



JUNEE SHIRE COUNCIL

CONFIRMATION OF MINUTES ORDINARY MEETING



MINUTES OF THE ORDINARY MEETING OF JUNEE SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, BELMORE STREET, JUNEE ON TUESDAY, 19 SEPTEMBER 2023.

PRESENT

Councillors N Smith, R Asmus, M Austin, R Callow, A Clinton, M Cook, D Carter, P Halliburton and M Knight.

STAFF

General Manager, Acting Director Engineering Services, Acting Director Planning and Community Development and Executive Assistant.

The meeting opened at 4.30pm.

CONFIRMATION OF MINUTES – ORDINARY MEETING HELD 15 AUGUST 2023

01.09.23 **RESOLVED** *on the motion of Cr R Asmus seconded Cr P Halliburton that the minutes of the Ordinary Meeting held on 15 August 2023, copies of which had been supplied to each Councillor, be confirmed.*

BUSINESS ARISING

Nil

DECLARATIONS OF INTEREST

Councillors were invited to disclose any Declarations of Interest related to the items of business in the report.

Councillor R Asmus declared a non-pecuniary non-significant interest in Item 15 as his parents live on Tathra Drive, Junee.

MAYORAL MINUTE

Nil

GENERAL MANAGER'S REPORT

The General Manager presented a report which dealt with Items 1 to 18.

I[GM] METHOD OF VOTING - MAYOR AND DEPUTY MAYOR ELECTION

02.09.23 **RESOLVED** *on the motion of Cr D Carter seconded Cr P Halliburton that Council use the ordinary ballot method of voting for the election of the Mayor and Deputy Mayor.*

CHAIRPERSON: _____

GENERAL MANAGER: _____

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2[CFO] ELECTION OF MAYOR

The Returning Officer, Mr Luke Taberner called for nominations for the position of Mayor.

Two nominations were received: Cr R Callow and Cr P Halliburton. Following an ordinary ballot, Cr R Callow was declared elected as Mayor.

3[CFO] ELECTION OF DEPUTY MAYOR

The Returning Officer, Mr Luke Taberner called for nominations for the position of Deputy Mayor.

Three nominations were received: Cr P Halliburton, Cr M Austin and Cr Clinton. Following an ordinary ballot, Cr M Austin was declared elected as Mayor.

PUBLIC FORUM

Mr Garry Salvestro, from Salvestro Planning and Mr Paul Jones from Pantathean BSD addressed the Council in relation to Development Application 2022/15 – animal boarding or training establishment located at 98 Murrulebale Road, Old Junee.

03.09.23 **RESOLVED** on the motion of Cr P Halliburton seconded Cr D Carter that the Council suspend Standing Orders and bring Item 16 forward; the time being 5.07pm.

04.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr P Halliburton that Standing Orders be resumed the time being 5.09pm.

16[TP] DEVELOPMENT APPLICATION 2022/15 – 98 MURRULEBALE ROAD, OLD JUNEE – ANIMAL BOARDING OR TRAINING ESTABLISHMENT

05.09.23 **RESOLVED** on the motion of Cr D Carter seconded Cr M Austin that Development Application No. 2022/15 from Mrs Anneleisa Jones for the operation of a Dog Breeding and Training Establishment, located on Lot: 3, DP846289, known as 98 Murrulebale Road, Old Junee be APPROVED subject to conditions of consent.

As required under Section 375A of the Local Government Act, the following is the record of voting for this planning matter.

FOR: Councillors R Asmus, M Austin, R Callow, M Cook, D Carter, P Halliburton, M Knight and N Smith.

AGAINST: Councillor A Clinton

CHAIRPERSON: _____

GENERAL MANAGER: _____

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4[CFO] SEATING PLAN

06.09.23 **RESOLVED** on the motion of Cr P Halliburton seconded Cr N Smith that the seating arrangements be: Cr P Halliburton, Cr D Carter, Cr M Knight, Cr M Cook, Cr M Austin, Cr N Smith, Cr R Asmus and Cr A Clinton.

5[GM] ADOPTION OF MEETING DATES AND TIMES

07.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr M Austin that Council endorse the proposed meeting dates for the period October 2023 to August 2024 with meetings commencing at 4:30pm.

- 17 October 2023
- 21 November 2023
- 19 December 2023
- 20 February 2024
- 19 March 2024
- 16 April 2024
- 21 May 2024
- 25 June 2024
- 16 July 2024
- 20 August 2024

6[CFO] NOTICES OF MOTION FOR LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

08.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr P Halliburton that Local Government NSW vigorously pursues the retention of face-to-face banking services in rural and regional areas.

09.09.23 **RESOLVED** on the motion of Cr D Carter seconded Cr M Cook that Local Government NSW lobby to remove s119(5) of the Rural Fires Act 1997 referencing the vesting of Rural Fire Services equipment with NSW Councils.

7[EA] DISCLOSURE OF INTEREST RETURNS

10.09.23 **RESOLVED** on the motion of Cr M Austin seconded Cr N Smith that Council receives and notes the tabling of the annual Disclosures of Interests Returns in written form at the Ordinary Council meeting held on 19 September 2023.

8[CFO] REVOTES

11.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that the Council approve the Revote items to the 2023/2024 Financial Year as presented in this report.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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9[CFO] DRAFT 2023 FINANCIAL STATEMENTS

12.09.23 **RESOLVED** on the motion of Cr P Halliburton seconded Cr N Smith that:

1. The Draft Financial Statements for the end of year 2023 be referred to the Audit Office of NSW contract auditor, Crowe Horwath for audit.
2. Council make the two Statements, as attached to this report, in relation to its Annual Financial Reports for the year ended 30 June 2023.
3. The Mayor and Deputy Mayor sign the statements on behalf of Council.
4. Council delegate authority to the General Manager to authorise the accounts for issue upon receipt of the audit report.

10[CFO] PARLIAMENTARY INQUIRY INTO REGIONAL BANK CLOSURES

13.09.23 **RESOLVED** on the motion of Cr M Knight seconded Cr P Halliburton that Council note the report on the Parliamentary Inquiry into Regional Bank Closures.

11[CFO] RATES AND CHARGES DEBT RECOVERY POLICY

14.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr M Cook that the current Rates and Charges Debt Recovery Policy be revoked and the revised Rates and Charges Debt Recovery Policy, as attached to this report, be adopted.

Note: That the period for notification be extended to 21 days in the policy.

12[CFO] COUNCIL INVESTMENTS AND BANK BALANCES

15.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that Council notes the Investment Report as of 31 August 2023, including the certification by the Responsible Accounting Officer.

13[RM] WORK HEALTH AND SAFETY POLICY (REVIEW)

16.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr M Cook that Council adopt the amended Work Health and Safety (WHS) Policy as attached to this report.

14[RM] WEED CONTROL AND MANAGEMENT PLAN (ADOPTION)

17.09.23 **RESOLVED** on the motion of Cr R Asmus seconded Cr M Knight that Council adopt the Weed Control and Management Plan after being on public exhibition for 28 days with no comments or feedback received.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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Councillor D Carter advised the Council that he will be resigning from the Weeds Committee before the next Council meeting.

Councillor R Asmus left the Council Chambers at 5.31pm.

15[TP] DEVELOPMENT APPLICATION 2023/51 – 29 TATHRA DRIVE, JUNEE (DUAL OCCUPANCY AND HOME OCCUPATION)

18.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr D Carter that the Council suspend Standing Orders; the time being 5.32pm.

19.09.23 **RESOLVED** on the motion of Cr D Carter seconded Cr P Halliburton that Standing Orders be resumed the time being 5.39pm.

20.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr D Carter that this matter be deferred until the next meeting pending neighbour notification and further consideration on the appearance of the building and parking.

As required under Section 375A of the Local Government Act, the following is the record of voting for this planning matter.

FOR: Councillors M Austin, R Callow, A Clinton, M Cook, D Carter, P Halliburton, M Knight and N Smith.

AGAINST: Nil

Councillor R Asmus returned to the Council Chambers at 5.41pm.

COMMITTEE REPORTS

21.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr M Knight that the minutes of the Junee Shire Advisory Committee meeting held 24 August 2023, be received.

DELEGATES REPORTS

22.09.23 **RESOLVED** on the motion of Cr P Halliburton seconded Cr N Smith that the minutes of the Inland Rail Meeting A2I meeting held 23 August 2023, be noted.

23.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that the minutes of the Riverina Eastern Regional Organisation of Councils meeting held 25 August 2023, be noted.

24.09.23 **RESOLVED** on the motion of Cr M Knight seconded Cr M Austin that the report of the Sports Committee meeting held 10 August 2023 and 14 September 2023, be noted.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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25.09.23 **RESOLVED** on the motion of Cr M Knight seconded Cr M Austin that the report of the REROE Energy and Innovation Conference held 13-14 September 2023, be noted.

26.09.23 **RESOLVED** on the motion of Cr M Knight seconded Cr N Smith that Council invite members of the Junee Shire Advisory Committee to participate as conference attendees at REROE in accordance with the same provisions that are extended to Councillors under the Council's Expenses and Facilities Policy.

NOTICE OF MOTION

Nil

LATE BUSINESS

27.09.23 **RESOLVED** on the motion of Cr M Austin seconded Cr M Cook that Cr N Smith be granted a leave of absence from the 17 October 2023 Ordinary Council meeting.

QUESTIONS ON NOTICE

Nil

INFORMATION BOOKLET

The information booklet was received and noted.

CONFIDENTIAL ITEM

28.09.23 At 5.57pm, Council **RESOLVED** on the motion of Cr N Smith seconded Cr M Austin to go into Closed Committee of the Whole under Section 10A (2):

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

17[CFO] RESIDENTIAL PROPERTY DEVELOPMENT

29.09.23 **RESOLVED** on the motion of Cr D Carter seconded Cr N Smith that Council adopt Option 1 contained in the report.

18[CFO] STAFF HOUSING INITIATIVE

30.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr M Cook that Council allocate an amount of \$630,000 in the September 2023 Quarterly Budget to provide for future staff housing.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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19[GM] ORGANISATIONAL RESTRUCTURE

31.09.23 **RESOLVED** on the motion of Cr N Smith seconded Cr A Clinton that Council in accordance with Section 332 of the Local Government Act 1993 determine the structure in accordance with Option 1 detailed in the report.

REVERSION TO OPEN COUNCIL

32.09.23 **RESOLVED** on the motion of Cr D Carter seconded Cr P Halliburton that Council move out of Committee and revert to an open meeting of the Council, the time being 6.30pm.

33.09.23 **RESOLVED** on the motion of Cr M Knight seconded Cr N Smith that Council adopt the resolutions made in Closed Committee.

There being no further business, the meeting closed at 6.33pm.

CHAIRPERSON: _____

GENERAL MANAGER: _____