coordinator was appointed to reactivate Landcare services across four Council areas.

Theme 4: Collaborative

***“A collaborative community is one where we are socially, physically and culturally engaged and connected. We will have an informed and involved community, build strong relationships and share responsibilities.*”**

Community

The COVID-19 pandemic unfortunately caused many community events and activities planned for 2021 to be cancelled or postponed. As restrictions begin to ease, we see the planning of community events recommence.

In October, Council was excited to announce and support a new print newspaper product for the Junee Shire titled the “Junee Independent”. Produced weekly with the first edition released on Thursday, 4 November 2021, the Junee Independent is a welcomed print outlet providing printed weekly news to our community. With the introduction of the Junee Independent newspaper and Council's weekly full-page inclusion, production of Council's quarterly Community Newsletter ceased. Prior to the introduction of the Junee Independent, the Spring 2021 community newsletter was completed and distributed to the town and villages. The local paper is also available for reading at the Junee Library.



Council continues to focus on increasing their social media presence. A steady increase has been seen across all platforms even with the decrease in postings on the tourism focused “You, Me & Junee” channels due to COVID-19 restrictions. In 2021, a Junee Shire Council LinkedIn profile was created for corporate promotion purposes. This profile is still establishing itself on the platform, however we have seen gradual increases in followings. Between 1 July and 31 December 2021 followings on the main social media platforms have increased by:

- Junee Shire Council Facebook = 5%
- You, Me & Junee Facebook = 2%
- You, Me & Junee Instagram = 8%
- Junee Recreation Centre Facebook = 5%
- Junee Library Facebook = 68%



Partnerships

Council continues to work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision. These partnerships include: tourism promotion initiative Canola Trail with Coolamon and Temora Shire Councils, Riverina Regional Library (RRL), Riverina Eastern Regional Organisation of Councils (REROC), NSW Roads and Maritime Services and NSW Rural Fire Service (RFS).



Image credit: REROC



**DELIVERY PROGRAM /
OPERATIONAL PLAN
HALF YEAR PROGRESS
REPORT**

T1: Liveable

I: To be healthy and active

I.1: Have in place the right health services

I.1.1: Advocate for facilities in Junee township for health and medical service providers to meet the community's needs

Action Name	Comments	Status
Periodically assess the needs of the Junee community to ensure appropriate health and medical services are available	The needs of the community continue to be monitored via Council's participation in Keep-Them-Safe (KTS) Interagency meetings.	●
Provide advice and information to the Junee Health Advisory Committee upon request	Councillors attending the Junee Health Advisory Committee reported back to Council.	●

I.1.2: Provide in the health sector and advocate for appropriate facilities and services

Action Name	Comments	Status
Interact with the Junee Inter-Agency Forum, Junee Aged Hostel Community, Junee Community Centre and Lawson House	Interactions continue with the Junee Inter-Agency Forum and Junee Community Centre. Contract with Synergy Physio Services office space at JJRAC continue to support members of the Junee Community Centre and the community. Information on Lawson House is being captured by Councillor feedback.	●

I.1.3: Provide a Community Transport service

Action Name	Comments	Status
Provide Community Transport to eligible community members	Community Transport Services continue to liaise with Murrumbidgee Health and Local Medical Service to provide transport to medical appointments and procedures for eligible clients within the Junee Shire.	●

I.2: Encourage and enable healthy and inclusive lifestyle choices

I.2.1: Provide safe, fit for purpose active and passive recreation facilities

Action Name	Comments	Status
Maintain sports and recreation grounds	Sports and recreation grounds have been regularly maintained.	●

Action Name	Comments	Status
Maintain parks, gardens, and open spaces	Parks and gardens have been maintained as per requirements. New locally produced public seating is rolling out to replace existing bench seating or adding additional seating in new locations throughout our parks and gardens.	●
Maintain Sandy Beach & Bethungra Dam Reserves	Sandy Beach and Bethungra Dam continue to be maintained.	●
Maintain skate park	Skate park kept in clean and tidy manner all year around.	●
Deliver Parks and Gardens capital and renewal works program	On track as per program.	●
Implement Bethungra Dam and Sandy Beach Reserve Improvements	Work on Shade Structures and BBQs have been installed at both locations, with additional seating, within the second half of the year.	●

1.2.2: Provide safe and accessible pedestrian and cycle infrastructure

Action Name	Comments	Status
Maintain the pedestrian network	Footpath grinding works to be scheduled.	●
Deliver pedestrian network capital and renewal works program	Council has replaced sections of shared paths in Loughan Road and Main Street.	●

1.2.3: Assist Community Events

Action Name	Comments	Status
Advocate and support community events which provide physical and mental stimulation	JJRAC and Library run programs throughout the year providing both physical and mental stimulation for the community.	●

1.3: Provide the right places, spaces and activities

1.3.2: Utilise Natural Recreation Assets

Action Name	Comments	Status
Support Junee Urban Landcare	Meeting with Junee Landcare Group has taken place.	●

1.3.3: Enable people to move around our towns and villages safely

Action Name	Comments	Status
Provide animal control services	All dog attacks are followed up quickly and actioned as appropriate.	●

1.3.4: Manage the Junee Junction Recreation & Aquatic Centre

Action Name	Comments	Status
Develop and implement programs and activities that encourage young people, older people and people with a disability to attend	Synergy continues to operate from JJRAC, encouraging older people and people with a disability to attend.	●
Develop and implement programs to increase the use of the Stadium	Stadium attendance has remained consistent with Senior and Junior Basketball Associations continuing to utilise the facility for training and competitions. The Southern Sports Academy are scheduled to conduct training, seminars and competitions on a fortnightly to monthly basis and the 'Try Sports' Program was a huge success with school aged children.	●
Ensure that the Recreation Centre offers a range of recreational opportunities to meet the needs of its community	The Recreation Centre offers a variety of different opportunities to meet the community needs. The 'Try Sports' Active Kids program was a huge success aimed at school aged children, School holiday programs and the water slide continue to be well attended and the Group Fitness attendance has been consistent even with COVID Restrictions.	●
Ensure that the Recreation Centre operates within its allocated budget	The activity at JJRAC is tracking closely with budget and will benefit from the reduced Covid restrictions.	●
Provide a recreational/leisure facility that is affordable and accessible	Attendance rates are tracking marginally lower due to COVID-19 but memberships have increased by 6.5% since within the reporting period.	●
Provide aquatic services that are safe and adhere to relevant guidelines	Operating procedures continue to be monitored via daily checklists and water quality testing. Pool supervision levels are guided by the Royal Life Saving Society of Australia guidelines.	●
Survey members and users for feedback leading to improvement at Junee Junction Recreation and Aquatic Centre and the Junee Library	Surveys have been undertaken and are currently being reviewed.	●

1.3.5: Provide Library services

Action Name	Comments	Status
Maintain membership of Riverina Regional Libraries	Riverina Regional Library membership is being maintained.	●
Operate the Library and its spaces to meet the information, education, recreation, cultural and resource needs of the community	The rate of visitations has been affected by restrictions resulting from COVID-19 pandemic and also a closure due to shelving upgrade during the first half of the financial year. 'Share the dignity' Pink Box dispenser was applied for and installed at the library given feedback received to enable access to free sanitary products, especially for those in need.	●
Provide services and activities to members and patrons (e.g. Storytime, holiday activities)	A total of 36 activities have taken place during the reporting period which is an approximate 38% increase in activities than the same period in the preceding year.	●
Provide WiFi and computers for public use	WiFi and public computers continue to be provided and well used.	●
Survey Library members and users for feedback leading to improvement	Library Survey was conducted in this period and responses are currently being assessed.	●

2: To be a great place to live

2.1: Enable viable localities and villages

2.1.1: Facilitate growth in our localities and villages outside of Junee township

Action Name	Comments	Status
Develop and maintain village profiles including inventory of public assets	Village Improvement plans developed for each village in previous reporting period. Review of funding opportunities continue on action items raised for each village.	●
Progressively implement village improvement plans in accordance with approved expenditure	Following the development of four village plans, focus on reviewing expenditure for Council's approval to implement improvements outlined in the plans.	●
When appropriate participate in community meetings held in the villages and localities	Engagement with 355 Committees during this period when quorum and restrictions permitted, attended meetings with the Junee Historical Society and active relationship with the Junee Community Center.	●
Support the development and hosting of new events and tourism activities in the villages and localities	Continuous promotion of the villages and localities via the Canola Trail Visitor Guide "Heart of Gold". Due to COVID-19 many events and tourism activities were postponed.	●

Action Name	Comments	Status
Maintain village parks and open spaces	Bethungra and Illabo recreational areas maintained as required. Roadside Rest areas were mowed.	●
Advocate for improved telecommunications and general equity in services to villages and surrounding localities	Council continue to support the REROC initiative to map the region's mobile blackspot areas with a view to making a consolidated funding application to the State and Federal Governments.	●

2.1.2: Increase the profile of our localities and villages

Action Name	Comments	Status
Feature our localities and villages in the Community Newsletter	Bethungra, Illabo and Wantabadgery featured in the Spring 2021 newsletter with articles on improvements to Bethungra Dam and Sandy Beach. Illabo was featured in an article relating to improvements and village pride. Due to the introduction of the Junee Independent newspaper and Council's regular weekly inclusion, Community Newsletters have ceased production.	●
Promote activities and events outside of Junee township to the whole community	Ongoing regular website messaging both on Council's site and Visit NSW sites and social media posts promote the various events around the Shire.	●

2.1.3: Increase Council services and participation in our localities and villages outside of Junee township

Action Name	Comments	Status
Facilitate the showing of movies in the villages utilising Council's movie equipment	Due to COVID-19 an event has not been held thus far in 2021/22. Planning underway for a movie event within the 2021/22.	●

2.2: Build on our heritage, creativity and cultural expression

2.2.1: Provide fit for purpose open spaces

Action Name	Comments	Status
Maintain heritage elements of public spaces	Ongoing maintenance occurs.	●

2.2.3: Improve the public's access to historical information held by the Council

Action Name	Comments	Status
Maintain cemetery mapping/database	Cemetery records updated.	●

2.2.4: Use the historic character of Junee in a way that promotes tourism and local celebration

Action Name	Comments	Status
Develop a Junee Shire Tourism Plan	A draft Visitor Economy Action Plan was developed and advertised within the reporting period.	●
Incorporate Junee's heritage where appropriate into entry points to make a greater impression on visitors	Limited progress in the reporting period.	●
Provide support to Festivals	Due to COVID-19 the majority of planned festivals were either cancelled or postponed however where possible assistance was provided with promotion through social media, Wagga Partner Program and Canola Trail Visitor Guide. Discussions commenced with the Roundhouse 75th Anniversary committee re Council support and involvement with the event.	●
Support tourism activities associated with historical, creative and cultural themes across the Shire	Limited activities during the reporting period due to COVID-19 restrictions. Continuing to work with Junee Town Band, Junee Choir, Junee Business & Trades and other community groups to bring events to Junee Shire. Work underway to secure events/acts for 2022 Athenium season. Working to Coordinate, promote and secure corporate events and functions at the Athenium Theatre in 2022 and beyond.	●
Support, promote and improve on the operation of the Athenium Theatre and Broadway Museum	Athenium bookings are promising, despite Covid-19 restrictions in place over this period. Broadway Museum was closed for a substantial part of the reporting period. Painting of Museum was completed during this period, and a new switch board put in place. Smart metering in place at both localities.	●

2.2.5: Maintain a Heritage Conservation Area

Action Name	Comments	Status
Retain a Heritage Area and maintain in accordance with Junee Development Control Plan	The Heritage Area has been maintained with reference to the Junee Development Control Plan. Relevant developments continue to be referred to Council's heritage consultant for input to proposals and development consent conditions.	●

2.3: Cater for the ageing population

2.3.1: Provide safe and accessible pedestrian and cycle infrastructure

Action Name	Comments	Status
Improve community awareness on equitable sharing of path network - pedestrians, cyclists and mobility scooters	Awareness articles planned for future newspaper inclusions and social media in 2022.	●

2.3.2: Provide a Community Transport service

Action Name	Comments	Status
Provide Community Transport to eligible aged community members	Due to the impact of Covid restrictions numbers are slightly down however with the lifting of restriction numbers have significantly improved. The service should be on track to meet TfNSW yearly quota.	●

2.3.3: Provide Library services

Action Name	Comments	Status
Ensure that access to the library and its services are appropriate for older people	Programs for older people have included Movie of the Month and Home Bound Service. The large print and talking book collections continue to be updated and utilised.	●
Provide library services to aged living environments as required	To contact Cooina Court to review what arrangements may be put in place given Covid restrictions that have been in force.	●

2.3.4: Advocate for improved aged living options

Action Name	Comments	Status
Advocate and plan for improved aged living options	The private development, Junee Lifestyle Village, has units which can be purchased off the plan. Cooina Court Aged Care Facility has expanded their accommodation and rooms to allow for additional places. Council remains supportive of Junee Community Centre and its initiatives. The introduction of physiotherapy provider locally at JJRAC and operation of Community Transport all cater to our aging population.	●

2.3.5: Provision of events for the aged community

Action Name	Comments	Status
Facilitate Seniors Week	Seniors Week to be held in March 2022. The program of events is currently being decided.	●

2.3.6: Access for the aged community to Junee Junction Recreation & Aquatic Centre

Action Name	Comments	Status
Ensure that access to the Recreation Centre for older people is affordable	Currently 30% percent of our classes are specifically for senior citizens, and a further 15% are suitable for seniors with a higher level of ability.	●
Provide accessible and appropriate activities, events and facilities for the aged	Currently 30% percent of our classes are specifically for senior citizens, and a further 15% are suitable for seniors with a higher level of ability. Easy access is provided via a ramp into the program pool and funding is being sourced for a ramp into the main pool. Funding opportunities also being reviewed for an update of the disability bathrooms at the Centre.	●

2.4: Create opportunities for and value people with a disability

2.4.1: Implement the Junee Shire Disability Inclusion Action Plan

Action Name	Comments	Status
Implement the Junee Shire Disability Inclusion Action Plan (DIAP)	The Access Advisory Committee did not meet due to lack of a quorum and Covid-19 restrictions. Successful grant funding awarded for pool ramp to increase access to Olympic Swimming pool. Funding for upgrades to Disability bathrooms at JJRAC are also being investigated. Council undertaking community consultation in second half of financial year to update Junee Shire Disability Inclusion Action Plan.	●

2.4.2: Provide a Community Transport service

Action Name	Comments	Status
Provide Community Transport to eligible community members with disability	Junee Community Transport is not a registered NDIS service provider however the service has numerous contracts with various NDIS providers which enables us to provide transport as required. Other clients with a disability who are not an NDIS client still use the service as a CTP client.	●

2.4.3: Provide disability access to Junee Junction Recreation & Aquatic Centre

Action Name	Comments	Status
Provide accessible and appropriate activities, events and facilities for people with disability	Currently running classes each week suitable for people with disability to participate. Wheelchair access to the program pool is available and production has commenced to allow wheel chair access into the main pool.	●

2.4.4: Provide Library services to people with disability

Action Name	Comments	Status
Ensure that access to the library and its services is appropriate for people with disability	Appropriate standard and services being met.	●
Provide home-bound service (re Library Act)	Delivery service and reader reference service continue to be provided and offered. Volume of home bound services increased during Covid-19 shut down period.	●

2.5: Support and create opportunities for youth

2.5.1: Advocate for more attention on youth issues

Action Name	Comments	Status
Develop and implement a Youth Development Program	No formal Youth Development Program implemented during reporting period; it is anticipated this will take place in the first half of 2022.	●

2.5.2: Coordinate programs for our youth

Action Name	Comments	Status
Coordinate Youth Council meetings	Due to COVID-19 face to face meetings were minimal. Communication however remained ongoing via email and social media.	●
Coordinate School Holiday programs	Due to COVID-19 restrictions heavily reduced Winter and Spring 2021 school holiday programs took place at both the Junee Recreation Centre and Junee Library. A total of nine activities were held across the two facilities.	●

2.5.3: Provide Library services

Action Name	Comments	Status
Maintain relevant collection and access to youth activities	Youth material has been reviewed or procured during the year. School holiday program and activities are provided.	●
Provide appropriate activities during school holidays	Craft, story time and activity sessions continue to be held during school holidays.	●

T2: Prosperous

3: To grow our local economy

3.1 : Plan for, develop and maintain the right assets and infrastructure

3.1.1: Develop, renew and maintain the road network

Action Name	Comments	Status
Maintain the road network	Council delivering the heavy patching program and maintenance grading program. Council has patched various sealed roads. Council has gravel patched various unsealed roads. Council has shoulder graded and maintenance graded various unsealed roads.	●
Deliver road network capital and renewal program	Council has already completed various capital works projects; 1) Gundagai Road Widening - Stage 2 2) Oura Road Widening - Stage 1 3) Coursing Park Shoulders 4) Panuara Lane - Resheeting 5) Guardrail Works on Gundagai Road	●
Maintain function of the Local Traffic Committee	Local Traffic Committee meetings scheduled in next quarter.	●
Deliver road safety programs, projects and infrastructure	Ongoing work in accordance with Local Government Road Safety Program (LGRSP).	●

3.1.2: Develop, renew and maintain the sewer network & effluent reuse scheme

Action Name	Comments	Status
Maintain the sewer network	All faults were attended promptly. Damaged assets were repaired or renewed.	●
Deliver sewer network capital and renewal program	CCTV inspections of new work at John Potts and Waterworks Road completed.	●

3.1.3: Develop, renew and maintain the stormwater network

Action Name	Comments	Status
Maintain the stormwater network	Council has installed new pipe culverts at various locations.	●
Deliver stormwater network capital program in the year work has been programmed	Various kerb and gutter sections in Junee have been replaced or repaired.	●

3.1.4: Enabling efficient infrastructure delivery by others

Action Name	Comments	Status
Support utility providers in their own long term and strategic planning activities	Met all requests from utility providers relating to their works programs.	●

3.1.5: Develop, renew and maintain Council's Administration Building

Action Name	Comments	Status
Maintain Council's Administration Building	The Council administration building continues to be maintained.	●

3.2: Support our business sector

3.2.1: Provide support and assistance to existing employers to grow their businesses

Action Name	Comments	Status
Support and encourage businesses to become members of Junee Business and Trades Association	Membership of JBT continues.	●
Council representatives attend meetings of Junee Business and Trades	Council representative has been attending meetings of the Junee Business and Trade.	●
Work with Business Stakeholder groups to implement strategic projects/programs to support economic activity	Joint activities were restricted during part of the reporting period due to COVID-19 restrictions. Council is engaging with Junee Business and Trades on projects/programs that are commencing with restrictions easing.	●
Work with larger businesses in Junee to support and build local economy	Council works with larger businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly when involving investment or property matters.	●
Advocate for and/or provide training opportunities that assist business growth	Council held a local business economy forum in October. It was very well received by participants and will inform the preparation of the Local Economic Development strategy into the future.	●
Encourage local businesses to provide a shopper experience for customers	Limited activities during the reporting period due to COVID-19 restrictions	●
Conduct food and skin penetration premises inspections	Inspections to be completed in first half of 2022.	●

3.2.2: To provide and/or facilitate business and commercial expansion for the economic benefit of Junee

Action Name	Comments	Status
Provide information packs to new residents providing directory of local businesses and services	Information packs available for new residents. Unfortunately, due to COVID-19, the Annual Meet and Greet for new residents which usually takes place in August did not occur. Updates the information packs are scheduled in the first half of 2022.	●
Maintain virtual marketing material for business attraction	Business information is available on Council website and social media.	●
Build internal and external marketing/promotion collateral to promote business attraction	Updated Junee Shire Council and You, Me & Junee websites produced to raise commercial profile. Regional Freight Futures Symposium preparation commenced with the event planned to take place in October 2022. Council continues to assist local businesses deal with the impacts related to COVID-19.	●
Maintain marketing materials promoting inward investment opportunities	Council has recently upgraded its webpage and included a range of local economic and labour force statistics to support investment decision making.	●
Monitor the availability of space in the commercial precincts of Junee and advocate/facilitate opportunities	A commercial property audit was conducted in April 2021, updated audit scheduled in the first half of 2022.	●

3.2.3: Leverage and seize the economic advantages for Junee resulting from its close proximity to Wagga Wagga, the largest inland city in NSW

Action Name	Comments	Status
Maintain access to published materials relevant to local economy	Maintaining currency of Junee's published "Economic Outlook". Marketing materials and business capability statement are available on Council's webpage.	●

3.2.6: Enable and promote economic growth opportunities for the Shire

Action Name	Comments	Status
Development Application and Complying Development Certificate approval times be monitored to improve turnaround times	Application assessments and determinations substantially completed under prescribed timeframes.	●

3.3: Grow our tourism sector

3.3.1: Support and recognise tourism volunteers

Action Name	Comments	Status
Recognise individual and group achievement in tourism to help build community pride and capacity	Ongoing acknowledgement through the Canola Trail Visitor Guide, social media postings, community newsletters and newspaper inclusions.	●
Implement a volunteer support program for our tourism sector	No formal program for the tourism sector was introduced in the reporting period however plans are in place to implement in the first half of 2022.	●

3.3.2: Provide a Visitor Information service

Action Name	Comments	Status
Maintain Tourism and Visitor Information for distribution to tourism stakeholders	The Junee Visitor Information Centre was closed for periods due to Covid-19 Restrictions. Reduction in opening times and attendances have been affected as a result. Trial move of VIC to Junee Library in December 2021 to maintain accreditation status was undertaken.	●
Provide local visitor information at strategic locations within the Shire	Visitor information brochures and materials provided at various locations around the Shire including accommodation providers and tourism attractions. The Junee promotional TV program is operating in various locations in Junee. As of the 6 December 2021, the Junee Visitor Information Centre was relocated to the Junee Library to ensure accreditation was maintained. Investigations currently underway for community noticeboards at strategic locations in Shire.	●

3.3.3: Promote the Athenium Theatre as a local and regional tourism and cultural facility

Action Name	Comments	Status
Seek funding opportunities for improved facilities and amenity at the Athenium Theatre	Further grant funding has been applied for improved facilities at the Athenium.	●

Action Name	Comments	Status
Promote and market the use of the Athenium Theatre and the range of uses in accordance with the Business Plan	Following refurbishment of Athenium Theatre, promotion and marketing of the use has been underway. The Athenium website has been upgraded to accommodate online bookings and lifted to a professional standard. Covid-19 has affected bookings throughout the period, however community, non-for profit and corporate bookings have been consistent, with over 60 bookings taking place in the 6-month period. Bookings were varied, from community church groups, conferences, vaccination hubs and for local elections.	●

3.3.4: Promote the Broadway Museum as a local and regional tourism and cultural facility

Action Name	Comments	Status
Seek funding opportunities for improved facilities and amenity for the Broadway Museum	Funding approved to repaint the Broadway Museum, replace switchboard, and also install smart metering.	●
Work with the Junee Historical Society to promote and develop the Broadway Museum	Broadway Museum was closed to the public or had reduced hours due to COVID-19 for periods throughout reporting period. Promoting through tourism TV's, social media, visitor guides and website. Council will continue to work with the Junee & District Historical Society to promote and develop the Museum.	●

3.3.5: Improve the amenity for tourism throughout the Shire

Action Name	Comments	Status
Maintain a caravan park facility in Junee	The lease requirements were met by Council and the Lessee throughout the reporting period. Upgrade to office and managers residence underway with Lessee with Council support.	●
Promote the YouMeandJunee brand for all town pride and promotion activities	Promotion of the <i>YouMeandJunee</i> brand evident through Facebook, website, Council events and print material eg. Council newsletters, visitor guides, tourism pocket maps, Australia Day and school holiday programs.	●
Promote unique recreation areas such as Bethungra Dam and Sandy Beach Reserve as destinations for visitors and residents with signage and marketing material	Recreation areas such as Bethungra Dam and Sandy Beach Reserve are promoted through Council, Canola Trail, Visit Wagga and Visit NSW Facebook, Instagram pages and websites. Ongoing promotion in the Canola Trail Visitor Guide and Junee Shire Pocket Map.	●

3.3.6: Support local tourism businesses

Action Name	Comments	Status
Work with tourism operators and proprietors to identify and develop products and services that appeal to visitors to the shire, and to co-ordinate the promotion of our attractions	Council participates in programs and marketing across a number of stakeholders and networks. Council supports a number of social media platforms in promoting local tourism products and businesses. Due to COVID-19 no face-to-face meetings were held during the reporting period however communication was maintained through email and social media.	●
Support tourism activities associated with historical themes across the Local Government Area	Continued support through the Canola Trail Visitor Guide and Junee Shire Pocket Map identifying points of local history. Additional support provided through social media. Discussions commenced with the Roundhouse 75th Anniversary committee re 2022 event and Council's support/involvement.	●

3.4: Promote our community as a place to visit and stay for longer

3.4.1: To foster and promote Junee as a destination for visitors

Action Name	Comments	Status
Maintain Junee Visitor Information Centre	Due to COVID-19 the Junee Visitor Information Centre located at the Broadway Museum was closed or operated at reduced operating hours for a portion of reporting period. To maintain accreditation the Junee Visitor Information Centre was relocated to the Junee Library and commenced operating seven days a week on the 6 December 2021.	●
Support major tourism and community events	Council supports major community events. COVID-19 restrictions have seen a turn down in community events being held during the reporting period.	●
Work with neighbouring Shires to promote regional tourism	Participation in the Canola Trail joint marketing initiative with Temora and Coolamon Shire Councils and Wagga Wagga Partner Program.	●

3.4.2: Market Junee as a destination for visitors

Action Name	Comments	Status
Improve entry points to the town and the shire to make a greater impression on visitors - to encourage visitors to stop and stay	Limited progress in the reporting period. Council driven pick-up collection of abandoned cars/metal commenced in Illabo with other villages scheduled in next reporting period.	●

Action Name	Comments	Status
Review and maintain contemporary tourism webpages and social media	Regular social media postings on both Facebook and Instagram platforms. Regular website updates. Due to COVID-19 tourism related social media posts eased however this is planned to return to normal posting levels in 2022. The main tourism website received a welcomed update and now sports a fresh, contemporary feel.	●
Update Junee Visitor Guide	Production of the Canola Trail visitor guide was launched in November 2019. This guide has a duration of approximately three years. A new guide will be investigated in 2022/23. The Junee Shire Pocket Map was updated and reprinted.	●

3.5: Plan our land resources for the future

3.5.1: Provide advice and information to applicants and industry

Action Name	Comments	Status
Distribute information to developers and builders relating to changes in legislation and guidelines	This has been done via the website with an overhaul of information now that development applications are being lodged on the NSW Planning Portal. A workshop was held with builders in the previous reporting period.	●
Provide pre-lodgement advice and assistance to applicants	Continue to provide as much help as possible to applicants seeking to undertake development in Junee Shire.	●

3.5.2: Provide development assessment services

Action Name	Comments	Status
Assess and determine complying development applications, development applications, and construction certificates in line with legislation and Council policy	Applications received have been assessed in accordance with legislation and planning guidelines.	●
Provide certification inspection services	Inspections are provided as requested.	●
Undertake swimming pool compliance program	Inspections continue as requested with non-compliance reports being issued within three days from inspection dates. Public awareness continues in line with Councils' program.	●

3.6: Grow our population throughout the Shire

3.6.1: Facilitate population growth outside of Junee township

Action Name	Comments	Status
Identify infrastructure needs outside of Junee township and plan accordingly	Capital works program approved by Council for infrastructure renewal work for this year.	●

3.6.2: Provide appropriate land for residential development to facility population growth in Junee.

Action Name	Comments	Status
Actively market residential land availability	Significant land sales for 2021/22 recorded.	●

3.6.3: Facilitate Family Day Care services

Action Name	Comments	Status
Provide the administrative framework and processes for a network of registered educators	Family Day Care continues to implement the National Quality Standard during all support visits, the service was unable to facilitate face to face training due to Covid restrictions however Educators have sourced through training sent out from the coordination unit or through their own resources.	●
Coordinate, support and increase the number of Family Day Care educators	Family Day Care registered an additional Educator in Junee in the reporting period (bringing the total for Junee to 4), Educator numbers across the service have fallen. Four services in Junee support 23 families and 29 children with their childcare requirements. In total at the end of the reporting period there were 15 Educators.	●
Monitor and evaluate educators to ensure the National Quality Framework requirements are met	With COVID shut down throughout the services the coordination unit utilised other mechanisms to be compliant. ZOOM meetings, face time, text, email and phone calls were used. Essential workers still used Family Day Care services; Educators needed to complete their own individual COVID plans to be compliant. Staff completed support visits implementing COVID hygiene practices in each service to ensure the health and wellbeing of all stakeholders.	●

4: To be a resilient community ready to adapt for the future

4.1: Build the capacity and skills of our community to meet, innovate and lead change

4.1.1: The Council is a socially responsible employer

Action Name	Comments	Status
Implement Workforce Plan provide for local employment capability	There are a number of new apprenticeship and/or trainee placements available this financial year. Two have been filled and another two are planned to be advertised in May 2022. Other initiative include, employment of school based trainees, providing training and experience for our local workforce in higher duty roles for developing career paths locally. Council proudly supports an inclusive and respectful workplace which is socially inclusive and works with disability agencies to integrate people with disability into meaningful work.	●

4.1.2: Facilitate a resilient community/strengthen the community

Action Name	Comments	Status
Develop and maintain partnerships with the business community with the objective of staying on top of emerging issues and opportunities	Councils and businesses continue to work together to ensure relevant information and support was distributed across the business community during the Covid-19 pandemic. Regular contact is maintained with the business community via existing relationships and networks.	●
Support requests from stakeholder groups with established community gardens	There are currently no requests from stakeholder groups with established community gardens.	●
Implement a program of community engagement with the objective of staying on top of emerging issues and opportunities	355 Committee meetings held when Covid-19 restrictions didn't impede and quorums were possible. Quarterly newsletters in place up until the reintroduction of June newspaper assisting with weekly updates to community members.	●

4.1.3: Council lead by example with innovative technologies and processes

Action Name	Comments	Status
Actively seek and educate staff on new and innovative practices/processes including new technologies	Staff have been trained in the use of council's new Document Management system (ELO) also relevant staff have been trained in Risk Management System and Payroll. Council is working towards having a more highly skilled and adaptable workforce.	●

Action Name	Comments	Status
Run education sessions with the community around new technologies and change (e.g. energy efficiency, environmental sustainability)	Limited activities during the reporting period due to COVID-19 restrictions.	●

4.2: Prepare and transition to the economy of the future

4.2.1: Our community has ready access to local, regional, national and global information

Action Name	Comments	Status
Advocate for access to high-speed broadband services throughout the Shire	Information provided to Riverina Joint Organisation regarding status of blackspot areas within the Shire.	●
Advocate for mobile reception throughout the Shire	There was no specific or formal advocacy during the reporting period.	●
Deliver education campaigns in readiness for digital economy	COVID-19 accelerated the use of digital technologies such as check in apps to enter businesses, over internet video meetings and the use of live streaming videos to deliver services. Junee Library assisted many in the local community with the increased digital presence required through assisting with setting up check in apps and vaccination status.	●

4.2.2: Seek out business opportunities to support our economy into the future

Action Name	Comments	Status
Advocate for enhanced Rail sector presence in Junee	Council is participating in forums and committees for the Inland Rail project which is planned to commence construction in 2024.	●
Continue to support and advocate for the national Melbourne to Brisbane Inland Railway through Junee	<p>Limited activities during the reporting period due to COVID-19 restrictions.</p> <p>Council participates in the ARTC Inland Rail Community Consultation committee with other stakeholders to maintain information on the project. The minutes of these meeting are public documents and available at https://inlandrail.artc.com.au/building-inland-rail/working-with-communities/community-consultative-committees/</p>	●

Action Name	Comments	Status
Implement visitor economy programs that grow the tourism potential within the Shire	<p>Council participates in a number of Tourism based initiatives including:</p> <ul style="list-style-type: none"> - Wagga Wagga Partner Program including additional campaigns rolled out on top of the usual programming - Canola Trail - Listing attractions on the Australian Tourism Data Warehouse for publication on the Visit NSW website - Regular contact with Destination Riverina Murray - Providing access for local Tourism business to Social Media workshops - Informing existing and potential Tourism operators of funding opportunities 	●
Advocate for improved and expand markets that embrace technological improvement within the Agriculture sector	<p>In October 2021 Council worked with agriculture business stakeholders which will inform the development of the local economic development strategy.</p> <p>The Council has commissioned a comprehensive road traffic study to help improve transport links for the agriculture and other rural based sector industries.</p> <p>Council understands the mobile telephone reception and internet speeds on farm remain important to the farming community. Council continuously monitors funding opportunities for improved services.</p>	●
Work with local businesses to support new sector-based initiative that grow the local economy	Council held a local business economy forum in October. It was very well received by participants and will inform the preparation of the Local Economic Development strategy into the future.	●

4.2.3: Provide employment opportunities for young people

Action Name	Comments	Status
Continue to support and employ School based trainees within Council	Offering School bases trainees placement remain a focus area for the Council. Up to three placements per year are offered.	●
Work with local business and industry to grow opportunities for employment opportunities for younger people	<p>Council has implemented a June Youth Employment Partnership Program.</p> <p>The program commenced in 2021 which aims to provide students in Years 9 and 10 with practical training and mentorship in hospitality operations, complemented by the completion of a Statement of Attainment in Café Skills. The second intake in 2022 is underway.</p>	●

4.2.4: Maintain community values and interests as we transition towards a digital economy

Action Name	Comments	Status
Advocate for social and medical service provision to allow for local people to continue to live and age in place	This is a multi-faceted subject. Council has worked closely with Junee Community Centre, the Junee Health Advisory Committee and Keep-Them-Safe (KTS) Inter-agency activity.	●
Promote Junee as an attractive and desirable community to live in	COVID-19 restrictions dampened the impact of the marketing effort. The focus turned to organising events for 2022. Social media presence being maintained. Additional TV-based displays positioned at a number of venues in Junee presenting a variety of slideshows.	●

T3: Sustainable

5: For our community to be in harmony with its built and natural environment

5.1: Encourage respectful planning, balanced growth and good design

5.1.1: Protect the natural environment through appropriate regulation and policy

Action Name	Comments	Status
Encourage the revitalisation of Landcare groups within the town/villages	Landcare regularly liaise with staff at the sewage treatment plant but at present there is minimal other interaction. A Landcare coordinator was appointed in November 2020 to reactivate Landcare services across four council areas.	●
Ensure the Council discharges its regulatory obligations	Matters continue to be dealt in accordance with applicable legislation.	●

5.1.3: Encourage and support community sustainability and environmental projects

Action Name	Comments	Status
Provide environmental and sustainability advice and education	Landcare staff member provided office space and resources to support environmental programs. Environmental Officer also onboarded during the reporting period.	●

5.2: Plan and respond to our changing environment

5.2.1: Respond to emergencies within our Shire

Action Name	Comments	Status
Maintain a local Emergency Operations Centre (EOC)	Emergency Operations Centre is maintained and inspected as required.	●
Support combat agencies in response to emergencies	Council provides emergency response when requested to do so and support staff when required.	●
Support/facilitate the Local Emergency Management Committee (LEMC)	Local Emergency Management Committee meetings are held and Council representative attends.	●

5.2.2: Prepare our community for a changing climate

Action Name	Comments	Status
Assist business and community to transition to Department of Planning on-line lodgement of development applications	Assistance continues to be provided to businesses and the community relating to on-line lodgment of development applications. Staff available to guide through lodgment process with facilities made available at the Junee Office when required.	●
Develop Recycled Water Management Plan	Sewerage Treatment Plant operational process monitored, and effluent quality data trends recorded.	●

5.3: Protect, conserve and maintain our natural assets

5.3.1: Protect and conserve the natural environment

Action Name	Comments	Status
Manage classified weeds	A contractor has been engaged to manage weed spraying and is tracking as per program.	●
Manage roadside environments	Slashed and sprayed various roads. Planted trees at various locations within Junee Shire.	●
Monitor public waterways	Monitoring of waterways continues with no incidence of pollution or Blue Green algae.	●
Operate solid waste management services	All waste management services operated throughout this quarter.	●
Protect and manage threatened species populations and endangered ecological communities	Review of Environmental Factors (REF) are completed prior to any works being undertaken.	●
Reduce littering	Public bins, open spaces, rest areas in villages and Public Reserves are cleaned regularly. Council also introduced a free tip day to encourage a tidy town. Council implemented two free annual tip vouchers to the town and village areas. Skip bins have now been provided to Sandy Beach when an influx of visitors is expected, and this has without doubt reduced the amount of littering at that Reserve.	●
Review Crown Reserve Plans of Management	Working with Crown Lands to confirm responsibility and complete Plans of Management as required.	●

6: To use and manage our resources wisely (human, financial and built assets)

6.1: Council is recognised by the community as being financially responsible

6.1.1: Prepare, review and update corporate documents in consultation with the community to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Comments	Status
Update the four-year Delivery Program and annual Operational Plan	A new Delivery Program and Operational Plan is being prepared and will be adopted in the first half of 2022.	●
Review and update the Long-Term Financial Plan (LTFP)	LTFP is being prepared and will be adopted in the first half of 2022.	●
Review and update Asset Management Plans	Asset Management plans under review.	●

6.1.2: Complete required corporate reporting to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Comments	Status
Produce the six- and twelve-monthly organisational performance reports	End of term report reported to Council and published on Council's website.	●
Produce the Annual Report	Annual report for 2020/21 has been completed and is on Council's website.	●
Produce the End of Term Report	End of Term report produced and is available on Council's website.	●

6.1.3: Operate a sustainable infrastructure portfolio

Action Name	Comments	Status
Advocate for a more sustainable infrastructure funding model for local government infrastructure	There has been increased funding opportunities by both State and Federal Governments towards renewing local infrastructure. Over \$1.7M of funding has been secured for road renewals infrastructure.	●
Report quarterly on capital works program	This is done via Quarterly Budget Review Statements and Long-Term Financial Plan.	●
Undertake revaluations of all infrastructure asset classes in accordance with accounting standards	Revaluations are progressing.	●

6.1.4: Undertake entrepreneurial activities

Action Name	Comments	Status
Consider entrepreneurial opportunities as they arise	Council works with larger businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly when involving investment or property matters. Restricted activities during the reporting period due to COVID-19 restrictions.	●
Maintain Roads Maintenance Council Contract	Olympic Highway rehabilitation with TfNSW to start in February 2022.	●
Actively pursue external contracting work as a supplementary revenue source	Council has done private driveway works at Gundagai Road and supplied gravel to various customers.	●

6.1.6: Manage Council's finances

Action Name	Comments	Status
Financial management reporting meets compliance frameworks	Monthly reporting is an ongoing requirement and will continue throughout the financial year.	●
Provide sound financial management of Council's investments and borrowings	All cash and investments are updated in accordance with JSC reporting and requirements.	●
Develop annual budgets in the Operational Plan that are financially sustainable or meet sector performance ratios over the 10 year financial planning cycle	Preparation of 2022/2023 Budget underway, with LTFP to follow. Adoption is required in the first half of 2022.	●
Prepare and report Quarterly Budget Statement Reviews (QBRs)	Quarterly Budget Statement Reviews are completed in line with required timetable.	●
Manage Council's rating system	Rating system budgeting and reporting is reviewed on quarterly basis by the Council.	●
Annual outstanding rate arrears reduced to 5% by 2025	Currently exceeding the target with rate collections up about 4% as at 31 December.	●
Make application for Special Rate Variation	Council completing a LTFP which will be include an option for Special rate Variation. This will be used as the basis for the Special Rate application.	●
Prepare information to assist the public's understanding regarding options for Special Rates Variation application	Public information will be prepared once LTFP is agreed upon by Council.	●

6.2: Embrace energy efficiency and industrial ecology principles

6.2.1: Reduce the Council's Greenhouse Footprint

Action Name	Comments	Status
Progressively implement recommendations contained in the Renewable Energy Action Plan.	Identified in the Renewable Energy Action Plan, smart metering of council sites has been completed and resolved for an allocation of budget to undertake feasibility study into solar options.	●

6.2.2: Facilitate opportunities for energy efficiency gains by community and business

Action Name	Comments	Status
Facilitate industry to look for opportunities to help each other to reduce waste	Green waste is being mulched. Green waste mulch to be reused to rejuvenate landfill areas and landscaping within the Shire. Education program for recyclables ongoing. Fogo produced for topsoil.	●
Undertake advocacy activities to further the opportunities for the Council and community to work together on community renewable energy generation	Following adoption of Renewable Energy Action Plan, smart metering to many council buildings has been installed and resolved for an allocation of budget to undertake feasibility study into solar options.	●

6.3: Manage our built assets with asset management plans

6.3.1: Manage our assets

Action Name	Comments	Status
Implement asset management improvement actions	New Asset Management System (AMS) introduced. The Stormwater drainage asset class completed.	●

6.4: Reduce, reuse and recover waste

6.4.1: Manage Solid Waste Management

Action Name	Comments	Status
Maintain watching brief on waste market opportunities	The Community Recycle Centre at the Juneé Waste Landfill Facility continues to operate well. New segmented areas for drop off points within the Facility have been developed so that waste streams are separated ready for recycling. The Council receives revenue for scrap metal while it has to pay to recycle other products.	●
Provide waste management services	All waste management services have been provided throughout the reporting period.	●

T4: Collaborative

7: To be a socially, physically and culturally engaged and connected community

7.1: Encourage an informed and involved community

7.1.2: Welcome new residents

Action Name	Comments	Status
Maintain and distribute information packs to new residents	New residence packs are available. Updates to information scheduled in the first half of 2022.	●
Support 'Welcome to Junee' functions for new residents	Did not proceed due to COVID-19 restrictions.	●

7.1.3: Distribute a regular Community Newsletter

Action Name	Comments	Status
Produce and distribute a quarterly Community Newsletter	Spring 2021 newsletter completed and distributed. With the introduction of the Junee Independent newspaper and Council's weekly full-page inclusion, production of the quarterly Community Newsletter has ceased.	●

7.1.4: Provide access to Council information

Action Name	Comments	Status
Attend village meetings	No village meetings attended in first half of the financial year - Covid-19 affected. Four Village Improvement meetings were held in the previous reporting period.	●
Maintain Council websites and social media with current information	Social media channels are kept up to date with current information. 10-15 social media posts are produced each month with relevant information uploaded to websites.	●
Support community events. e.g., Junee Show, Farmers Markets, Illabo Show	Support was provided to community events that occurred in the reporting period through promotion on social media and websites. Unfortunately, a large portion of community events were cancelled or postponed due to COVID-19.	●

7.1.5: Provide Council Customer Service

Action Name	Comments	Status
Provide first point of customer contact - telephone, internet, and in-person	The Customer Service team continue to provide first point of contact services. Some practices have changed during some phases of COVID-19 restrictions.	●

Action Name	Comments	Status
Facilitate front-line services for Council - payments, applications, enquiries	Council services continue to be available during office hours.	●
Facilitate front-line services on behalf of other Government Agencies e.g. Service NSW, Centrelink	Councils business support team comply with requirements of Service NSW, Centrelink, Companions Animals agencies, following Policy and Procedures that are in place.	●

7.2: Enable broad, rich and meaningful engagement to occur

7.2.1: Develop volunteers network

Action Name	Comments	Status
Support or maintain volunteer registers that community stakeholders can access	Volunteer register being maintained.	●
Maintain membership of Wagga Volunteers Centre	Wagga Volunteer Resource Centre ceased operations. The Albury Wodonga Volunteer Resource Centre currently does not include Junee. However they are looking at extending into this area. When this is organised this Community Transport service will become a member.	●
Participate in the Riverina Eastern Regional Organisation of Councils (REROC) Take Charge Forum (Youth volunteering)	Dates for the 2022 forum have not yet been released. The event had been postponed due to COVID-19.	●
Provide access to volunteer training for community members	Covid-19 affected training that could take place for volunteers, in the first half of the year. Next quarter first aid training for Community Transport Volunteers is scheduled, together with training for volunteers of the Visitor Information Centre and Outlets.	●
Recognise volunteers throughout Council publications and media	Volunteers have been recognised in community newsletters, local newspaper and on Council social media channels.	●
Host annual celebration of volunteers (coordinate with National Volunteering Week)	National Volunteering Week to take place 16-22 May 2022.	●

7.2.2: Assist local community organisations to develop community capacity

Action Name	Comments	Status
Assist Not for Profit (NFP) event organisers with traffic management plans	Assisted as required.	●
Assist Not for Profit (NFP) organisations with regulatory approval applications	Council continues to help not for profit organisations where possible.	●

Action Name	Comments	Status
Provide assistance to Not for Profit (NFP) organisations with funding submissions	Assistance with completion of grant funding submissions is provided to Not-for-Profit organisations when and as required.	●

7.3: Build on our sense of community

7.3.1: Strengthen the networks which bind the community together

Action Name	Comments	Status
Athenium Theatre building is well maintained and marketed to attract regional scale events	Despite Covid-19 restrictions and limitations on many events, over 60 bookings during the first half of the year were made at the Athenium. The significant capital improvements undertaken in the previous financial year to the Theatre, together with an upgrade of the web-site is assisting to lift the Theatre's profile.	●
Conduct regular meetings of the Local Emergency Management Committee	Programmed meetings held, agenda distributed, and minutes prepared for distribution.	●
Junee Junction Recreation and Aquatic Centre provide contemporary leisure services to the Shire	Current membership numbers increased by 6.5% compared to previous reporting period. Grant funding has been utilised to update chairs and tables, undertake painting to the external structure and water slide and update lighting in the Stadium and Pool.	●
Library provides and/or organises recreation space for community gatherings	The library building is available for social and community gatherings. Installation of shelving on wheels following successful grant funding creates a more flexible meeting space.	●
Library to maintain relevant up to date resources for the public to use	Resources are routinely maintained, reviewed, and added to at the Junee Library.	●
Support the Junee District Historical Society in their occupation of the Broadway Museum building	During substantial part of the reporting period the Broadway Museum was closed to the public due to COVID-19 restrictions. Council staff attended several Junee District Historical Society Meetings. Movement of Visitor Information Centre to Library was not supported by the Museum, however Council have supported the Visitor Information Outlet the Museum has now become.	●

7.3.2: Instil a sense of pride in the community by advocating for and supporting community initiatives

Action Name	Comments	Status
Council supports community initiatives and events with its available resources	Community initiatives and events supported through website and Facebook. Unfortunately, due to COVID-19 many events in the reporting period were postponed.	●
Facilitate local Australia Day nominations and awards	Planning for Australia Day 2022 commenced with Award nominations opening in September 2021.	●
The Mayor and Councillors makes themselves available for community and civic purposes	Councillors make themselves available for community and civic purposes.	●

8: To work together to achieve our goals

8.1: Build strong relationships and shared responsibilities

8.1.1: Strengthen the networks which bind the community together - to keep a cohesive community

Action Name	Comments	Status
Councillors or council staff attend community progress association meetings	Attended meetings when invited and held.	●

8.1.2: Council provides resources to support identified committees and structures

Action Name	Comments	Status
Australia Day - host and provide leadership and support to the public event	Planning for the 2022 Australia Day events was advanced in the reporting period with the program of events finalised and promotion commencing.	●
Member participant of the District Emergency Management Committee	Council staff attended the Local Emergency Management Committee meetings.	●
June Interagency Forum - Council services participate in this forum and events	Council attendance at meetings when held.	●
June Youth Council - host and provide leadership and support to promote the voice of young people via citizenship activation	Due to COVID-19 face-to-face Youth Council meetings ceased but communication remained ongoing via email and social media. Unfortunately, once again due to COVID-19, the Winter and Spring school holiday programs had to be significantly reduced. Youth Week activities have commenced planning for April 2022.	●
Senior Citizens Committee - the annual event to proceed and support activities for our aging residents	Seniors Festival to be held in March 2022.	●

Action Name	Comments	Status
Support local volunteer drivers in the Junee Community Transport scheme	Meeting are being scheduled around Covid restrictions. Coordinator is in daily contact with drivers and continues to send out monthly newsletters to keep them informed.	●
Provide administration support to Section 355 Committees of the Council	Section 355 Committee meetings are provided with administrative support by Council.	●

8.2: Work in partnership to plan for the future

8.2.1: Maintain proactive working relationship with community groups and associations

Action Name	Comments	Status
Meet with Junee Business and Trades (JBT) to support business and community events	JBT activities suppressed due to COVID-19 restrictions, Council staff attended meetings when held and invited.	●
Meet with Junee Sports Committee to improve and maintain sporting assets across the shire	Council staff and a Councillor attend Junee sports committee meetings.	●

8.2.2: Work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision.

Action Name	Comments	Status
Active member of Riverina Regional Library (RRL)	Attendance at meetings occurred and Riverina Regional Library Annual Report is available on Council's website.	●
Membership of the Riverina Eastern Regional Organisation of Councils (REROC).	Council attends REROC board meeting. Staff attend various REROC working party meetings across a range of professional disciplines areas inclusive of: waste management, Infrastructure, GIS, workforce planning, youth, planning and the environment control.	●
Work collaboratively with the NSW Roads and Maritime Services to maintain a safe and fit for purpose highway network	R2 prequalification and documentation achieved.	●
Work collaboratively with the NSW Rural Fire Service to mitigate bush fire hazard across the Shire	Council delivered the Brims funding program in conjunction with the NSW Rural Fire Brigade.	●

8.2.3: State & Federal Government relationships

Action Name	Comments	Status
Invite Local Federal Member of Parliament to meet with elected body	Local Member regularly attends official openings and functions where Councillors attend and can interact.	●

Action Name	Comments	Status
Invite Local State Member of Parliament to meet with elected body	Member for Cootamundra, Steph Cooke MP regularly attends official openings of events where Councillors are also in attendance.	●
Meet with State and Federal Agencies to advocate for local and regional interest	Member for Cootamundra Ms. Steph Cooke visits Junee regularly in support of the Council and Community Organisation projects and programs. Member for the Riverina Hon. Michael McCormack also visits Junee regularly. Both State and Federal members of Parliament maintain constant advice to and advocacy on behalf of Junee Shire Council.	●

8.3: Provide representative, responsive and accountable community governance and leadership

8.3.1: Implement the Community Strategic Plan

Action Name	Comments	Status
Develop Council's Delivery Program and Operational Plan in response to the Community Strategic Plan	Delivery Program and Operational Plan is developed on time and is used as the primary strategic and operational document in the organisation.	●

8.3.2: Report to the community in accordance with the NSW State Government's Integrated Planning & Reporting framework

Action Name	Comments	Status
Support the NSW Electoral Commission in conducting the Local Government Election in 2021	Support provided for NSW Electoral Commission in conducting Local Election in 2021.	●
Prepare a Quarterly Budget Review Statement within two months of the close of each quarter.	Meeting statutory obligations.	●
Ensure Financial Statements are completed and lodged in accordance with statutory requirements.	Financial Statements were completed and lodged prior to the required date of 30 November 2021.	●

8.3.3: Appropriate governance and leadership is in place to ensure appropriate level of accountability and transparency

Action Name	Comments	Status
Maintain an appropriate suite of Policies to guide Council's activities	Policies updated and adopted as required.	●
Maintain an Enterprise Risk Management (ERM) system	The staff and Internal Audit Committee actively audit and review Council's areas of risk.	●

Action Name	Comments	Status
Public information is readily accessible on council websites for public viewing	Council's website is continually updated with the latest relevant information.	●
Community Survey carried out to help identify community expectations.	Surveys have been conducted for the Junee Library and Junee Junction Recreational Centre. Further surveys are scheduled to take place over the second half of the year.	●
Manage Council's Records Management systems	Council continues to refine and improve its record management system. The new records system is operating and has been rolled out to all staff. All items from the old system have been migrated to the new ELO system.	●
Implementation of Council's records management system to all facets of Council's operations	Council's records management system has been rolled out to all staff and is in use across all of Council's operations.	●