

JUNEE

SHIRE COUNCIL

DELIVERY PROGRAM & OPERATIONAL PLAN ANNUAL REPORT



ADOPTED: 20 SEPTEMBER 2022
MINUTE NO: 08.09.22

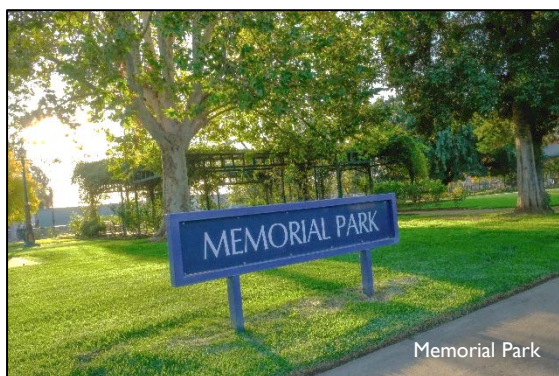
Summary of 2021/22 Annual Progress Report on the Delivery Program and Operational Plan

Theme 1: Liveable

‘...a liveable community is an inclusive place which provides for everyone – a place where we can be involved, healthy and active. A place we are proud of. A place where others want to be. A great place to live.

Parks & Gardens

Council continues to receive regular feedback from both tourists and community members about the impressive state of our Shire. This credit is largely due to the hard-working Parks and Gardens team who consistently strive to ensure our Shire’s sporting fields and recreation grounds are in pristine condition.



New public seating was produced during the reporting period to replace existing bench seating or add additional seating in new locations. In total over 30 bench style seats will be installed across the Shire, primarily in parks and garden seatings. A conscience effort was placed into the design of these bench seats with some containing a specific theme to match the area in which they are located, such as:

- At cemeteries, the images of the seats have been designed to be reflective, calming and religious in nature.
- The seats on the centre islands in Broadway close to the Athenium Theatre have a theatrical theme including dance, theatre and music.
- The seats in another section along Broadway close to the Cenotaph and War Memorial have a resting soldier theme.



Community Programs

The Junee Junction Recreation & Aquatic Centre (JJRAC) and Junee Library ran a number of programs throughout the year aimed at providing both physical and mental stimulation for the community. COVID restrictions unfortunately impacted some of these programs in the later half of 2021, in particular the Winter and Spring 2021 school holiday programs, which led to them being heavily reduced to conform with NSW Health guidelines.

A total of 35 events and activities were scheduled during 2021/22 school holidays at the Junee Recreation Centre, Junee Library and various other locations around Junee. Over 400 children participated in the activities with the most popular event being the Junee Fun Factory at the Junee Recreation Centre which saw the stadium filled with interactive inflatable activities. Craft, story time and activity sessions continued to be held at the library during school holidays.



Australia Day celebrations were completed adhering to NSW Government COVID guidelines. Unfortunately, due to COVID the Fun Run was not held however the Official Ceremony went ahead at the Athenium Theatre to a closed audience. The ceremony was live streamed to members of the community unable to attend in person.



Many community events did not proceed in 2021 due to the pandemic, these included the Junee Show, Illabo Show and Christmas on Broadway.

Junee Junction Recreation & Aquatic Centre (JJRAC)

Attendance and memberships remained steady even with the pandemic interfering with community life. Facility accessibility has been explored and there are plans to improve accessibility elements to help align with customer needs and wants. The refurbishment of the 50m pool has impacted pool memberships but Access-All-Area memberships continue to grow.

Stadium attendance rates remained consistent with the help of the Active Kids Program (Little Warriors) and school holiday activities (Junee Fun Factory) held within the Stadium. Junee Juggernauts and the Southern Sports Academy continue to utilise the facility on a weekly/fortnightly basis. Other sporting bodies (Junee Diesels, Junee Jaguars, Coolamon Hoppers) and the GEO Group continue to utilise the facility when sporting grounds are closed due to wet weather.



The activity at JJRAC tracked closely with expectations. Additional kiosk stock such as pies, sausage rolls, sandwiches, wraps and supplements were introduced which have proved to be welcomed additions by visitors.

JJRAC has been focusing on a variety of different opportunities to meet the community needs such as developing and implementing programs and activities that encourage young people, older people and people with a disability to attend the facility.

The 'Little Warriors' Active Kids program was a huge success aimed at school aged children. The Junee Fun Factory, Fitness Fun Games and Free Stadium Entry expanded on the facilities opportunities for the youth community throughout the school holiday period. JJRAC have since re-aligned the Group Fitness timetable which saw an increase in attendance, but COVID still had an impact on overall numbers.

During the first half of the year member and users' surveys were undertaken requesting feedback which will continue to assist with improvements at the facility.

Junee Library

While the rate of visitations was affected by restrictions during the pandemic and also a closure due to shelving upgrades during the first half of the reporting period, the visits to the library are increasing, with program attendance gaining momentum.



COVID accelerated the use of digital technologies such as check in apps to enter businesses, over internet video meetings and the use of live streaming videos to deliver services. Junee Library assisted many in the local community with the increased digital presence required through assisting with setting up check in apps and vaccination status. The library also hosted a TAFE professional to empower residents to be able to use their electronic devices.



Delivery service and reader reference service continue to be provided and offered. The volume of home bound services increased during the pandemic shut down period. WiFi and public computers continue to be provided and well used.

'Share the dignity' Pink Box dispenser was applied for and installed at the library given feedback received to enable access to free sanitary products, especially those in need.

Athenium Theatre

Following refurbishments of the Athenium Theatre, promotion and marketing of the use has been underway. The Athenium website has been upgraded to accommodate online bookings and lifted to a professional standard. The significant capital improvements undertaken in the previous financial year to the Theatre, together with an upgrade of the website is assisting to lift the Theatre's profile.



While COVID restrictions affected bookings throughout the period, community, non-for profit and corporate bookings have been consistent, with over 150 bookings taking place over the reporting period. Bookings were varied, from community church groups, conferences, vaccination hubs and for local elections.



A trial of regular movies commenced towards the end of the reporting period with the family movie "Sing 2" being the first movie screened as part of this trial. The movie proved to be incredibly popular with over 100 patrons attending the event. A full analysis will be conducted at the completion of the trial period in September 2022.

Villages

While the Village Improvement Plans were developed for each village during the previous reporting period, a review of funding opportunities continues as action items raised for each village. The newly formed Section 355 Junee Advisory Committee will monitor the implementation of these plans.



Promotion of the villages, localities and recreational areas such as Bethungra Dam and Sandy Beach continues via the Junee Shire Tourism Pocket Map and Canola Trail Visitor Guide "Heart of Gold". This is supported by ongoing regular website messaging both on Council, Visit Wagga Wagga and Visit NSW sites and various social media channels such as You, Me and Junee and Canola Trail Facebook and Instagram.



Community Transport

Due to the re-emergence of COVID in the local area, Junee Community Transport (JCT) recorded less trips than usual, however, Transport for NSW reports place JCT in the top 10% of services across NSW. This is a fantastic effort by all involved in the service considering the difficulties experienced in the first half of the reporting period.



South West Regional Family Day Care

While South West Regional Family Day Care (SWRFDC) registered an additional Educator in Junee in the first half of the reporting period, Educator numbers across the service did continue to fall. Following the decision to close the service, coordination and support for the Educators continued while the Educators transitioned to another provider.

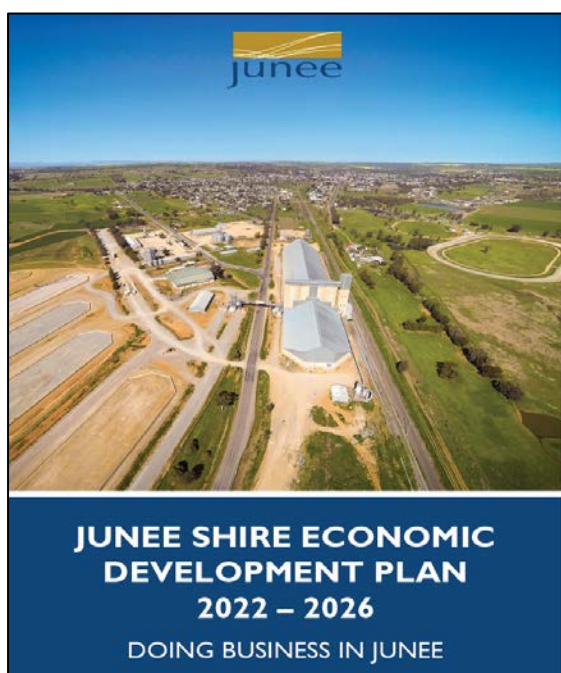
Theme 2: Prosperous

‘...a prosperous community provides choices and opportunities for investment, employment and learning. We focus on the things that will attract visitors and new residents which in turn generate wealth and vibrancy. We do more with what we have. We are mindful of change and quick to adapt...’

Strong Partnerships / Growing Our Shire

Joint activities were restricted during part of the reporting period due to COVID restrictions.

In October 2021, Council held a local business economy forum which was well received by participants and informed the development of Junee's Draft Economic Development Plan.



Council upgraded its webpages during the reporting period and included a range of local economic and labour force statistics to support investment decision making. The inclusion of the ID forecast economic profile for the Junee Shire LGA provides robust population and economic data that is refreshed and updated when census and labour force data is released from other government agencies

Council commissioned a comprehensive road traffic study to help improve transport links for the agriculture and other rural based sector industries.

Council understands the mobile telephone reception and internet speeds in rural areas remain important to the farming community. Council continuously monitors funding opportunities for improved services.

Preparation on the Regional Freight Futures Conference continued with support from the NSW Government/Destination NSW. NSW Ports was announced as the Gold Sponsor of the event. The event is planned to take place in February 2023 and aims to bring together key stakeholders across the supply chain to examine how collaboration, technology and utilisation of multi-modal transport networks can unlock the potential of our regions.



New collateral is in the process of being developed in preparation for the Regional Freight Futures conference which will further promote economic development within the Region.

Unfortunately, due to COVID, the Annual Meet and Greet for new residents which usually takes place in August did not occur.

Capital Works Program

Council delivered an extensive heavy patching and maintenance grading program through 2021/22 and completed various capital works projects including:

1. Gundagai Road Widening - Stage 2
2. Oura Road Widening - Stage 1
3. Coursing Park Shoulders
4. Panuara Lane – Resheeting
5. Guardrail Works on Gundagai Road



Inland Rail Project

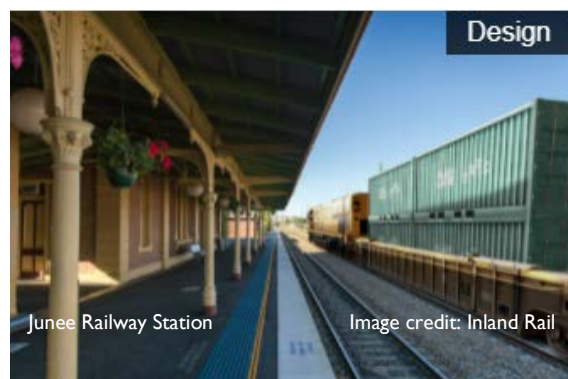
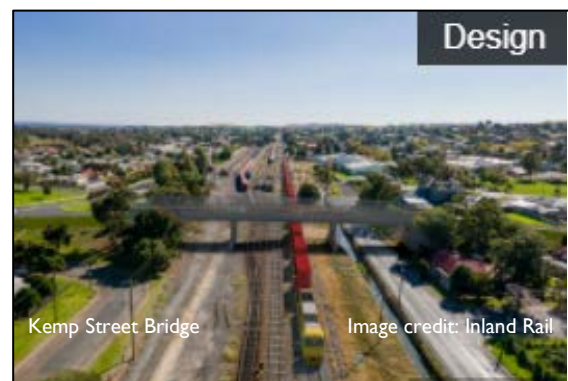
Council participates in the ARTC Inland Rail Community Consultation Committees with other stakeholders to maintain updated on the project which is planned to commence construction in 2024. While COVID restrictions limited the ability to hold some face-to-face meetings and information sessions, communication continued via electronic/online methods.

The Council has been an activate participant in Inland Rail forums and committees, Council also has made a number of representations to Government to guide outcomes that improve road infrastructure outcomes where the Inland rail project intersects with the road network.

The reference design for Albury to Illabo progressed with finalised designs being shared with the community in October 2021 via an online presentation. Finalised designs included:

- Removing the Junee Station footbridge to allow for double-stacked freight trains.
- Replacing the Kemp Street bridge with a new three-span bridge in the existing location. The bridge will be 2.5m higher. There are also designs for separated pedestrian access to comply with all access standards with a wide 3m pedestrian pathway.
- Modifying the Olympic Highway underbridge from dual track transition to single track across the bridge to create necessary horizontal clearances for double-stacked trains

Finalisation of the Environmental Impact Statements for the Illabo to Stockinbingal and Albury to Illabo projects progressed with information sessions to be held when this goes on public display for comment.



Development Control

Application assessments and determinations during the reporting period were substantially completed under prescribed timeframes and in accordance with legislation and planning guidelines.

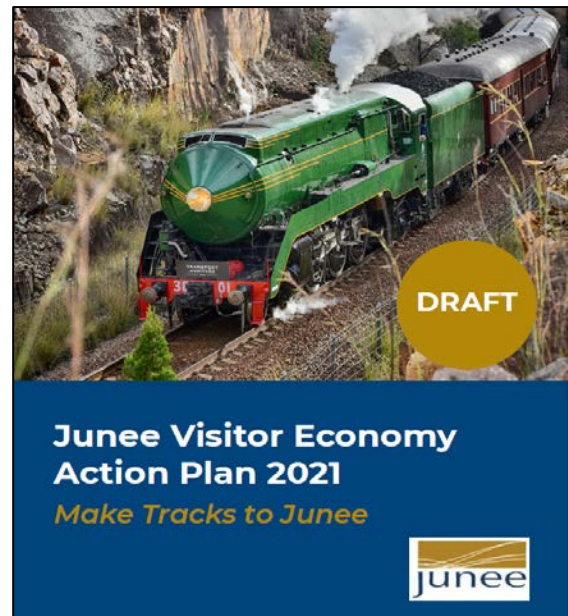
Information was distributed to developers and builders relating to changes in legislation and guidelines. This has been done via the website with an overhaul of information now that development applications are being lodged on the NSW Planning Portal.

Council continues to aid businesses and the community seeking to undertake development in Junee Shire, particularly relating to the on-line lodgement of development applications. Staff are available to guide businesses and community members through the lodgement process.

Tourism

Council conducted extensive consultations with residents, local business operators and previous visitors which assisted in the development of the Visitor Economy Action Plan 2021. The aim of this plan is to:

1. Strengthen the Shire's existing market base and diversify into new markets to deliver visitation year-round.
2. Address the needs and expectations of visitors by ensuring that the required infrastructure, information and services are in place.
3. Attract new operators and investment for the development of tourist attractions, accommodation, and events within the Shire.
4. Set the direction for the marketing and promotion of the Shire's tourism industry.
5. Prioritise actions to ensure the most effective use of limited funds and resources.
6. Maximise the benefits of working with our Regional, State and Federal government partners.



COVID restrictions dampened the impact of Council's marketing effort in the early part of the reporting period however, Junee Shire's social media presence was maintained with additional TV-based displays positioned at a number of venues in Junee presenting a variety of tourism and community related slideshows.

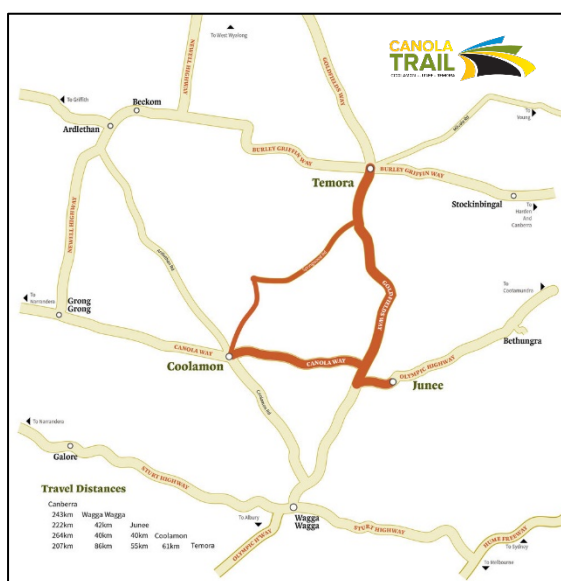
There were limited activities during the first half of the reporting period due to COVID restrictions however with the easing of restrictions saw the reignition of local events. Council commenced communication and support to the Junee Roundhouse regarding the 75th Anniversary celebrations and continued to work with Junee Town Band, Junee Choir, Junee Business & Trades and other community groups to bring events to the Junee Shire.

Amber Lawrence and Fanny Lumsden were secured to perform at the Athenium Theatre and a trial of regular movies also commenced at the theatre. Work is continuing to secure further acts at the Athenium.



Council participates in a number of tourism-based initiatives including:

- Wagga Wagga Partner Program including additional campaigns rolled out on top of the usual membership programming
- Canola Trail
- Listing tourism providers and attractions on the Australian Tourism Data Warehouse for publication on the Visit NSW website
- Regular contact with Destination Riverina Murray and Destination NSW
- Partnerships with Destination NSW and Meet In Regional NSW
- Providing access for local Tourism business to industry relevant workshops and mentoring programs
- Informing existing and potential Tourism operators of funding opportunities



Bethunga Dam and Sandy Beach Reserve saw the installation of new shade structures and signage. The new signs not only outline updated usage compliance but encouraged visitors to “Stay a little longer” showcasing Junee Shires’ fantastic tourist attractions and providers. Shade structures and additional seating have also been completed at both locations and have proved to be a popular addition.



The Junee Visitor Information Centre (JVIC) had to closed for periods due to COVID restrictions. Reduction in opening times and attendances were affected as a result.

The relocation of the JVIC to the Junee Library was undertaken in December 2021 to maintain accreditation status. Council supported the Broadway Museum becoming a support information point in the form of a Visitor Information Outlet.



Creating Opportunities for Youth

Offering school-based trainee placements remain a focus area for the Council with up to three placements being offered throughout the reporting period.



Maddison Corcoran – Student Based Trainee

In 2021, Council also offered cadetships to two enthusiastic local youth in the areas of Engineering and Information Technology, one being the result of a successful school-based trainee placement.



Benjamin Jones & Alex Corneliusen – JSC Cadets

In 2021, Council implemented the Junee Youth Employment Partnership Program which aims to provide students in Years 9 and 10 with practical training and mentorship in hospitality operations, complemented by the completion of a Statement of Attainment in Café Skills. During its first year, 11 local high school students successfully completed the program, with some gaining paid employment at the completion of their training. In years two and three, a further 23 students will participate in the program. This initiative was made possible via successful funding through

the NSW Governments Stronger Country Communities Round 3 fund.



Creating Opportunities for Aged and Disabled

During the reporting period Council conducted community consultation which assisted in the completion of the updated Inclusion Action Plan.



Policy Number:	GOV-EXE-033
Adopted:	28 June 2022
Minute Number:	12.06.22

Strong relationships continue with the Junee Inter-Agency Group and Junee Community Centre in addressing issues and opportunities within the aged and disability space.

Synergy Healthworks, located at the Junee Junction Recreation and Aquatic Centre, continue to support members of the Junee Community Centre and the community through the offering of physiotherapy services.

A successful Seniors Festival was held in March/April 2022 with 17 activities and events on offer to the local senior community. The festival was well supported with a number of new activities added to the 2022 program.



Library

The library is committed to continuing to offer programs for the older members of the community, these programs include Movie of the Month, Scrabble and Home Bound Services. The large print and talking book collections continue to be updated and utilised.

During the reporting period work was completed on the library shelving project, with shelving now on wheels which enables more flexibility within the library. Books are no longer sitting as low to the ground and offer much easier access.



Library staff have been exceptional at assisting members of the community, in particular the older generation, dealing with providing evidence of on-line vaccination and COVID Safe applications.



JJRAC

Currently 30% of classes offered at the JJRAC are specifically for targeted towards senior citizens, with a further 15% suitable for seniors with a higher level of ability. Easy access to the program pool is provided via a ramp.

JJRAC currently run classes each week suitable for people with disability to participate. Wheelchair access to the program pool is available and plans are afoot to allow wheelchair access into the main pool.

Plans for refurbishment of the disability bathrooms have been prepared with the inclusion of two ambulant toilets in the Male and Female poolside changerooms when grant funding becomes available.

Synergy Healthworks continue to operate from JJRAC, encouraging people with a disability to attend.



Theme 3: Sustainable

A sustainable community lives in harmony with the built and natural environment, through responsible planning and management practices and using our resources wisely.

Infrastructure

Increased funding opportunities from both State and Federal Governments assisted in renewing local infrastructure including, \$1.7M towards River Road, \$230K to replace filters at the public swimming pool, reroofing and painting the Broadway Museum and upgrades to the street light globes to LED fittings.



Broadway Museum

Greenhouse Footprint

Following adoption of the Renewable Energy Action Plan, smart metering has been installed ready for use. Council is examining grant opportunities for Electronic Vehicles and EV charging stations.

The Community Recycle Center at the Junee Waste Landfill Facility continues to operate well. New segmented areas for drop off points within the Facility have been developed so that waste streams are separated ready for recycling. The Council receives revenue for scrap metal while it must pay to recycle other products.

In December 2021, the Community Recycling Centre (CRC) trailer visited various locations in the Junee Shire which included surrounding villages. Problem waste items such as batteries and paint that cannot be placed in regular recycling bins were able to be dropped and disposed of for free.



Community Recycling Centre Trailer

Green Waste is being mulched instead of burnt for a lesser impact on the environment. This mulch is then reused to rejuvenate landfill areas and landscaping within the Shire. Food and garden organics (FOGO) are being produced for topsoil.

Landcare regularly liaise with staff at the sewage treatment plant. A Landcare Coordinator was appointed to reactivate Landcare services across four Council areas.



Junee Effluent Reuse Dam at Junee Sewage Treatment Plant

Theme 4: Collaborative

***“A collaborative community is one where we are socially, physically and culturally engaged and connected. We will have an informed and involved community, build strong relationships and share responsibilities.*”**

Community

The COVID pandemic unfortunately caused many community events and activities planned for 2021 to be cancelled or postponed. As restrictions eased in early 2022, we saw the planning of community events recommence.

In October, Council was excited to announce and support a new print newspaper product for the Junee Shire titled the “Junee Independent”. Produced weekly with the first edition released on Thursday, 4 November 2021, the Junee Independent is a welcomed print outlet providing printed weekly news to our community. With the introduction of the Junee Independent newspaper and Council's weekly full-page inclusion, production of Council's quarterly Community Newsletter ceased. The local paper is also available for reading at the Junee Library.



Council continues to focus on increasing their social media presence. A steady increase has been seen across all platforms even with the decrease in postings on the tourism focused “You, Me & Junee” channels due to COVID

restrictions. In 2021, a Junee Shire Council LinkedIn profile was created for corporate promotion purposes. Between 1 July 2021 and 30 June 2022 followings on the main social media platforms have increased by:

- Junee Shire Council Facebook = 13%
- You, Me & Junee Facebook = 8%
- You, Me & Junee Instagram = 12%
- Junee Recreation Centre Facebook = 15%
- Junee Library Facebook = 120%

Partnerships

Council continues to work in partnership with neighboring councils and government agencies in regional promotion, policy development and service provision. These partnerships include:

- Tourism promotion initiative Canola Trail with Coolamon and Temora Shire Councils
- Eastern Riverina Arts (ERA)
- Riverina Regional Library (RRL)
- Riverina Eastern Regional Organisation of Councils (REROC)
- Transport for NSW
- NSW Rural Fire Service (RFS)

To mitigate bush fire hazard across the Shire Council finished off the previous work to the fire trail in Illabo under RFS funding and completed fire protection works for the Rocky Hill land. Council also delivered a bushfire reduction funding program to public roads in conjunction with the NSW Rural Fire Service.

Governance & Leadership

Council completed the Delivery Program and Operational Plan for 2022-2025 which was then subsequently adopted. The resourcing strategy was also adopted for these plans. The resourcing strategy is comprised of a new Long Term Financial Plan, a new Strategic Asset Management Plan and a revised Workforce Plan. The existing Community Strategic Plan was re-adopted.





Delivery Program / Operational Plan
Annual Report 2021/2022

T1: Liveable


I: To be healthy and active

I.1: Have in place the right health services


I.1.1: Advocate for facilities in Junee township for health and medical service providers to meet the community's needs

Action Name	Annual Comment	Status
Periodically assess the needs of the Junee community to ensure appropriate health and medical services are available	The needs of the community continue to be monitored via Council's participation in Keep-Them-Safe(KTS) Interagency meetings.	
Provide advice and information to the Junee Health Advisory Committee upon request	Attended meeting of Junee Health Advisory Committee upon request.	

I.1.2: Provide in the health sector and advocate for appropriate facilities and services

Action Name	Annual Comment	Status
Interact with the Junee Inter-Agency Forum, Junee Aged Hostel Community, Junee Community Centre and Lawson House	Interactions continue with the Junee Inter-Agency Forum and Junee Community Centre. Contract with Synergy Physio Services office space at JJRAC continue to support members of the Junee Community Centre and the community. Information on Lawson House is being captured by Councillor feedback.	

I.1.3: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport to eligible community members	According to a recent TfNSW Governance meeting in Junee, numbers place Junee Community Transport in the top 10% of services across NSW.	

I.2: Encourage and enable healthy and inclusive lifestyle choices

I.2.1: Provide safe, fit for purpose active and passive recreation facilities

Action Name	Annual Comment	Status
Maintain sports and recreation grounds	Sports and recreational grounds have been regularly maintained as per requirements.	
Maintain parks, gardens and open spaces	Parks and gardens have been maintained as per requirements. New locally produced public seating was rolled out to replace existing bench seating and additional seating in new locations throughout our parks and gardens have been installed.	
Maintain Sandy Beach & Bethungra Dam Reserves	Sandy Beach and Bethungra Dam continue to be maintained as per requirements.	

Action Name	Annual Comment	Status
Maintain skate park	Skate park kept in clean and tidy manner all year around.	●
Deliver Parks and Gardens capital and renewal works program	On track as per program.	●
Implement Bethungra Dam and Sandy Beach Reserve Improvements	Work on shade structures and additional seating completed at both locations as per program.	●

1.2.2: Provide safe and accessible pedestrian and cycle infrastructure

Action Name	Annual Comment	Status
Maintain the pedestrian network	Regularly monitoring the pedestrian network and completed footpath renewals at Queen and Main Streets in the reporting period.	●
Deliver pedestrian network capital and renewal works program	Council has replaced sections of shared paths in Loughan Road and Main Street.	●

1.2.3: Assist Community Events

Action Name	Annual Comment	Status
Advocate and support community events which provide physical and mental stimulation	JJRAC and Library run programs throughout the year providing both physical and mental stimulation for the community.	●

1.3: Provide the right places, spaces and activities

1.3.2: Utilise Natural Recreation Assets

Action Name	Annual Comment	Status
Support Junee Urban Landcare	We continue to support the Land Care Co-ordinator for the region and work with her on projects relevant to the Junee community.	●

1.3.3: Enable people to move around our towns and villages safely


Action Name	Annual Comment	Status
Provide animal control services	All animal concerns are followed up quickly and actioned as appropriate.	●

1.3.4: Manage the Junee Junction Recreation & Aquatic Centre

Action Name	Annual Comment	Status
Develop and implement programs and activities that encourage young people, older people and people with a disability to attend	Synergy continues to operate from JJRAC, encouraging older people and people with a disability to attend.	●

Action Name	Annual Comment	Status
Develop and implement programs to increase the use of the Stadium	Stadium attendance rates have remained consistent with the help of the Active kids program (Little Warriors) and school holiday activities (June Fun Factory) held within the Stadium. June Juggernauts and the Southern Sports academy continue to utilise the facility on a weekly/fortnightly basis. Other sporting bodies (June Diesels, June Jaguars, Coolamon Hoppers) and GEO continue to utilise when sporting grounds are closed due to wet weather.	
Ensure that the Recreation Centre offers a range of recreational opportunities to meet the needs of its community	The Recreation Centre offers a variety of different opportunities to meet the community needs. The 'Little Warriors' Active Kids program was a huge success aimed at school aged children. The June Fun Factory, Fitness Fun Games and Free Stadium Entry expanded on our opportunities for the youth community throughout the school holiday period. We have re-aligned our Group Fitness timetable which has seen an increase in attendance. COVID is still having an impact on overall numbers.	
Ensure that the Recreation Centre operates within its allocated budget	The activity at JJRAC is tracking closely with budget. The purchase of additional kiosk stock will be evaluated in the next reporting period with the introduction of more options including hot food and supplements.	
Provide a recreational/leisure facility that is affordable and accessible	Attendance and memberships have remained steady despite COVID restrictions. Improved facility accessibility has been explored and there are plans to improve accessibility elements to help align with customer needs/wants.	
Provide aquatic services that are safe and adhere to relevant guidelines	Operating procedures continue to be monitored via daily checklists and water quality testing. Pool supervision levels are guided by the Royal Life Saving Society of Australia guidelines.	
Survey members and users for feedback leading to improvement at June Junction Recreation and Aquatic Centre and the June Library	Surveys were undertaken in the reporting period and results were actioned where required.	

1.3.5: Provide Library services

Action Name	Annual Comment	Status
Maintain membership of Riverina Regional Libraries	Riverina Regional Library membership is being maintained.	


Action Name	Annual Comment	Status
Operate the Library and its spaces to meet the information, education, recreation, cultural and resource needs of the community	While the rate of visitations has been affected by restrictions resulting from the pandemic and also a brief closure due to the shelving upgrade during the reporting period, visits to the library are increasing, with program attendance gaining momentum. 'Share the dignity' Pink Box dispenser was applied for and installed at the library given feedback received to enable access to free sanitary products. The successful grant application for increased community space in the Library will be a positive step also to meet the needs of the community.	●
Provide services and activities to members and patrons (e.g. Storytime, holiday activities)	Activities continue to be provided to patrons of the Junee Library including weekly Storytime and holiday activities.	●
Provide WiFi and computers for public use	WiFi and public computers continue to be provided and utilised.	●
Survey Library members and users for feedback leading to improvement	Library Survey was conducted over the reporting period.	●

2: To be a great place to live



2.1: Enable viable localities and villages

2.1.1: Facilitate growth in our localities and villages outside of Junee township


Action Name	Annual Comment	Status
Develop and maintain village profiles including inventory of public assets	Village Improvement plans developed for each village in previous reporting period. Review of funding opportunities continue on action items raised for each village and the 355 Committee will be monitoring the implementation of the plans.	●
Progressively implement village improvement plans in accordance with approved expenditure	Following the development of four village plans, newly established 355 committee will be reviewing priorities for Council's approval to implement improvements outlined in the plans.	●
When appropriate participate in community meetings held in the villages and localities	COVID restrictions did impact the ability to participate as usual in community meetings held in villages and localities.	●
Support the development and hosting of new events and tourism activities in the villages and localities	Continuous promotion of the villages and localities via the Canola Trail Visitor Guide "Heart of Gold". Due to COVID many events and tourism activities were postponed or cancelled over the reporting period.	●
Maintain village parks and open spaces	Bethungra and Illabo recreational areas maintained as required. Road side rest areas were mowed as per program.	●

Action Name	Annual Comment	Status
Advocate for improved telecommunications and general equity in services to villages and surrounding localities	Council continue to support the REROC initiative to map the region's mobile blackspot areas with a view to making a consolidated funding application to the State and Federal Governments.	

2.1.2: Increase the profile of our localities and villages


Action Name	Annual Comment	Status
Feature our localities and villages in the Community Newsletter	Community newsletters ceased with the introduction of the Junee Independent newspaper. Council have committed to a full page in each week newspaper in which articles on localities and villages have been included.	
Promote activities and events outside of Junee township to the whole community	Ongoing regular website messaging both on Council's site and Visit NSW sites and social media posts promote the various events around the Shire.	

2.1.3: Increase Council services and participation in our localities and villages outside of Junee township


Action Name	Annual Comment	Status
Facilitate the showing of movies in the villages utilising Council's movie equipment	Did not pursue in reporting period due to COVID restrictions and promotion of Athenium movies during the reporting period.	

2.2: Build on our heritage, creativity and cultural expression


2.2.1: Provide fit for purpose open spaces





Action Name	Annual Comment	Status
Maintain heritage elements of public spaces	Ongoing maintenance occurs as required.	

2.2.3: Improve the public's access to historical information held by the Council


Action Name	Annual Comment	Status
Maintain cemetery mapping/database	Cemetery records updated and maintained as appropriate.	

2.2.4: Use the historic character of Junee in a way that promotes tourism and local celebration

Action Name	Annual Comment	Status
Develop a Junee Shire Tourism Plan	A draft Visitor economy action plan was developed and advertised within the reporting period.	


Action Name	Annual Comment	Status
Incorporate Junee's heritage where appropriate into entry points to make a greater impression on visitors	Limited progress in the reporting period, new village signs installed in previous year.	
Provide support to Festivals	Council assist with promotional activities through social media, Wagga Partner Program and Canola Trail Visitor Guide. Further assistance such as Event Coordinator input and advice is provided as required.	
Support tourism activities associated with historical, creative and cultural themes across the Shire	Limited activities during the reporting period due to COVID restrictions. Providing support to the Junee Roundhouse regarding the 75th Anniversary celebrations. Continuing to work with Junee Town Band, Junee Choir, Junee Business & Trades and other community groups to bring events to Junee Shire. Amber Lawrence and Fanny Lumsden secured to perform at the Athenium Theatre. Regular movies also commenced at the theatre. Work continuing to secure further acts at the Athenium.	
Support, promote and improve on the operation of the Athenium Theatre and Broadway Museum	Athenium bookings are strong, despite COVID restrictions in place over this period. Trial of regular movies taking place over part of the reporting period. Broadway Museum was closed for a substantial part of the reporting period. Painting of Museum was completed during this period, and a new switch board put in place. Smart metering in place at both localities.	

2.2.5: Maintain a Heritage Conservation Area


Action Name	Annual Comment	Status
Retain a Heritage Area and maintain in accordance with Junee Development Control Plan	The Heritage Area has been maintained with reference to the Junee Development Control Plan. Relevant developments continue to be referred to Council's heritage consultant for input to proposals and development consent conditions.	

2.3: Cater for the ageing population



2.3.1: Provide safe and accessible pedestrian and cycle infrastructure

Action Name	Annual Comment	Status
Improve community awareness on equitable sharing of path network - pedestrians, cyclists and mobility scooters	Awareness articles included on social media. Further articles planned for print and social media in next reporting period.	


2.3.2: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport to eligible aged community members	Due to the pandemic, the Junee area numbers are slightly down as the ageing population are understandably reluctant to put themselves at risk.	


2.3.3: Provide Library services

Action Name	Annual Comment	Status
Ensure that access to the library and its services are appropriate for older people	Programs for older people have included Movie of the Month and Home Bound Service. The large print and talking book collections continue to be updated and utilised.	
Provide library services to aged living environments as required	Given COVID restrictions, arrangements are yet to be put into place with Cooinda. To take place in next reporting period.	



2.3.4: Advocate for improved aged living options

Action Name	Annual Comment	Status
Advocate and plan for improved aged living options	Council remains supportive of Cooinda Court Aged Care Facility, Junee Community Centre and Interagency group and their initiatives. The introduction of physiotherapy provider locally at JJRAC and operation of Community Transport support seniors within our community.	

2.3.5: Provision of events for the aged community


Action Name	Annual Comment	Status
Facilitate Seniors Week	Seniors Week held 18-24 April 2022 with 17 events and activities on offer to participants.	

2.3.6: Access for the aged community to Junee Junction Recreation & Aquatic Centre


Action Name	Annual Comment	Status
Ensure that access to the Recreation Centre for older people is affordable	Currently 30% percent of JJRAC classes are specifically for senior citizens, and a further 15% are suitable for seniors with a higher level of ability.	
Provide accessible and appropriate activities, events and facilities for the aged	Appropriate access is provided via a ramp into the program pool and plans have been finalised for easier access into the main pool for those who require additional support. The Disability bathrooms at the Centre are scheduled for refurbishment in the next reporting period.	

2.4: Create opportunities for and value people with a disability


2.4.1: Implement the Junee Shire Inclusion Action Plan

Action Name	Annual Comment	Status
Implement the Junee Shire Disability Inclusion Action Plan (DIAP)	Council completed community consultation in the reporting period and Council endorsed the updated Inclusion Action Plan.	



2.4.2: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport Program (CPT) to eligible community members with disability	Junee Community Transport is not a registered NDIS service provider however the service has numerous contracts with various NDIS providers which enables us to provide transport as required. Other clients with a disability who are not an NDIS client still use the service as a CTP client.	

2.4.3: Provide disability access to Junee Junction Recreation & Aquatic Centre


Action Name	Annual Comment	Status
Provide accessible and appropriate activities, events and facilities for people with disability	Currently running classes each week suitable for people with ability challenges to participate in. Wheelchair access to the program pool is available. The disability bathrooms have plans for refurbishment and the inclusion of two ambulant toilets in the male and female poolside changerooms in the next reporting period.	

2.4.4: Provide Library services to people with disability



Action Name	Annual Comment	Status
Ensure that access to the library and its services is appropriate for people with disability	Appropriate access to the library is available and being utilised.	
Provide home-bound service (re Library Act)	Delivery service and reader reference service continue to be provided and offered. Volume of home bound services increased during COVID shut down period.	

2.5: Support and create opportunities for youth



2.5.1: Advocate for more attention on youth issues

Action Name	Annual Comment	Status
Develop and implement a Youth Development Program	Due to recruitment of a new Youth Council being required and COVID restrictions within school hampering the recruitment process, no formal Youth Development Program implemented during reporting period. It is anticipated this will take place once the new committee in the next reporting period.	

2.5.2: Coordinate programs for our youth

Action Name	Annual Comment	Status
Coordinate Youth Council meetings	Due to COVID and many members making the change into work or tertiary studies Youth Council meetings were ceased until a new council could be formed. A School Leaders breakfast was planned for April as a basis to encourage students to join but due to COVID this had to be postponed to the next reporting period. Communication to the youth community continued via social media and correspondence directly to schools.	
Coordinate School Holiday programs	26 events and activities were scheduled during the Summer and Autumn/Youth Week school holidays at the Junee Recreation Centre, Junee Library and various other locations around Junee. 356 children in total participated in the activities. The most popular event of the school holidays was the Junee Fun Factory at the Junee Recreation Centre which saw the stadium filled with interactive inflatable activities.	

2.5.3: Provide Library services

Action Name	Annual Comment	Status
Maintain relevant collection and access to youth activities	Youth material has been reviewed or procured during the reporting period. School holiday program and activities are provided.	
Provide appropriate activities during school holidays	Craft, story time and activity sessions continue to be held during school holidays with increasing attendance and sessions held.	

T2: Prosperous

3: To grow our local economy

3.1 : Plan for, develop and maintain the right assets and infrastructure

3.1.1: Develop, renew and maintain the road network

Action Name	Annual Comment	Status
Maintain the road network	Council delivered a heavy patching program and maintenance grading program, patched various sealed roads, gravel patched various unsealed roads and shoulder graded and maintenance graded various unsealed roads.	●
Deliver road network capital and renewal program	Council has completed various capital works projects including 1) Gundagai Road Widening - Stage 2 2) Oura Road Widening - Stage 1 3) Coursing Park Shoulders 4) Panuara Lane - Resheeting 5) Guardrail Works on Gundagai Road	●
Maintain function of the Local Traffic Committee	Meetings held through e-mail due to the pandemic.	●
Deliver road safety programs, projects and infrastructure	Ongoing work in accordance with Local Government Road Safety Program (LGRSP)	●


3.1.2: Develop, renew and maintain the sewer network & effluent reuse scheme

Action Name	Annual Comment	Status
Maintain the sewer network	All faults were attended promptly. Damaged assets were repaired or renewed.	●
Deliver sewer network capital and renewal program	Sewer network capital and renewal program actioned as per schedule and requirements.	●


3.1.3: Develop, renew and maintain the stormwater network

Action Name	Annual Comment	Status
Maintain the stormwater network	Council has installed new pipe culverts at various locations.	●
Deliver stormwater network capital program in the year work has been programmed	Various kerb and gutter sections in Junee have been replaced or repaired.	●

3.1.4: Enabling efficient infrastructure delivery








Action Name	Annual Comment	Status
Support utility providers in their own long term and strategic planning activities	Met all requests from utility providers relating to their works programs	

3.1.5: Develop, renew and maintain Council's Administration Building






Action Name	Annual Comment	Status
Maintain Council's Administration Building	The Council administration building continues to be maintained.	

3.2: Support our business sector


3.2.1: Provide support and assistance to existing employers to grow their businesses

Action Name	Annual Comment	Status
Support and encourage businesses to become members of Junee Business and Trades Association	Council continues to support the Junee Business and Trades Association.	
Council representatives attend meetings of Junee Business and Trades	Council representative has been attending meetings of the Junee Business and Trade.	
Work with Business Stakeholder groups to implement strategic projects/programs to support economic activity	Joint activities were restricted during part of the reporting period due to COVID restrictions. Development of Junee's Draft Economic Development Plan saw engagement with relevant business stakeholder groups as part of this process.	
Work with larger businesses in Junee to support and build local economy	Council works with larger businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly when involving investment or property matters.	
Advocate for and/or provide training opportunities that assist business growth	There were limited opportunities for training or seminars to facilitate business growth given interruptions resulting from the experience of COVID restrictions. Council held a local business forum within the reporting period to inform the preparation of the Local Economic Development strategy.	
Encourage local businesses to provide a shopper experience for customers	Limited activities during the reporting period due to COVID restrictions	
Conduct food and skin penetration premises inspections	Completed all required food shop inspections within the reporting period.	


3.2.2: To provide and/or facilitate business and commercial expansion for the economic benefit of Junee

Action Name	Annual Comment	Status
Provide information packs to new residents providing directory of local businesses and services	Information packs available for new residents. Unfortunately, due to COVID, the Annual Meet and Greet for new residents which usually takes place in August did not occur in its usual capacity. Updates the information packs are scheduled for the next reporting period.	
Maintain virtual marketing material for business attraction	Business information is available on Council website and social media.	
Build internal and external marketing/promotion collateral to promote business attraction	New collateral is in the process of being developed in preparation for the Regional Freight Futures conference to be held in February 2023 at the Athenium Theatre. Updates are continuing across the board on all Council websites.	
Maintain marketing materials promoting inward investment opportunities	Council upgraded its webpage during the reporting period and included a range of local economic and labour force statistics to support investment decision making. The inclusion of the ID forecast economic profile for the Junee Shire LGA provides robust population and economic data that is refreshed and updated when census and labour force data is released from other government agencies.	
Monitor the availability of space in the commercial precincts of Junee and advocate/facilitate opportunities	A commercial property audit was conducted in April 2021, updated audit to be completed in next reporting period.	

3.2.3: Leverage and seize the economic advantages for Junee resulting from its close proximity to Wagga Wagga, the largest inland city in NSW



Action Name	Annual Comment	Status
Maintain access to published materials relevant to local economy	The ID forecast economic profile for the Junee Shire LGA is now available online.	

3.2.6: Enable and promote economic growth opportunities for the Shire



Action Name	Annual Comment	Status
Development Application and Complying Development Certificate approval times be monitored to improve turn around times	Approval times throughout the year remain consistent and within target time frames	

3.3: Grow our tourism sector



3.3.1: Support and recognise tourism volunteers

Action Name	Annual Comment	Status
Recognise individuals and group achievements in tourism to help build community pride and capacity	Ongoing acknowledgement through the Canola Trail Visitor Guide, social media postings, community newsletters and newspaper inclusions.	
Implement a volunteer support program for our tourism sector	Whilst no formal program was implemented a campaign to attempt to attract volunteers was placed in the local newsletter and on social media. This campaign focused on acknowledging current volunteers, outlining the benefits of volunteering and volunteering opportunities. A focus will be placed on implementing a formal volunteer program in the next reporting period.	

3.3.2: Provide a Visitor Information service

Action Name	Annual Comment	Status
Maintain Tourism and Visitor Information for distribution to tourism stakeholders	The Junee Visitor Information Centre (VIC) was closed for periods due to COVID restrictions. Reduction in opening times and attendances have been affected as a result. The VIC was moved to the Junee Library in December 2021 to maintain accreditation status.	
Provide local visitor information at strategic locations within the Shire	Visitor information brochures and materials provided at various locations around the Shire including accommodation providers and tourism attractions. The Junee promotional TV program is operating in various locations in Junee.	

3.3.3: Promote the Athenium Theatre as a local and regional tourism and cultural facility

Action Name	Annual Comment	Status
Seek funding opportunities for improved facilities and amenity at the Athenium Theatre	Further grant funding has been applied for improved facilities at the Athenium.	
Promote and market the use of the Athenium Theatre and the range of uses in accordance with the Business Plan	Following refurbishment of the Athenium Theatre, promotion and marketing has been underway. The Athenium website has been upgraded to accommodate online bookings and lifted to a professional standard. COVID has affected bookings throughout the period, however community, non-for profit and corporate bookings have been consistent, with over 150 bookings taking place over the reporting period. Bookings were varied, from community church groups, conferences, vaccination hubs and for local elections.	

3.3.4: Promote the Broadway Museum as a local and regional tourism and cultural facility

Action Name	Annual Comment	Status
Seek funding opportunities for improved facilities and amenity for the Broadway Museum	Funding approved and undertaken to repaint the Broadway Museum, replace switchboard and also install smart metering.	●
Work with the Junee Historical Society to promote and develop the Broadway Museum	Council continue to work with the Junee & District Historical Society to promote and develop the Museum. Promotion assistance is provided through social media, ATDW listing management, inclusion in Wagga Partner Program listings, inclusion in Canola Trail promotions.	●

3.3.5: Improve the amenity for tourism throughout the Shire




Action Name	Annual Comment	Status
Maintain a caravan park facility in Junee	The lease requirements were met by Council and the Lessee throughout the reporting period. Upgrade to office and managers residence underway with Lessee with Council support.	●
Promote the YouMeandJunee brand for all town pride and promotion activities	Promotion of the YouMeandJunee brand evident through Facebook, website, Council events and print material eg visitor guides, tourism pocket maps, Australia Day and school holiday programs.	●
Promote unique recreation areas such as Bethungra Dam and Sandy Beach Reserve as destinations for visitors and residents with signage and marketing material	Recreation areas such as Bethungra Dam and Sandy Beach Reserve are promoted through Council, Canola Trail, Visit Wagga and Visit NSW Facebook, Instagram pages and websites. Ongoing promotion in the Canola Trail Visitor Guide and Junee Shire Pocket Map.	●

3.3.6: Support local tourism businesses




Action Name	Annual Comment	Status
Work with tourism operators and proprietors to identify and develop products and services that appeal to visitors to the shire, and to co-ordinate the promotion of our attractions	Council participates in programs and marketing across a number of stakeholders and networks. Council supports a number of social media platforms in promoting local tourism products and businesses.	●
Support tourism activities associated with historical themes across the Local Government Area	Continued support through the Canola Trail Visitor Guide and Junee Shire Pocket Map identifying points of local history. Additional support provided through social media. Discussions and support commenced with the Roundhouse 75th Anniversary committee re 2022 event and Councils support/involvement.	●

3.4: Promote our community as a place to visit and stay for longer

3.4.1: To foster and promote Junee as a destination for visitors



Action Name	Annual Comment	Status
Maintain Junee Visitor Information Centre	In December 2021 for accreditation purposes the Visitor Information Centre (VIC) was relocated to the Junee Library. The VIC has been operating smoothly and is open 7 days a week. Merchandise has been introduced to the VIC which has been a positive addition to the Library.	
Support major tourism and community events	Council supports major community events. Assistance with promotional activities, traffic management plans, additional bins and cleaning service to public toilets on the day of the event.	
Work with neighbouring Shires to promote regional tourism	Participation in the Canola Trail joint marketing initiative with Temora and Coolamon Shire Councils and Wagga Wagga Partner Program.	

3.4.2: Market Junee as a destination for visitors

Action Name	Annual Comment	Status
Improve entry points to the town and the shire to make a greater impression on visitors - to encourage visitors to stop and stay	Limited progress in the reporting period. Council consider options for entrance statement with the reuse of the Railway pedestrian bridge however deferred a final decision on the matter to later date.	
Review and maintain contemporary tourism webpages and social media	Regular social media postings on both Facebook and Instagram platforms. Regular website updates. Implementation of a JSC LinkedIn profile for corporate promotion purposes.	
Update Junee Visitor Guide	The Canola Trail visitor guide continues to be the major visitors guide supported by several other brochures. A new guide will be investigated in 2023. The Junee Shire Pocket Map is being updated and reprinted in late 2022.	

3.5: Plan our land resources for the future

3.5.1: Provide advice and information to applicants and industry

Action Name	Annual Comment	Status
Distribute information to developers and builders relating to changes in legislation and guidelines	With the Planning Portal use now compulsory, this information is available for developers online.	
Provide pre-lodgement advice and assistance to applicants	Continued to provide advice to public as required	

3.5.2: Provide development assessment services

Action Name	Annual Comment	Status
Assess and determine complying development applications, development applications, and construction certificates in line with legislation and Council policy	Assessment times have been consistent with councils policy	●
Provide certification inspection services	Continued throughout the year in line with time requirements	●
Undertake swimming pool compliance program	Conducted compliance inspections upon request and as required during the reporting period.	●

3.6: Grow our population throughout the Shire

3.6.1: Facilitate population growth outside of Junee township

Action Name	Annual Comment	Status
Identify infrastructure needs outside of Junee township and plan accordingly	Capital works program approved by Council for infrastructure renewal work for the report period.	●

3.6.2: Provide appropriate land for residential development to facility population growth in Junee.

Action Name	Annual Comment	Status
Actively market residential land availability	John Potts Stage 8 Residential property development has been sold out. One lot being retained for future purposes.	●


3.6.3: Facilitate Family Day Care services

Action Name	Annual Comment	Status
Provide the administrative framework and processes for a network of registered educators	Family Day Care service implemented the NQF during all support visits, the service was unable to facilitate face to face training due to COVID. Council resolved to cease Family Day Care Service as on 30 June 2022.	●
Coordinate, support and increase the number of Family Day Care educators	Educator numbers across the service did continue to fall. While the service transition to close, coordination and support for the Educators continued while the Educators transitioned to another provider.	●
Monitor and evaluate educators to ensure the National Quality Framework requirements are met	The service maintained NQF requirements during all periods of operation.	●




4: To be a resilient community ready to adapt for the future

4.1: Build the capacity and skills of our community to meet, innovate and lead change


4.1.1: The Council is a socially responsible employer


Action Name	Annual Comment	Status
Implement Workforce Plan provide for local employment capability	There are a number of new apprenticeship and/or trainee placements made available during the reporting period. Other initiatives include, employment of school based trainees, providing training and experience for our local workforce in higher duty roles for developing career paths locally. Council proudly supports an inclusive and respectful workplace which is socially inclusive and works with disability agencies to integrate people with disability into meaningful work.	

4.1.2: Facilitate a resilient community/strengthen the community

Action Name	Annual Comment	Status
Develop and maintain partnerships with the business community with the objective of staying on top of emerging issues and opportunities	Council and businesses continue to work together to ensure relevant information and support was distributed across the business community during the pandemic. Regular contact is maintained with the business community via existing relationships and networks.	
Support requests from stakeholder groups with established community gardens	There is currently no requests from stakeholder groups with established community gardens	
Implement a program of community engagement with the objective of staying on top of emerging issues and opportunities	Reintroduction of June newspaper assisting with weekly updates to community members. Endorsement of new 355 committee occurred which will see bi-monthly meetings occur into the next reporting cycle. The impact of COVID restrictions eased during the later half of the reporting period.	




4.1.3: Council lead by example with innovative technologies and processes

Action Name	Annual Comment	Status
Actively seek and educate staff on new and innovative practices/processes including new technologies	ELO which is Council's new Information Management system has become operational. Staff have and will continue to receive training on its usage. Chartis, Council's new Asset Management System has become operational for Road assets. This will be used for the asset valuations in the 2021/22 financial accounts and engineering dept will use it to prioritise spending on assets.	



Action Name	Annual Comment	Status
Run education sessions with the community around new technologies and change (e.g. energy efficiency, environmental sustainability)	Limited activities during the reporting period.	




4.2: Prepare and transition to the economy of the future

4.2.1: Our community has ready access to local, regional, national and global information



Action Name	Annual Comment	Status
Advocate for access to high speed broadband services throughout the Shire	Council supported an application to the Regional Connective Program.	
Advocate for mobile reception throughout the Shire	There was no specific or formal advocacy during the reporting period	
Deliver education campaigns in readiness for digital economy	COVID accelerated the use of digital technologies such as check in apps to enter businesses, over internet video meetings and the use of live streaming videos to deliver services. Junee Library assisted many in the local community with the increased digital presence required through assisting with setting up check in apps and vaccination status. The Library also hosted a TAFE professional to empower residents to be able to use their electronic devices.	

4.2.2: Seek out business opportunities to support our economy into the future



Action Name	Annual Comment	Status
Advocate for enhanced Rail sector presence in Junee	The Council has been an activate participant in Inland Rail forums and committees. Council also has made a number representations to Government to assist with outcomes that improve road infrastructure outcomes where the Inland Rail project intersects with the road network	
Continue to support and advocate for the national Melbourne to Brisbane Inland Railway through Junee	Council participates in the ARTC Inland Rail Community Consultation committee with other stakeholders to remain informed on the project. The minutes of these meeting are public documents and available at https://inlandrail.artc.com.au/building-inland-rail/working-with-communities/community-consultative-committees/	

Action Name	Annual Comment	Status
Implement visitor economy programs that grow the tourism potential within the Shire	<p>Council participates in a number of Tourism based initiatives including:</p> <ul style="list-style-type: none"> - Wagga Wagga Partner Program including additional campaigns rolled out on top of the usual programming - Canola Trail - Listing attractions on the Australian Tourism Data Warehouse for publication on the Visit NSW website - Regular contact with Destination Riverina Murray - Providing access for local Tourism business to Social Media workshops - Informing existing and potential Tourism operators of funding opportunities - Regular contact with Eastern Riverina Arts to assist with the implementation of arts and touring programs in the Junee Shire 	
Advocate for improved and expand markets that embrace technological improvement within the Agriculture sector	<p>In October 2021 Council worked with agriculture business stakeholders which helped inform the development of the local economic development strategy</p> <p>The Council has commissioned a comprehensive road traffic study to help improve transport links for the agriculture and other rural based sector industries</p> <p>Council understands the mobile telephone reception and internet speeds on farm remain important to the farming community. Council continues to monitor funding opportunities for improved services</p>	
Work with local businesses to support new sector based initiative that grow the local economy	Council held a local business economy forum in October 2021. It was well received by participants which helped inform the preparation of the Local Economic Development Strategy.	

4.2.3: Provide employment opportunities for young people

Action Name	Annual Comment	Status
Continue to support and employ School based trainees within Council	Offering School based trainee placements remain a focus area for the Council. Up to three placements are offered each year.	
Work with local business and industry to grow opportunities for employment opportunities for younger people	Council has implemented a Junee Youth Employment Partnership Program. The program commenced in 2021 which aims to provide students in Years 9 and 10 with practical training and mentorship in hospitality operations, complemented by the completion of a Statement of Attainment in Café Skills. The second intake in 2022 is underway	

4.2.4: Maintain community values and interests as we transition towards a digital economy

Action Name	Annual Comment	Status
Advocate for social and medical service provision to allow for local people to continue to live and age in place	This is a multi-faceted subject. Council has worked closely with Junee Community Centre, the Junee Health Advisory Committee and Keep-Them-Safe (KTS) Inter-agency activity.	
Promote Junee as an attractive and desirable community to live in	Social media presence being maintained. Additional TV-based displays positioned at a number of venues in Junee presenting a variety of slideshows.	

T3: Sustainable

5: For our community to be in harmony with its built and natural environment

5.1: Encourage respectful planning, balanced growth and good design

5.1.1: Protect the natural environment through appropriate regulation and policy

Action Name	Annual Comment	Status
Encourage the revitalisation of landcare groups within the town/villages	A Landcare coordinator was appointed in November 2020 to reactivate Landcare services across four councils areas.	●
Ensure the Council discharges its regulatory obligations	Council continues to discharge its regulatory obligations as required.	●

5.1.3: Encourage and support community sustainability and environmental projects

Action Name	Annual Comment	Status
Provide environmental and sustainability advice and education	Continued throughout the year	●

5.2: Plan and respond to our changing environment

5.2.1: Respond to emergencies within our Shire

Action Name	Annual Comment	Status
Maintain a local Emergency Operations Centre (EOC)	Emergency Operations Centre is maintained and inspected as required	●
Support combat agencies in response to emergencies	Council provides emergency response when requested to do so and support staff who are registered volunteers when they need to attend emergencies.	●
Support/facilitate the Local Emergency Management Committee (LEMC)	Local Emergency Management Committee meetings are held and Council representative attends.	●

5.2.2: Prepare our community for a changing climate

Action Name	Annual Comment	Status
Assist business and community to transition to Department of Planning on-line lodgement of development applications	Council staff have provided support to the community and businesses throughout the reporting period and facilitated improved access to planning portal application lodgement.	●
Develop Recycled Water Management Plan	Sewage Treatment Plant operational process monitored and effluent quality data trends recorded.	●

5.3: Protect, conserve and maintain our natural assets

5.3.1: Protect and conserve the natural environment

Action Name	Annual Comment	Status
Manage classified weeds	A contractor has been engaged to manage weed spraying and is tracking as per program.	●
Manage roadside environments	Slashed and sprayed various roads. Planted trees at various locations within Juneé Shire	●
Monitor public waterways	Monitoring continues with no incidences of Pollution. The pollution incidence response management plan was updated and tested.	●
Operate solid waste management services	All waste management services operated throughout this reporting period.	●
Protect and manage threatened species populations and endangered ecological communities	Review of Environmental Factors (REF) are completed prior to any works being undertaken. Environmental Officer now engaged with Council.	●
Reduce littering	Public bins and open spaces are cleaned regularly. Rest areas in villages cleaned regularly. Public Reserves are cleaned regularly. Skip bins have now been provided to Sandy Beach when an influx of visitors is expected and this has reduced the amount of littering at that Reserve.	●
Review Crown Reserve Plans of Management	Working with Crown Lands to confirm responsibility and complete Plans of Management as required	●

6: To use and manage our resources wisely (human, financial and built assets)

6.1: Council is recognised by the community as being financially responsible

6.1.1: Prepare, review and update corporate documents in consultation with the community to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Annual Comment	Status
Update the four year Delivery Program and annual Operational Plan	The four year Delivery Program and annual Operational Plan were updated during the year.	●
Review and update the Long Term Financial Plan (LTFP)	The annual report was completed and adopted by Council on 28 June 2022. It will be used as a central document in Council's Special Rate Variation application.	●
Review and update Asset Management Plans	Asset Management plans are currently being prepared by consultant.	●

6.1.2: Complete required corporate reporting to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Annual Comment	Status
Produce the six and twelve monthly organisational performance reports	Reports completed.	●
Produce the Annual Report	The annual report for 2020/21 was completed and placed on Council's website by the due date of 30 November 2021.	●
Produce the End of Term Report	The End of Term report was completed by the due date and provided to the public.	●









6.1.3: Operate a sustainable infrastructure portfolio

Action Name	Annual Comment	Status
Advocate for a more sustainable infrastructure funding model for local government infrastructure	Increased funding opportunities from both State and Federal Governments is being made available for renewing local infrastructure. Examples include, \$1.7m towards River Road, \$230k to replace filters at the public swimming pool, reroofing and painting Broadway Museum and ungraded street light globes to LED fittings.	●
Report quarterly on capital works program	This is done via Quarterly Budget Review Statements and Long Term Financial Plan	●
Undertake revaluations of all infrastructure asset classes in accordance with accounting standards	Revaluation completed for Transport Assets. Permission has been sought to delay the Sewer assets revaluation to the next year as they will be in council's asset management system by that time.	●

6.1.4: Undertake entrepreneurial activities


Action Name	Annual Comment	Status
Consider entrepreneurial opportunities as they arise	Council works with businesses in varying ways. Sometimes this work involves commercial-in-confidence discussions particularly when involving investment or property matters Restricted activities during the reporting period due to COVID restrictions	●
Maintain Roads Maintenance Council Contract	Council is maintaining Roads Maintenance Contract	●
Actively pursue external contracting work as a supplementary revenue source	Council has undertaken a number of small private drive way works and supplied gravel to various customers.	●

6.1.6: Manage Council's finances



Action Name	Annual Comment	Status
Financial management reporting meets compliance frameworks	Monthly reporting and financial management is an ongoing requirement and will continue on a rolling cycle.	
Provide sound financial management of Council's investments and borrowings	All cash and investments are updated in accordance with JSC reporting requirements	
Develop annual budgets in the Operational Plan that are financially sustainable or meet sector performance ratios over the 10 year financial planning cycle	Preparation of 2022/23 Budget Forecast and Long Term Financial Plan has been completed and ratified by Council	
Prepare and report Quarterly Budget Statement Reviews (QBRs)	Quarterly Budget Review Statements (QBRs) have been completed and finalised for the 2021-22 financial year.	
Manage Council's rating system	Rating system budgeting and reporting is reviewed on a quarterly basis by the Council	
Annual outstanding rate arrears reduced to 5% by 2025	Outstanding rate arrears is progressing well. At the end of this reporting period, the total rate arrears outstanding was the lowest total since 2010.	
Make application for Special Rate Variation	Council is in the process of applying for a Special Rate Variation which will be for the 2023/24 financial year. A Long Term Financial Plan has been completed which considers a scenario with no SRV Rate and a Scenario which encompasses a SRV of 15% in 2023/24 and 10% in 2024/25. The community consultation phase will commence in September 2022.	
Prepare information to assist the public's understanding regarding options for Special Rates Variation application	The Long Term Financial Plan has been adopted by Council. A Communication strategy will be implemented from September 2022 to assist the community in understanding the SRV process and financial implications.	

6.2: Embrace energy efficiency and industrial ecology principles

6.2.1: Reduce the Council's Greenhouse Footprint


Action Name	Annual Comment	Status
Progressively implement recommendations contained in the Renewable Energy Action Plan.	Smart Metering has been installed ready for use. Council is examining grant opportunities for Electronic Vehicles and EV charging stations.	

6.2.2: Facilitate opportunities for energy efficiency gains by community and business

Action Name	Annual Comment	Status
Facilitate industry to look for opportunities to help each other to reduce waste	Green Waste is being mulched instead of being burnt for lesser impact on the environment. Green waste mulch to be reused to rejuvenate landfill areas and landscaping within the Shire. Education program for recyclables ongoing. Fogo produced for topsoil.	
Undertake advocacy activities to further the opportunities for the Council and community to work together on community renewable energy generation	Following adoption of Renewable Energy Action Plan, smart metering to many council buildings has been installed and resolved for an allocation of budget to undertake feasibility study into solar options.	



6.3: Manage our built assets with asset management plans

6.3.1: Manage our assets

Action Name	Annual Comment	Status
Implement asset management improvement actions	New Asset Management System (AMS) introduced. The Stormwater drainage asset class completed.	

6.4: Reduce, reuse and recover waste

6.4.1: Manage Solid Waste Management



Action Name	Annual Comment	Status
Maintain watching brief on waste market opportunities	The Community Recycle Center at the Juneee Waste Landfill Facility continues to operate well. New segmented areas for drop off points within the Facility have been developed so that waste streams are separated ready for recycling. The Council receives revenue for scrap metal while it has to pay to recycle other products	
Provide waste management services	All waste management services have been provided throughout the reporting period	

T4: Collaborative


7: To be a socially, physically and culturally engaged and connected community

7.1: Encourage an informed and involved community




7.1.2: Welcome new residents

Action Name	Annual Comment	Status
Maintain and distribute information packs to new residents	New residence packs are available. Updates to information scheduled for early 2023.	
Support 'Welcome to Junee' functions for new residents	2021/22 event did not proceed due to COVID restrictions	

7.1.3: Distribute a regular Community Newsletter

Action Name	Annual Comment	Status
Produce and distribute a quarterly Community Newsletter	Community newsletters ceased with the introduction of the Junee Independent newspaper.	

7.1.4: Provide access to Council information

Action Name	Annual Comment	Status
Attend village meetings	No Village meetings attended in the reporting period. COVID affected organising a Council meeting taking place in a village as several council meetings were held remotely via zoom. Four Village Improvement meetings were held in the previous reporting period. Meetings were attended when requested by village communities over this period including meeting members of the Illabo CWA.	
Maintain Council websites and social media with current information	Social media channels are kept up-to-date with current information. 10-15 social media posts are produced each month with relevant information uploaded to websites.	
Support community events. e.g. Junee Show, Farmers Markets, Illabo Show	Support was provided to community events that occurred in the reporting period through promotion on social media and websites. Unfortunately a large portion of community events were cancelled or postponed in the first half of 2021/22 due to COVID restrictions.	

7.1.5: Provide Council Customer Service

Action Name	Annual Comment	Status
Provide first point of customer contact - telephone, internet and in-person	The Customer Service team continue to provide first point of contact services. Some practices have changed during some phases of COVID restrictions	●
Facilitate front-line services for Council - payments, applications, enquiries	All Council services continue to be available during office hours.	●
Facilitate front-line services on behalf of other Government Agencies e.g. Service NSW, Centrelink	Council's Business support team comply with requirements of Service NSW, Centrelink, Companions Animals agencies and follow Policy and Procedures that are in place.	●

7.2: Enable broad, rich and meaningful engagement to occur

7.2.1: Develop volunteers network

Action Name	Annual Comment	Status
Support or maintain volunteer registers that community stakeholders can access	Volunteer register being maintained	●
Maintain membership of Wagga Volunteers Centre	Wagga Volunteer Resource Centre ceased operations. The Albury Wodonga Volunteer Resource Centre currently does not include Junee, however are monitoring and will join when available	●
Participate in the Riverina Eastern Regional Organisation of Councils (REROC) Take Charge Forum (Youth volunteering)	The Take Charge Forum was held in April 2021. The 2022 event will take place on 31 August 2022. Two representatives from JSC are scheduled to attend.	●
Provide access to volunteer training for community members	COVID affected training that could take place for volunteers, in the reporting period. Training for volunteers of the Visitor Information Centre and Outlets took place.	●
Recognise volunteers throughout Council publications and media	Volunteers have been recognised in local newspaper and on Council social media channels.	●
Host annual celebration of volunteers (coordinate with National Volunteering Week)	Volunteer acknowledgement was undertaken via social media and local newspaper. A physical celebration will be planned for next reporting period.	●

7.2.2: Assist local community organisations to develop community capacity

Action Name	Annual Comment	Status
Assist Not for Profit (NFP) event organisers with traffic management plans	Assisted as required.	●

Action Name	Annual Comment	Status
Assist Not for Profit (NFP) organisations with regulatory approval applications	Continued to assist NFP organisations throughout the year	●
Provide assistance to Not for Profit (NFP) organisations with funding submissions	Assistance with completion of grant funding submissions is provided to Not for Profit organisations when and as required.	●

7.3: Build on our sense of community

7.3.1: Strengthen the networks which bind the community together

Action Name	Annual Comment	Status
Athenium Theatre building is well maintained and marketed to attract regional scale events	Despite COVID restrictions and limitations on many events, over 60 bookings during the first half of the reporting period were made at the Athenium and over 90 for the second half of the reporting period. The significant capital improvements undertaken in the previous financial year to the Theatre, together with an upgrade of the web-site is assisting to lift the Theatre's profile.	●
Conduct regular meetings of the Local Emergency Management Committee	Programmed meetings held, agenda distributed and minutes prepared for distribution.	●
June Junction Recreation and Aquatic Centre provide contemporary leisure services to the Shire	Current membership numbers remain steady. The refurbishment of the 50m pool has impacted pool memberships but Access All Area memberships continue to grow.	●
Library provides and/or organises recreation space for community gatherings	The Library building is available for social and community gatherings and is increasingly being used by community groups and individuals. Successful grant funding has been obtained to update the library to secure more community space within the library.	●
Library to maintain relevant up to date resources for the public to use	Resources are routinely maintained, reviewed and added to at the June Junction Library	●
Support the June Junction District Historical Society in their occupation of the Broadway Museum building	During part of the reporting period the Broadway Museum was closed to the public due to COVID restrictions. Council staff have attended many June Junction District Historical Society Meetings over the reporting period.	●

7.3.2: Instil a sense of pride in the community by advocating for and supporting community initiatives

Action Name	Annual Comment	Status
Council supports community initiatives and events with its available resources	Community initiatives and events supported through website, social media and inclusion in tourism partnership programs	●

Action Name	Annual Comment	Status
Facilitate local Australia Day nominations and awards	Australia Day nomination and awards were facilitated by Council staff.	●
The Mayor and Councillors makes themselves available for community and civic purposes	Councillors make themselves available for community and civic purposes on a regular basis.	●

8: To work together to achieve our goals

8.1: Build strong relationships and shared responsibilities

8.1.1: Strengthen the networks which bind the community together - to keep a cohesive community

Action Name	Annual Comment	Status
Councillors or council staff attend community progress association meetings	Attended meetings when invited and held.	●

8.1.2: Council provides resources to support identified committees and structures

Action Name	Annual Comment	Status
Australia Day - host and provide leadership and support to the public event	Australia Day celebrations were completed adhering to NSW Government COVID guidelines. Unfortunately due to COVID the Fun Run was not held however the Official Ceremony went ahead at the Athenium Theatre.	●
Member participant of the District Emergency Management Committee	Council staff attended the Local Emergency Management Committee meetings.	●
June Interagency Forum - Council services participate in this forum and events	Council attendance at meetings when held and participates in events held.	●
June Youth Council - host and provide leadership and support to promote the voice of young people via citizenship activation	Youth Week and school holiday programs completed and successful.	●
Senior Citizens Committee - the annual event to proceed and support activities for our aging residents	Seniors Festival was held in March/April 2022 with 17 activities and events on offer to the local senior community. The Festival was well supported.	●
Support local volunteer drivers in the June Community Transport scheme	Coordinator is in daily contact with drivers and continues to send out monthly newsletter to keep them informed.	●
Provide administration support to Section 355 Committees of the Council	A reduced number of Section 355 Committee meetings were provided due to COVID restrictions with administrative support by Council.	●

8.2: Work in partnership to plan for the future

8.2.1: Maintain proactive working relationship with community groups and associations


Action Name	Annual Comment	Status
Meet with Junee Business and Trades (JBT) to support business and community events	Council staff attended meetings when held and invited.	●
Meet with Junee Sports Committee to improve and maintain sporting assets across the shire	Council staff and a Councillor attend Junee sports committee meetings.	●

8.2.2: Work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision.

Action Name	Annual Comment	Status
Active member of Riverina Regional Library (RRL)	Attendance at meetings occurred and Riverina Regional Library Annual Report is available on Council's web-site.	●
Membership of the Riverina Eastern Regional Organisation of Councils (REROC) and Riverina Joint Organisations (RivJO) maintained.	Council attends REROC board meeting as well RivJO board meeting bimonthly. Staff attend various REROC working party meetings across a range of professional disciplines areas inclusive of: Waste management, Infrastructure, GIS, workforce planning, youth, planning and environmental control.	●
Work collaboratively with the Transport of NSW to maintain a safe and fit for purpose highway network	R2 prequalification and documentation achieved.	●
Work collaboratively with the NSW Rural Fire Service to mitigate bush fire hazard across the Shire	Council has assisted with the constructed a new Fire trail in Illabo under RFS funding. Council also implements and has delivered the BRIMS a Bushfire Reduction funding program in conjunction with the NSW Rural Fire Brigade. Council completed fire protection works for the Rocky Hill land.	●


8.2.3: State & Federal Government relationships

Action Name	Annual Comment	Status
Invite Local Federal Member of Parliament to meet with elected body	Local Member attends local official openings and functions where Councillors are also in attendance.	●
Invite Local State Member of Parliament to meet with elected body	Member for Cootamundra, Steph Cooke MP regularly attends local official openings of events where Councillors are also in attendance.	●




Action Name	Annual Comment	Status
Meet with State and Federal Agencies to advocate for local and regional interest	Member for Cootamundra Ms. Steph Cooke visits Junee regularly in support of the Council and Community Organisation projects and programs. Member for the Riverina Hon. Michael McCormack also visits Junee regularly. Both State and Federal members of Parliament maintain contact to advise and advocate on behalf of Junee Shire Council.	

8.3: Provide representative, responsive and accountable community governance and leadership



8.3.1: Implement the Community Strategic Plan

Action Name	Annual Comment	Status
Develop Council's Delivery Program and Operational Plan in response to the Community Strategic Plan	Delivery Program and Operational Plan has been completed and adopted for 2022-2025 . The resourcing strategy has also been adopted for these plans. The resourcing strategy is comprised of a new Long Term Financial Plan, A new Strategic Asset Management Plan and a revised Workforce Plan. The existing Community Strategic Plan was re-adopted.	

8.3.2: Report to the community in accordance with the NSW State Government's Integrated Planning & Reporting framework

Action Name	Annual Comment	Status
Support the NSW Electoral Commission in conducting the Local Government Election in 2021	Council supported the NSW Electoral Commission during the Local Government Election.	
Prepare a Quarterly Budget Review Statement within two months of the close of each quarter.	Quarterly Budget Review Statements (QBRs) have been completed and finalised for the 2021-22 financial year.	
Ensure Financial Statements are completed and lodged in accordance with statutory requirements.	The 2021 Financial Statements were completed and lodged prior to the due date of 31 October 2021.	

8.3.3: Appropriate governance and leadership are in place to ensure appropriate level of accountability and transparency

Action Name	Annual Comment	Status
Maintain an appropriate suite of Policies to guide Council's activities	Policies updated and adopted as required.	
Maintain an Enterprise Risk Management (ERM) system	Council has a Enterprise Risk Register which has been updated transferred from a spreadsheet to the Pulse Software System. It is being reported to the Audit and Risk Committee Annually, and is currently being updated to align with Council's recently established risk appetite.	

Action Name	Annual Comment	Status
Public information is readily accessible on council websites for public viewing	Council's website is continually updated with the latest relevant information.	●
Community Survey carried out to help identify community expectations.	Surveys have been conducted for the Junee Library and Junee Junction Recreational Centre. Community survey also undertaken to assist with the formulation of the Inclusion Action Plan.	●
Manage Council's Records Management systems	The new Records Management System (ELO) is operational and all records from Tracer have been transferred to ELO.	●
Implementation of Council's records management system to all facets of Council's operations	ELO, which is Council's new Document Management System, has been installed and is working. All records from Council's old record management system have been transferred to ELO. Further training of staff is required to get the optimum value from the system.	●