

**DELIVERY PROGRAM
AND
OPERATIONAL PLAN
ANNUAL PROGRESS REPORT
2022 - 2023**




T1: Liveable


I: To be healthy and active

I.1: Have in place the right health services


I.1.1: Advocate for facilities in Junee township for health and medical service providers to meet the community's needs

Action Name	Annual Comment	Status
Provide advice and information to the Junee Health Advisory Committee upon request	Upon request, Council attends meetings of the Junee Health Advisory Committee.	

I.1.2: Provide in the health sector and advocate for appropriate facilities and services





Action Name	Annual Comment	Status
Interact with the relevant stakeholders, such as Junee Inter-Agency Forum, Junee Aged Hostel Community, Junee Community Centre and Lawson House	In response to being requested, Council attended the Junee Health Advisory Committee meetings.	



I.1.3: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport to eligible community members	Transport is being provided as required.	



I.2: Encourage and enable healthy and inclusive lifestyle choices

I.2.1: Provide safe, fit for purpose active and passive recreation facilities


Action Name	Annual Comment	Status
Maintain sports grounds and associated infrastructure in line with agreed levels of service, maintenance program and budget.	The maintenance of Councils Sporting Grounds and associated infrastructure was delivered to a high standard despite the impacts of the August and September flood events.	
Work with local law enforcement to apply for funding for increased CCTV coverage in public areas including sports grounds and recreational areas	Currently, we are in the process of engaging in discussions with local law enforcement regarding the placement of proposed CCTV cameras. Unfortunately, funding opportunities for expanding CCTV coverage in public areas have been limited.	
Maintain parks, gardens, open spaces and associated infrastructure in line with agreed levels of service, maintenance programs and budget	The maintenance of parks and gardens completed in accordance with the agreed levels of service, maintenance programs and budgets, noting the additional works required in response to the impacts of the ongoing wet weather and floods.	
Maintain the Sandy Beach and Bethungra Dam Reserves and associated infrastructure in line with agreed levels of service, maintenance programs and budget	Both the Sandy Beach and Bethungra Dam reserves were well maintained in line with agreed levels of service, maintenance programs and allocated budgets, noting that both sites were significantly impacted by the ongoing wet weather and natural disaster declared flood events.	

Action Name	Annual Comment	Status
Maintain the Junee Skate Park and associated infrastructure in line with agreed levels of service, maintenance programs and budget	Maintenance of the Junee Skate Park and associated infrastructure completed in line with the agreed levels of service, maintenance programs and allocated budgets. The facility continues to enjoy high levels of usage.	
Deliver capital and renewal works for Parks, Gardens, Sports Facilities and Open Space in line with the annual works program and budget	Capital and renewal works for parks, gardens, sports facilities and Open Space completed in line with the annual works program and allocated budgets.	

1.2.2: Provide safe and accessible pedestrian and cycle infrastructure


Action Name	Annual Comment	Status
Maintain the pedestrian network in line with agreed levels of service, maintenance program and budget.	173 maintenance tasks were completed across the footpath network including grinding of trip hazards and management of overhanging vegetation along with other general tasks.	
Deliver pedestrian network capital and renewal works in line with the annual works program and budget	Works completed this year includes new pedestrian ramp crossings, disabled access ramp and footpath upgrades at Memorial Park in Junee, Lisgar Street and Stewart Street.	

1.2.3: Assist Community Events


Action Name	Annual Comment	Status
Advocate and support community events which provide physical and mental stimulation	Throughout the year, JJRAC, Library, and Athenium have organised and hosted a variety of events and programs, offering opportunities for both physical and mental stimulation.	

1.3: Provide the right places, spaces and activities

1.3.2: Utilise Natural Recreation Assets

Action Name	Annual Comment	Status
Support local Landcare Groups	Council Officers actively supported local Landcare and similar groups. This has included supporting tree planting funding applications by external groups including the Old Junee Hall Committee and resnagging of the Bethungra Dam in partnership with OzFish.	

1.3.3: Enable people to move around our towns and villages safely


Action Name	Annual Comment	Status
Provide animal control services	All animal concerns are followed up quickly and actioned as appropriate.	

1.3.4: Manage the Junee Junction Recreation & Aquatic Centre

Action Name	Annual Comment	Status
Develop and implement programs and activities that encourage young people, older people and people with a disability to attend	Programs have been developed and implemented for these segments of the community particularly through JJRAC and the Athenium.	●
Develop and implement programs to encourage increased use of the Stadium and Gym	Several programs developed and implemented which has led to increased usage of the fitness centre.	●
Ensure the Recreation Centre offers a range of recreational opportunities to meet the needs of its community	The recreation centre provides a wide range of services the meet the needs of the community including swimming, basketball, gym classes, volleyball and weight training.	●
Ensure the Recreation Centre operates within its allocated budget	JJRAC operated within budget for the 2023 financial year.	●
Provide a recreational/leisure facility that is accessible	JJRAC continues to be accessible to all members of the community.	●
Provide aquatic services that maintain public health and safety	Aquatic facilities were provided during the year which met health and safety standards.	●
Survey members and users for feedback leading to improvement at Junee Junction Recreation and Aquatic Centre	Surveys are constantly being carried out.	●
Participate in meetings with the Junee Sports Committee	Council representatives actively participated in the in Junee Sports Committee meetings following up on numerous maintenance and improvement requests.	●

1.3.5: Provide Library services






Action Name	Annual Comment	Status
Operate the Library and its spaces to meet the information, education, recreation, cultural and resource needs of the community	We affirm our commitment to operating the library and its spaces with the primary goal of meeting the diverse information, education, recreation, cultural and resource needs of the community. We strive to continually enhance and adapt our services to serve the evolving requirements of our valued patrons.	●
Provide services and activities to members and patrons (eg. Storytime, holiday activities, promote Imagination Library)	In the past year, we have remained dedicated to providing exceptional services and engaging activities to our esteemed patrons. Among these offerings were delightful Storytime sessions, exciting holiday activities, baby on mat, and active promotion of the Dolly Parton's Imagination Library program. Our aim is to foster a vibrant and nurturing environment that enriches the lives of our community members, encouraging a love for reading, creativity, and lifelong learning.	●
Provide WiFi and computers for public use	We are proud to continue our commitment to bridging the digital divide within our community by offering free Wi-Fi access and public computers throughout the year. Providing these essential resources enables individuals to connect with the digital world, access educational materials, and seek job opportunities. Our aim is to foster accessible technology and opportunities for the community through the library facility.	●


Action Name	Annual Comment	Status
Survey Library users for feedback on Library services	As part of our ongoing commitment to continuous improvement, we will conduct survey among library users to gather feedback on our services after the completion of the library refurbishment. This survey will serve as a valuable tool to gauge the community's satisfaction, identify areas of strength, and pinpoint areas that may require further enhancement. We deeply value the input of our patrons, and how their responses will play a pivotal role in shaping the future direction of our Library services.	

2: To be a great place to live



2.1: Enable viable localities and villages

2.1.1: Facilitate growth in our localities and villages outside of Junee township

Action Name	Annual Comment	Status
Assist community groups on proposed silo art applications	The Council remains committed to supporting community initiatives. However, the Section 355 committee has decided not to move forward with the proposed silo art application.	
Review community notice boards in villages and seek funding for roll out	The Section 355 Committee has recommended the implementation of community notice boards as a priority project, which has been subsequently endorsed by the Council. As a result, initial investigations are currently underway to assess the feasibility and requirements for setting up these noticeboards.	
Progressively implement village improvement plans in accordance with approved budgeted expenditure	The implementation of village improvement plans, in line with the approved budgeted expenditure, is currently behind scheduled. However, efforts are being made to progressively catch up and ensure that these plans are executed efficiently and effectively in the near future. We are committed to delivering the proposed improvements to enhance the quality of life and infrastructure in our villages as per the approved budget.	
Facilitate development through appropriate land use initiatives that may lead to population growth in Village consistent with planning and regulatory guidelines	The Council's planning team plays a pivotal role in facilitating development projects that adhere to planning and regulatory guidelines. By upholding these guidelines, the planning team contributes to responsible and sustainable development that benefits the community and maintains the integrity of the local environment, such as the Employment Lands Feasibility Workshop.	
Support the development and hosting of new events and tourism activities in the villages and localities	The Council's application to the Regional Tourism Activation Fund has been successfully approved. The approval encompasses several exciting projects, including enhancements to the Bethungra Dam Reserve and Canola Trail experience. The Canola Trail will focus on promoting agritourism and will feature captivating viewing platforms and a maze for visitors to enjoy. These initiatives are expected to elevate our region's tourism offerings, attracting visitors from near and far while celebrating the natural beauty and agricultural wonders of our area.	




Action Name	Annual Comment	Status
Maintain village parks and open spaces in line with agreed service levels, maintenance program and budget	Village parks and open spaces were maintained in accordance with agreed service levels, maintenance program and allocated budgets.	
Advocate for improved telecommunications and general equity in services across the Shire	The Council remains committed to supporting the REROC initiative for enhanced telecommunications infrastructure. Our focus is on collaboratively working towards submitting a consolidated funding application to both State and Federal Governments. Through this joint effort, we aim to secure the necessary resources to improve telecommunications across our region.	

2.1.2: Increase the profile of our localities and villages


Action Name	Annual Comment	Status
Feature our localities and villages in the local newspaper and/or through social media	Council have committed to a full page in each week's newspaper in which articles on localities and villages have been included.	
Promote community activities and events to the wider LGA community	Community events were promoted through the local newspaper, Council's website, Facebook page and other social media.	

2.2: Build on our heritage, creativity and cultural expression






2.2.1: Provide fit for purpose open spaces

Action Name	Annual Comment	Status
Maintain Cemeteries in line with agreed levels of service, maintenance program and budget	Cemeteries maintained in line with agreed levels of service, available resourcing and budget allocations.	
Ensure continued compliance with the Cemeteries and Crematoria Act	The operation and maintenance of Councils cemeteries continued this year in accordance with the relevant conditions and regulations, noting that the regulator is currently implementing the Interment Industry Scheme which includes additional licensing conditions that Council will need to comply with over the next 12 months.	
Provide customer service to community members during times of loss	Council Officers continued to provide a high level of well-considered and empathetic customer service associated with the cemeteries.	


2.2.3: Improve the public's access to historical information held by the Council

Action Name	Annual Comment	Status
Maintain public access to cemetery mapping/database	Council Officers continued to maintain and provide a high level of customer service and public access to the cemetery databases.	

2.2.4: Use the historic character of Junee in a way that promotes tourism and local celebration


Action Name	Annual Comment	Status
Provide support to Festivals	There were a number of festivals supported such as Christmas on Broadway and Eurongilly Hall social ball.	
Support tourism activities associated with historical, creative and cultural themes across the Shire	Council supports a number of festivals on an annual basis. During the reporting period free movies were regularly screened in the Athenium Theatre. The Junee District Historic Society successfully ran the Reconnect Festival at the Broadway Museum. The Regional Heritage Transport Association held a weekend celebration commemorating the 75th anniversary of the Junee Roundhouse	
Attract and book shows for the Athenium Theatre	Several shows were booked for the Athenium during the 2023 financial year.	
Facilitate the hire of the theatre and generate revenue	The Athenium Theatre was hired for several events during the year.	
Apply for grant funding opportunities as they arise to complete the upgrade in line with Athenium Master Plan	The Council has successfully secured funding through the Creative Capital Funding initiative offered by the NSW Government, facilitating the completion of the Athenium upgrade in alignment with the Master Plan. This accomplishment showcases our unwavering commitment to fostering creativity, enhancing cultural experiences, and responsibly advancing the assets within our community.	

2.2.5: Maintain a Heritage Conservation Area


Action Name	Annual Comment	Status
Retain a Heritage Area and maintain in accordance with Junee Development Control Plan	The Council's commitment to preserving the Heritage Area in alignment with the Junee Development Control Plan remains resolute. To ensure the proper safeguarding of this valuable heritage, relevant developments are consistently referred to Council's heritage consultant. Their input plays a crucial role in shaping proposals and defining development consent conditions, ensuring that any changes or additions to the area respect its historical significance and unique character.	

2.3: Cater for the ageing population


2.3.1: Provide safe and accessible pedestrian and cycle infrastructure

Action Name	Annual Comment	Status
Improve community awareness on equitable sharing of path network - pedestrians, cyclists and mobility scooters.	Awaiting the appointment of a Communications and Marketing Officer.	


2.3.2: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport to eligible aged community members	Community transport was provided for eligible aged people during the year.	


2.3.3: Provide Library services

Action Name	Annual Comment	Status
Ensure that access to the library and its services are appropriate for older people	Creating an age-friendly library requires dedication and commitment to understanding the unique needs of older individuals. The Council continues to focus on physical accessibility, diverse reading materials, technology integration, and community engagement to foster an inclusive and welcoming space that enriches the lives of our older patrons.	

2.3.5: Provision of events for the aged community




Action Name	Annual Comment	Status
Facilitate Seniors Week	Seniors week was held with several small events including pictures at the Athenium.	



2.3.6: Access for the aged community to Junee Junction Recreation & Aquatic Centre

Action Name	Annual Comment	Status
Ensure older people are able to access the Recreation Centre for appropriate activities, events and sessions.	Older people were provided good access to the Recreation Centre during the year.	


2.4: Create opportunities for and value people with a disability

2.4.1: Implement the Junee Shire Inclusion Action Plan


Action Name	Annual Comment	Status
Implement the Junee Shire Inclusion Action Plan (IAP) in accordance with program and budget	While our commitment to inclusivity and accessibility remains unwavering, it is important to acknowledge that the implementation of the Inclusion Action Plan (IAP) is currently behind schedule in terms of the performance expectations. Despite our best efforts, unforeseen challenges and constraints have impacted the pace of progress.	
Include images that represent the diversity of our community in publications	Images representing diversity in publications are represented in Council strategies and plans.	
Promote occasions that celebrate ability and diversity (eg. Mental Health Month, International Day of People with a disability)	Recognised and promoted through social media activities.	

Action Name	Annual Comment	Status
Support funding for community groups and services to improve accessibility	The Council offers support whenever community groups request assistance in enhancing accessibility. Whether it involves infrastructure improvements, planning, or resources, we are dedicated to working collaboratively with community groups to promote inclusivity and ensure that everyone can participate fully in community activities and services.	
Publicise the availability of accessible facilities	Accessible facilities such as the Athenium and JJRAC were publicised through council's media channels such as the local newspaper, Council's website and through Facebook page.	



2.4.2: Provide a Community Transport service

Action Name	Annual Comment	Status
Provide Community Transport to eligible community members with a disability	Community Transport was provided to people with a disability during the year.	

2.4.3: Provide disability access to June Junction Recreation & Aquatic Centre



Action Name	Annual Comment	Status
Provide accessible and appropriate activities, events and facilities for people with a disability	Accessible and appropriate activities, events and facilities were provided for people with a disability.	



2.4.4: Provide Library services to people with disability

Action Name	Annual Comment	Status
Ensure access to the library and its services is appropriate for people with a disability	The Council have remained steadfast in our commitment to ensuring that access to the library and its services is appropriate and inclusive for people with disabilities.	
Provide home-bound service (re Library Act)	The provision of a home-bound service under the Library Act is a commendable initiative that reflects our commitment to inclusivity and ensuring that library services are accessible to all members of the community. This service is an essential lifeline for individuals who are unable to physically visit the library due to mobility challenges, illness, or other circumstances.	




2.5: Support and create opportunities for youth

2.5.1: Advocate for more attention on youth issues



Action Name	Annual Comment	Status
Develop and Implement a Youth Development Program	Awaiting appointment of the Communications and Marketing Officer.	
Actively seek funding to support Children and Young people's wellbeing	Funding initiatives are sort out and applications made where applicable	

Action Name	Annual Comment	Status
Support mental health initiatives in the community for young people	Mental health initiative provided through school holiday programs, youth hospitality program. Support provided when required to local schools.	
Engage with schools/health organisations in the Shire and support any programs being provided	Council is currently working with the Junee High School to highlight Careers at Council. Council has strong engagements with local schools and health organisations, such as the Community Centre.	

2.5.2: Coordinate programs for our youth

Action Name	Annual Comment	Status
Coordinate Youth Council meetings	Not completed this year due to lack of staffing resources.	
Coordinate School Holiday programs	School holiday program provided through the Library, Athenium and JJRAC.	
Work with Sporting Associations to engage youth in continued sporting activities and community events.	Youth basketball and netball competitions have been held throughout the year.	

2.5.3: Provide Library services





Action Name	Annual Comment	Status
Maintain relevant collection and access to youth activities	Youth activities were provided in the library.	
Provide access to youth activities during school holidays	Access to youth activities was provided during school holidays.	

T2: Prosperous



3: To grow our local economy

3.1: Plan for, develop and maintain the right assets and infrastructure



3.1.1: Develop, renew and maintain the road network

Action Name	Annual Comment	Status
Maintain the road network in line with the agreed levels of service, maintenance program and budget	Accomplishments achieved this year include: <ul style="list-style-type: none"> - repair of more than 12,700 potholes - heavy patches totalling more than 19,000 m² - road edge repairs totalling more than 4,800m - wearing surface and pavement repairs totalling more than 3,500 m² - 528 guidepost replaced - 181 signs and poles replaced/maintained - shoulder grading totalling more than 14,700m - gravel road grading/repairs totalling more than 118,000 m² - more than 400 defects relating to roadside vegetation management rectified - rectification of 47 roadside drainage/culvert/table drain defects 	
Deliver road network capital and renewal works in line with the program and budget	Capital renewal road works completed this year included, heavy patching of Byrnes Road, Old Junee Road, Canola Way and Gundagai Road along with rehabilitation of a section of Pattersons Road. Works also commenced on the rehabilitation of River Road.	
Maintain function and support of the Local Traffic Committee	Traffic Committee supported with matters/recommendations considered by the committee as they arose.	
Deliver road safety programs, projects and infrastructure in partnership with TfNSW and in line with program and budget	Road safety programs delivered this year by the Road Safety Officer included, child restraint presentations, plan B - win a swag campaign, Rotary road safety seniors' event.	




3.1.2: Develop, renew and maintain the sewer network & effluent reuse scheme

Action Name	Annual Comment	Status
Operate and maintain the sewer collection system and treatment plant in accordance the licence conditions, maintenance program and budget. Manage and respond to system failures in a timely manner minimising negative environmental impacts	Council continued to operate and maintain the sewer collection system and treatment plant to a high level in accordance the licence conditions, maintenance program and allocated budget. This included responding to system failures in a timely and well considered manner minimising negative environmental impacts.	
Deliver sewer network capital and renewal works in line with the program and budget	Completed the delivery of the sewer network capital and renewal works in line with the program and allocated budgets. This included manhole refurbishments, various sewer main extensions and new connections along with the development of a pipe relining program for delivery next year.	


3.1.3: Develop, renew and maintain the stormwater network

Action Name	Annual Comment	Status
Maintain the stormwater network in line with agreed levels of service, maintenance program and budget	The piped stormwater network was maintained in accordance with the agreed levels of service. Some issues were experienced during the recent flood events with the capacity of the systems being exceeded resulting in overland flows and significant damage to roads and associated infrastructure.	
Deliver stormwater network capital and renewal works in line with the works program and budget	Stormwater network works completed this year include the upgrade of the kerb and gutter in Lisgar Street, Stewart Street and both sides of Memorial Park.	

3.1.4: Enabling efficient infrastructure delivery by others


Action Name	Annual Comment	Status
Support utility providers in their own long term and strategic planning activities	Utility providers were supported as required. This includes Goldfields Water undertaking water main upgrades in Junee and Essential Energy undertaking pole upgrades service extensions. Council Officers are also working with ARTC on the service relocations required to accommodate the Inland Rail Project.	
Undertake a review of asset management plans and service levels in line with Councils Sustainability objectives	Plans reviewed and re-written as part of the SRV application.	
Asset management plans for roads, drainage, sewer and buildings to be progressively updated.	Completed	

3.1.5: Develop, renew and maintain Council owned buildings

Action Name	Annual Comment	Status
Maintain Council's Administration Building in line with the agreed maintenance program and budget	We will continue to prioritise the maintenance of the council's administration building, upholding high standards of care, and meeting the needs of our staff and community.	

3.2: Support our business sector

3.2.1: Provide support and assistance to existing employers to grow their businesses

Action Name	Annual Comment	Status
Work with Business Stakeholder groups to implement strategic projects/programs to support economic activity	Council's collaboration with business stakeholders reflects the continued development of public-private partnerships within our community. Such partnership's leverage funding support for local business, such as the Reconnecting Regional NSW to promote and financially support community events program, the Regional Tourism Activation Fund which is focused on accelerating the development of new and enhanced tourism infrastructure across our local government area and the advocating on behalf of the community for the Commonwealth Bank of Australia branch to remain open.	

Action Name	Annual Comment	Status
Work with larger businesses in Junee to support and build the local economy	Council worked with businesses (as well as the community) in the shire to prevent the closure of the Commonwealth bank.	●
Advocate for and/or provide training opportunities that assist business growth	Youth training provided in conjunction with the Junee Licorice and Chocolate factory.	●
Conduct food and skin penetration premises inspections	Completed	●

3.2.2: To provide and/or facilitate business and commercial expansion for the economic benefit of Junee Shire

Action Name	Annual Comment	Status
Provide information packs to new residents providing directory of local businesses and services	Information packs are available for new residents. Also, the new Junee Shire Economic Snapshot publication includes a list of the largest employers in in the LGA and is available in print and online.	●
Maintain virtual marketing material for business attraction	Business information and social events are available on both Council's website and on social media channels and are updated regularly.	●
Build internal and external marketing/promotion collateral to promote business attraction	Updated are continuing across the board on Council websites and on promotional materials.	●
Maintain marketing materials promoting inward investment opportunities	Marketing materials have been maintained.	●
Monitor the availability of space in the commercial precincts of Junee and advocate/facilitate opportunities	Council was successful in winning a grant from the NSW Government to undertake a feasibility study for the provision of increased employment lands. Council has engaged both NDP Economic Development and HillPDA to undertake the study. The project has just recently commenced and a workshop is planned with Councillors.	●

3.2.3: Leverage and seize the economic advantages for Junee Shire resulting from its proximity to Wagga Wagga, the largest inland city in NSW


Action Name	Annual Comment	Status
Maintain access to published materials relevant to local economy to support consideration of business investment in Junee Shire.	Access to published materials which contain positive statistics regarding growth has been maintained.	●

3.2.6: Enable and promote economic growth opportunities for the Shire



Action Name	Annual Comment	Status
Development Application and Complying Development Certificate approval times be monitored to improve turnaround times	Development Application times were monitored during the year and continue to be monitored.	●

3.3: Grow our tourism sector



3.3.1: Support and recognise tourism volunteers

Action Name	Annual Comment	Status
Develop and implement a volunteer attraction program	Awaiting the appointment of the Communications and marketing officer. Several new volunteers have started with Community Transport through word of mouth.	


3.3.2: Provide a Visitor Information service

Action Name	Annual Comment	Status
Maintain Tourism and Visitor Information materials for distribution to tourism stakeholders	Council are dedicated to maintaining up-to-date and informative tourism and visitor materials for distribution. These materials serve as essential resources, offering valuable insights into our region's attractions, events, accommodations, and services. By keeping these materials current and easily accessible, we aim to support and promote tourism in our area, welcoming visitors and ensuring they have a memorable and enriching experience.	
Review Visitor Information services	The moving of Visitor Information services to the Library has been reviewed anecdotally and seems to be working. It will be reviewed more comprehensively next financial year.	

3.3.3: Promote the Athenium Theatre as a local and regional tourism and cultural facility

Action Name	Annual Comment	Status
Seek funding opportunities for improved facilities and amenity at the Athenium Theatre	The Athenium Theatre has successfully secured funding under the Creative Capital grant. This exciting opportunity will allow us to commence work on the theatre in 2024. We look forward to utilising these resources to make significant improvements and enhancements to the Athenium, enriching the cultural experiences for our community and visitors.	
Promote and market the use of the Athenium Theatre. Provide and facilitate the hire of the Athenium including the provision of administration support, equipment and marketing for performances, ceremonies, events and activities	The promotion and marketing efforts for the Athenium Theatre has been successful, resulting in a number of bookings throughout the year. Council's commitment to providing administrative support, equipment, and marketing for performances, ceremonies, events, and activities has played a vital role in maintaining the theatre's popularity. The positive response from performers has led to repeated visits, showcasing the venue's appeal.	

3.3.6: Support local tourism businesses

Action Name	Annual Comment	Status
Work with tourism operators and proprietors to identify and develop products and services that appeal to visitors to the shire, and to co-ordinate the promotion of our attractions	Council participates in programs and marketing across a number of stakeholders and networks. Council was recently awarded a visitor economy grant for improving key visitor economy sites around Junee Shire including improving accessibility at the Junee Licorice and Chocolate Factory.	

3.4: Promote our community as a place to visit and stay for longer

3.4.1: To foster and promote Junee as a destination for visitors

Action Name	Annual Comment	Status
Maintain Junee Visitor Information Services in line with program and budget	The Visitor Information Centre is currently based at the Junee Library holds relevant and up to date information and support also continues to be provided to the Visitor Information Outlet at the Broadway Museum.	●
Support major tourism events in Junee	Major tourism events such as the Schoolboys Rugby League Football Carnival were supported.	●
Work with neighbouring Shires to promote regional tourism	Participation continues with the Canola Trail joint marketing initiative with Temora and Coolamon Shire Councils and Wagga Wagga partner program. The opening of the Canola Trail in 2023 was a televised event on breakfast TV.	●

3.4.2: Market Junee as a destination for visitors

Action Name	Annual Comment	Status
Review and maintain contemporary tourism webpages and social media	Regular social media postings on both Facebook and Instagram platforms are undertaken. Website is regularly updated and a JSC LinkedIn profile for corporate promotional purposes is maintained.	●
Update Junee Visitor Guide	The Canola Trail Visitor Guide continues to be the main promotional guide and an updated version will be investigated in 2023.	●

3.5: Plan our land resources for the future


3.5.1: Provide advice and information to applicants and industry

Action Name	Annual Comment	Status
Distribute information to developers and builders relating to changes in legislation and guidelines	Information provided as required.	●
Provide pre-lodgement advice and assistance to applicants	Pro-lodgement advice	●

3.5.2: Provide development assessment services

Action Name	Annual Comment	Status
Assess and determine complying development applications, development applications, and construction certificates in line with legislation and Council policy	Complying development applications assessed in line with legislation	●
Provide certification inspection services	Inspection services provided	●
Undertake swimming pool compliance program	Swimming pool compliance program is continuing.	●


3.5.4: Plan for future growth

Action Name	Annual Comment	Status
Undertake Strategic planning for re-zoning for growth.	Work has started, will be completed next year.	



4: To be a resilient community ready to adapt for the future

4.1: Build the capacity and skills of our community to meet, innovate and lead change



4.1.1: The Council is a socially responsible employer

Action Name	Annual Comment	Status
Implement Workforce Plan to provide for local employment capability	Workforce plan implemented.	

4.1.2: Facilitate a resilient community/strengthen the community


Action Name	Annual Comment	Status
Develop and maintain partnerships with the business community with the objective of staying on top of emerging issues and opportunities	Council has forged relationships with the business community.	
Implement a program of community engagement with the objective of staying on top of emerging issues and opportunities	The Junee Independent and other media platforms plays a vital role in providing community members with regular updates and information. The recently endorsed Section 355 committee has also started its operations, conducting bi-monthly meetings as part of the Junee Shire Council's comprehensive program of community engagement.	

4.1.3: Council lead by example with innovative technologies and processes






Action Name	Annual Comment	Status
Actively seek and educate staff on new and innovative practices/processes including new technologies	Staff have continued to be trained on new software packages which help them to do their jobs more efficiently.	
Facilitate education sessions with the community around new technologies and change (eg. energy efficiency, environmental sustainability)	Awaiting appointment of the Communications and Marketing Officer.	

4.2: Prepare and transition to the economy of the future


4.2.1: Our community has ready access to local, regional, national and global information


Action Name	Annual Comment	Status
Advocate for improved mobile reception across the Shire	The Council remains committed to supporting the REROC initiative for enhanced telecommunications infrastructure. Our focus is on collaboratively working towards submitting a consolidated funding application to both State and Federal Governments. Through this joint effort, we aim to secure the necessary resources to improve telecommunications across our region.	

4.2.2: Seek out business opportunities to support our economy into the future



Action Name	Annual Comment	Status
Advocate for enhanced Rail sector presence in Junee	Continued to advocate for enhanced Rail sector presence in Junee via the Inland Rail project. Within the reporting period a number of submissions and meetings have been held with ARTC including written responses to Inland Rail State Major Projects Development Applications.	
Participate in the Inland Rail Project consultation	Consultation with The Inland Rail continued during the year. Agreements were signed.	
Implement visitor economy programs that grow the tourism potential within the Shire	Council was successful in securing grant funding from the NSW Government for Canola Trail viewing platforms and other associated infrastructure improvements with Bethungra Dam walking tracks. These are large projects and the funding from the NSW Government has been delayed in being transferred to Council's bank account. Both the construction and completion of these projects will have a positive impact on spending within Junee LGA and thus will have a direct positive impact on local business and jobs.	
Support the Agricultural sector in the development and use of emerging technologies	Not completed. Support will be forthcoming when required. Within the reporting period Council made a submission for an increased range of skilled migration into the Riverina area in support of agricultural employment opportunities for which there is labour shortages, particularly in meat processing industry	
Work with local businesses to support new sector-based initiative that grow the local economy	Council works with local and regional training providers to link courses to business needs. Support is provided to local business groups to deliver business networking events.	

4.2.3: Provide employment opportunities for young people

Action Name	Annual Comment	Status
Continue to support and employ School based trainees within Council	The employment of school-based trainees continued during the year.	

Action Name	Annual Comment	Status
Work with local business and industry to grow opportunities for employment opportunities for younger people	<p>Working closely with Registered Training Operators and Junee High School, Council has finalised the Junee Youth Employment Partnership Program, which provided practical training and mentorship in hospitality operations.</p> <p>In addition, Council actively engages in the School Based Traineeship program with Junee High School. This collaboration helps creates and develops practical skills, with younger people working in Council bringing fresh perspectives and creativity to the workplace.</p>	

4.2.4: Maintain community values and interests as we transition towards a digital economy


Action Name	Annual Comment	Status
Advocate for social and medical service provision to allow for local people to continue to live and age in place	The Council maintains a strong collaborative partnership with the Junee Community Centre and the Keep-Them-Safe (KTS) Inter-agency network. Through this close working relationship, we continue strive to address the diverse needs of our community comprehensively.	
Promote Junee as an attractive and desirable community to live in	Social media presence, such as Facebook and LinkedIn, is being maintained. TV displays are positioned at a number of venues in Junee presenting a variety of slideshows.	

T3: Sustainable


5: For our community to be in harmony with its built and natural environment

5.1: Encourage respectful planning, balanced growth and good design

5.1.1: Protect the natural environment through appropriate regulation and policy


Action Name	Annual Comment	Status
Carry out Council regulatory obligations effectively	Regulatory functions continued to be carried out.	

5.1.3: Encourage and support community sustainability and environmental projects

Action Name	Annual Comment	Status
Provide environmental and sustainability advice and education	This reached the community very positively and the project was broadcast on 7News, ABC Riverina Radio and in the local newspaper.	




5.2: Plan and respond to our changing environment

5.2.1: Respond to emergencies within our Shire

Action Name	Annual Comment	Status
Support the activities of the Local Emergency Management Committee (LEMC) and maintain a local Emergency Operations Centre (EOC)	Council Officers facilitated four meetings of the Local Emergency Management Committee throughout the year. The Emergency Operations Centre is ready to be used if needed.	

5.3: Protect, conserve and maintain our natural assets

5.3.1: Protect and conserve the natural environment

Action Name	Annual Comment	Status
Tender for the agricultural agistment of non-public areas of Bethungra Reserve	With the Bethungra Dam Crown Land Plan of Management, when in place will allow for the framework and longer term licensing/leasing of the grazing area of the reserve which will be tendered out closing in on each lapsing duration.	
Support the management and control of weeds in line with the agreed program and budget.	Continued with the active management and control of weeds across the Local Government Area. This included attending the weeds committee meetings and completing the annual spaying program along with additional grant funded treatments.	
Actively engage with and support the Weed Management Committee.	Council representatives attended the meetings and actively engaged with the Weed Management Committee to ensure the effective delivery of the weed control program across the Local Government Area.	

Action Name	Annual Comment	Status
Manage roadside environments in line with the relevant guidelines and legislation	Roadside environments were managed in accordance with the relevant guidelines and legislation. This includes ensuring that significant vegetation is assessed and identified for protection as part of the planning process for undertaking works in the road corridor.	●
Monitor, manage and protect public waterways in partnership with the relevant agencies and in line with the relevant guidelines and legislation	Council continued to monitor and protect waterways associated with the delivery of works and services in line with the relevant guidelines and legislation.	●
Manage and operate the Junee waste facility in line with the relevant guidelines and licence conditions	Ongoing improvements have been made to the operation of the facility including the installation of a new gatehouse building, and improvements to the recycling and waste disposal areas.	●
Deliver waste services in line with the agreed levels of service, programs and budgets	Waste Services delivered in line with the agreed levels of service, programs and budgets. This includes kerbside collection services, transfer stations and recycling services. The operation of the Junee Waste Facility was impacted by the ongoing wet weather and flood events with the asbestos disposal area being closed and the leachate collection dam being damaged.	●
Review waste fees and charges annually in line with Councils sustainability objectives	Fees have been reviewed and a 4% increase has been decided upon for the 2023/24 financial year. The LTFFP has projected increases of 4% per annum for the next 10 years.	●
Protect and manage threatened species populations and endangered ecological communities	It was a fantastic project and great opportunity for Junee to partner with Ozfish and complete something like this. More works in this space (resnagging) are being looked at for future projects at Bethungra Dam. We are also looking at completing many tree plantings in this reserve and in other places in the Shire to help provide habitat for many threatened species populations and endangered ecological communities.	●
Deliver a community waste education program aimed at improving recycling, reducing waste to landfill and reduced littering	Council continues to monitor recycling services to ensure optimisation of these services. This includes the kerbside recycling bin service along with the Community Recycling Centre at the Junee Landfill and recycling at the transfer stations.	●
Progressively develop and implement Plans of Management for Crown Lands managed by Council on behalf of the community	The Generic Plans of Management for Crown Lands managed by Council have been completed.	●

6: To use and manage our resources wisely (human, financial and built assets)

6.1: Council is recognised by the community as being financially responsible

6.1.1: Prepare, review and update corporate documents in consultation with the community to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Annual Comment	Status
Delivery Program and Operational Plan advertised for public exhibition each year	Delivery Program and Operation Plan have been completed and publicly exhibited.	●

Action Name	Annual Comment	Status
Update the Long Term Financial Plan (LTFP) each year	The Long Term Financial Plan has been updated for the F2024 financial year and was used as a key document in the SRV application process.	●
Undertake a review of asset service levels in line with Councils Sustainability objectives	Service reviews completed as part of the SRV Process. It was decided to maintain services at existing levels. This analysis was put to Council as part of the SRV application and the associated Long Term Financial Plan.	●

6.1.2: Complete required corporate reporting to meet NSW Government Integrated Planning & Reporting requirements

Action Name	Annual Comment	Status
Publish half yearly monthly Council performance reports	Half yearly performance reports against Delivery Program outcomes are being published.	●
Publish the Annual Report	Annual Report for 2022/2023 published.	●











6.1.3: Operate a sustainable infrastructure portfolio



Action Name	Annual Comment	Status
Advocate for a more sustainable infrastructure funding model for local government infrastructure	Council continued to advocate for this through Local Government NSW.	●
Report quarterly on capital works program as part of the quarterly budget review process	Quarterly reporting on the capital works program in occurring.	●

6.1.4: Undertake entrepreneurial activities

Action Name	Annual Comment	Status
Consider Residential Land Development where economically viable.	Council will continue to analyse residential land purchase opportunities as they arise.	●
Consider entrepreneurial opportunities where appropriate	Entrepreneurial opportunities were considered where appropriate. Council did decide to purchase land for a residential sub-division but was out-bid at action.	●
Maintain the Roads Maintenance Council Contract with TfNSW	The contracted maintenance and ordered works were delivered in accordance with the contract.	●
Review Councils capability and capacity to actively pursue external contracting work as a supplementary revenue source	Council's capacity to undertake external contracting works (private works) was limited this year due to the additional capital and maintenance works undertaken in response to the ongoing wet weather, flood events and the Road Maintenance Contract with TfNSW. Council's capacity to undertake external works is constantly being considered as opportunities arise in the future as resources allow.	●


6.1.6: Manage Council's finances

Action Name	Annual Comment	Status
Financial management reporting meets compliance frameworks	Monthly reporting and financial management remain ongoing necessities and will persist on a rolling basis.	
Provide sound financial management of Council's investments and borrowings	The sound financial management of Council's investments and borrowings is a testament to our commitment to responsible stewardship of public funds. By adopting prudent financial practices, we strive to ensure the long-term sustainability and prosperity of our community.	
Develop annual budgets in the Operational Plan that are financially sustainable or meet sector performance ratios over the 10 year financial planning cycle	The Council has successfully finalised its FY 2024 annual budget as part of our Operational Plan, demonstrating our dedication to financial sustainability. Through the implementation of responsible fiscal practices and prudent financial management, we have carefully crafted budgets that are not only viable but also in alignment with sector performance ratios. This proactive approach ensures that we can effectively allocate resources, providing essential services and initiatives to our community while maintaining a strong financial foundation for the future.	
Prepare and report Quarterly Budget Statement Reviews (QBRs)	Council consistently prepares monthly and Quarterly Budget Statement Reviews, which is an essential aspect of sound financial management. It offers valuable insights, promotes accountability, and empowers Council to make data-driven decisions. Council regularly assesses financial performance to support fiscal resilience and achieve Council's strategic objectives more effectively.	
Half yearly review of Council's rating revenue to reduce aged debtors	Frequent reviews of outstanding rates are being undertaken on a regular basis. This allows the Council to identify potential problem areas and delinquent accounts early on. Outstanding rates have risen when compared to prior periods.	
Complete and Implement a Fraud Control Plan in line with program and budget	The tasks are expected to be completed during the upcoming reporting period.	
Build in controls against external creditor fraud.	Council has implemented EFTsure which is a software program that assists with mitigating creditor fraud. Council also has a checking procedure in place for any changes to creditor details.	
Undertake a Service review on Weed Control	Service review on the control of weeds across the LGA completed. The outcomes of the review were considered and adopted by Council at its meeting held on 21 February 2023.	
Undertake a service review on Library operations	The service review of library operations is scheduled for completion after the library refurbishment. The refurbishment is being funded through the Public Library Funding Strategy, which has a deadline of 31 December 2023 for completion. Once the refurbishment is finalised, the comprehensive service review will be undertaken to assess and enhance the library's operations, ensuring it continues to meet the evolving needs of our community.	
Prepare and apply for a Special Rate Variation	Special Rate was successfully applied for.	



Action Name	Annual Comment	Status
Support and facilitate the Audit Risk and Improvement Committee.	The Audit Risk and Improvement Committee (ARIC) is being supported and operating effectively.	
Consult with the community relating to the Special Rates Variation application	A community consultation plan was successfully implemented as part of the process of applying for the SRV.	

6.2: Embrace energy efficiency and industrial ecology principles

6.2.1: Reduce the Council's Greenhouse Footprint

Action Name	Annual Comment	Status
Progressively implement recommendations contained in the Renewable Energy Action Plan in line with program and budget	Recommendations are being progressively implemented as funds allow.	

6.2.2: Facilitate opportunities for energy efficiency gains by community and business

Action Name	Annual Comment	Status
Facilitate industry to look for opportunities to help each other to reduce waste generation and increase resource recovery at the source	Initiatives completed this year to assist with the reduction of waste generation and increase resource recovery includes improvements to the community recycling centre, review of the process for the collection and composting of organics along with the development of a regional waste strategy.	
Undertake advocacy activities to further the opportunities for the Council and community to work together on community renewable energy generation	The Council continues to explore fresh opportunities for community renewable energy generation and actively advocating for policies that foster such endeavours. We are currently collaborating with REROC's expression of interest for the community batteries funding program, which aligns with our commitment to sustainable energy solutions.	



6.3: Manage our built assets with asset management plans

6.3.1: Manage our assets

Action Name	Annual Comment	Status
Implement asset management improvement actions in line with Council's asset management plans and sustainability objectives	Council's new asset management plans have been adopted and improvement actions aligned with the plans.	

6.4: Reduce, reuse and recover waste

6.4.1: Manage Solid Waste Management

Action Name	Annual Comment	Status
Maintain watching brief on waste revenue market opportunities. Eg Scrap metal	150 tonnes of scrap steel was collected at the Junee Waste Facility and resold this year.	
Provide waste management services	Waste Management Services were provided in line with the agreed levels of service and allocated budgets. These services currently comprise of kerbside bin collection services, rural transfer stations, Junee landfill and Community Recycling Centres.	

T4: Collaborative

7: To be a socially, physically and culturally engaged and connected community

7.1: Encourage an informed and involved community

7.1.2: Welcome new residents

Action Name	Annual Comment	Status
Maintain and distribute information packs to new residents	Not completed due to lack of staffing resources	●
Support 'Welcome to Junee' functions for new residents	Not completed due to lack of staffing resources	●




7.1.3: Distribute a regular Community Newsletter

Action Name	Annual Comment	Status
Provide content in Junee Independent newspaper	This was provided regularly during the year.	●
Manage social media platforms and content	Regular posts on Social Media sites to inform and involve the community. Community newsletters are no longer produced.	●
Draft and review communication material	Communication material was constantly reviewed and sent out during the year.	●
Promote what Council has achieved in accessibility in the community through Council News and online.	The community is kept updated with works progress at JJRAC via the Junee Rec Centre social media and Junee Council sites. Other works are notified as required.	●

7.1.4: Mandatory Public Information is accessible to the public






Action Name	Annual Comment	Status
Attend village and community meetings	Council staff diligently attend village and community meetings as scheduled and when invited. Recently, special rate variation meetings were proposed and held across the Shire, with council staff actively participating in these gatherings.	●
Combine Community Engagement Strategy and Community Participation Plan into one document	The tasks are expected to be completed during the upcoming reporting period.	●
Process formal and informal Government Information Public Access and Privacy and Personal Information Act applications.	Processed and on track.	●
Maintain Council websites and social media with current information	Council's website and social media sites are regularly updated as requested by other staff and with relevant content received by other means. Notifications and comments are monitored daily.	●

7.1.5: Customer Service is made available in a variety of forms




Action Name	Annual Comment	Status
Provide first point of customer contact - telephone, internet and in-person	The Customer Service team remains dedicated to delivering all the essential front-line services needed for both the Council and Service NSW.	
Facilitate front-line services for Council - payments, applications, enquiries	All Council services continue to be available during office hours.	
Facilitate front-line services on behalf of other Government Agencies eg. Service NSW, Centrelink	Frontline services provided at Council on behalf of Service NSW and Centrelink.	

7.2: Enable broad, rich and meaningful engagement to occur

7.2.1: Develop volunteers' network






Action Name	Annual Comment	Status
Support or maintain volunteer registers that community stakeholders can access.	Currently not being maintained due to waiting appointment of the Communications and Marketing Officer.	
Participate in the Riverina Eastern Regional Organisation of Councils (REROC) Take Charge Forum (Youth volunteering)	Council participated in this as a REROC member.	
Provide access to volunteer training for community members	Council's dedication to volunteer training underscores our belief in engaging with the community and collaboration. The training initiatives encompass a wide range of programs, including first aid, transport frail aged and those with disability, and child seat restraint.	
Recognise volunteers throughout Council publications and media	Awaiting appointment of the Communications and Marketing Officer. Recognised through Australia day ceremonies social media activities and featured press releases	
Host annual celebration of volunteers (coordinate with National Volunteering Week)	Awaiting appointment of the Communications and Marketing Officer.	

7.2.2: Assist local community organisations to develop community capacity




Action Name	Annual Comment	Status
Assist Not for Profit (NFP) event organisers with traffic management plans	Council actively supported a number of community events throughout the year including Christmas on Broadway, Roundhouse Museum 75th Anniversary.	
Assist Not for Profit (NFP) organisations with regulatory approval applications	Regulatory approval applications provided for Not-for-Profit organisations when and if necessary.	
Provide assistance to Not-for-Profit (NFP) organisations with funding submissions	Ongoing assistance provided to Not for Profit (NFP) organisations with funding submissions. This included the old June Reserve and the Coursing Park Tennis club.	

7.3: Build on our sense of community

7.3.1: Strengthen the networks which bind the community together

Action Name	Annual Comment	Status
Athenium Theatre building is well maintained and marketed to attract regional scale events	The well-maintained Athenium Theatre building and current marketing efforts are pivotal in showcasing our commitment to fostering a thriving cultural scene. By attracting regional-scale events, we create a cultural hub that enriches the lives of our community members and creates a positive impact on the broader region. We look forward to further elevating the Athenium Theatre's presence, continuing to promote creativity, and nurturing a sense of belonging among our residents.	
Conduct regular meetings of the Local Emergency Management Committee	Council facilitated four LEMC meetings throughout the year along with Flood Emergency Operations and Recovery meetings associated with the natural disaster declared flood events in August and September.	
Junee Junction Recreation and Aquatic Centre provide contemporary leisure services to the Shire	Contemporary Leisure services provided through JJRAC.	
Library provides and/or organises recreation space for community gatherings	The library building serves as a versatile space for social and community gatherings, and its utilisation by various community groups and individuals is on the rise post COVID. Notably, we have successfully secured grant funding to upgrade the library, ensuring the creation of additional community spaces within its premises.	
Library to maintain relevant up to date resources for the public to use	Resources at the Junee Library undergo regular maintenance, reviews, and continuous additions to ensure they stay up-to-date and relevant for our patrons.	


7.3.2: Instil a sense of pride in the community by advocating for and supporting community initiatives

Action Name	Annual Comment	Status
Council supports community initiatives and events within available resources	Support provided were possible.	
Facilitate local Australia Day nominations and awards	Australia Day Awards facilitated.	
The Mayor and Councillors makes themselves available for community and civic purposes	Mayor and Councillors available and contactable.	









8: To work together to achieve our goals

8.1: Build strong relationships and shared responsibilities

8.1.1: Strengthen the networks which bind the community together - to keep a cohesive community



Action Name	Annual Comment	Status
Councillors or council staff attend community progress association meetings	We actively participate in community progress association meetings whenever we receive invitations.	

8.1.2: Council provides resources to support identified committees and structures




Action Name	Annual Comment	Status
Australia Day - host and provide leadership and support to the public event	Leadership and support provided.	
Provide administrative support to the Junee Liquor Accord	We remain committed to reinforcing our administrative support for the Junee Liquor Accord.	
Member participant of the District Emergency Management Committee	Council Officers facilitated LEMC meetings throughout the year and also attended the Flood Emergency Operations and Recovery meetings in preparation for and in response to the recent flood events.	
Junee Interagency Forum - Council services participate in this forum and events	The Junee Interagency Forum has proven to be an invaluable platform for fostering collaboration and partnership among various organisations in our community. It is commendable that Council services actively participate in this forum and engage in its events.	
Junee Youth Council - host and provide leadership and support to promote the voice of young people via citizenship activation	Not completed during the year. Awaiting the appointment of the Communications and Marketing Officer. No meetings were held during the reporting period due to the Youth Council needing to be re-invigorated after the impacts of COVID-19 and existing members moving on to tertiary studies.	
Senior Citizens Committee - the annual event to proceed and support activities for our aging residents	Event proceeded with support.	
Support local volunteer drivers in the Junee Community Transport scheme	Volunteer Drivers supported.	
Provide administration support to Committees of the Council	Administrative support is provided to Committees of the Council, including the Section 355 committee.	

8.2: Work in partnership to plan for the future





8.2.1: Maintain proactive working relationship with community groups and associations

Action Name	Annual Comment	Status
Meet with members of the business community to support business and community events	We actively participate in community progress association meetings whenever we receive invitations.	
Meet with Junee Sports Committee to improve and maintain sporting assets across the shire	Improvements to the sporting assets delivered this year included general maintenance and repairs of the clubrooms and associated facilities along with installation of additional signage, repairs to doors and changes to the booking system for the fields and buildings.	

8.2.2: Work in partnership with neighbouring councils and government agencies in regional promotion, policy development and service provision.


Action Name	Annual Comment	Status
Support membership of the Riverina Eastern Regional Organisation of Councils (REROC) and the Riverina Joint Organisation (RIVJO) in line with budget	Membership of REROC and RIVJO supported. Council continues to be an active member of these organisations.	
Work collaboratively with the NSW Roads and Maritime Services to maintain a safe and fit for purpose highway network	Council Officers continued to work together with TfNSW to maintain a safe and fit for purpose highway network across the Junee Local Government Area through the delivery of works under the Road Maintenance Council Contract (RMCC) with TfNSW. A new three contract has been entered into with TfNSW commencing 1 July 2023.	
Work collaboratively with the NSW Rural Fire Service to mitigate bush fire hazard across the Shire	Council representatives have actively attended and participated in the Bushfire Management Committee meetings and the Next Generation Bush Fire Risk Management Workshops. The meetings and workshops provided Council with the opportunity to be involved in planning for bushfires and help identify assets at risk of bush fire in the area to inform the Bush Fire Risk Management Plan.	

8.2.3: State and Federal Government relationships



Action Name	Annual Comment	Status
Invite Local Federal Member of Parliament to meet with elected body	Local Member attends local official openings and functions where Councillors are also in attendance.	
Invite Local State Member of Parliament to meet with elected body	Member for Cootamundra, Steph Cooke MP regularly attends local official openings of events where Councillors are also in attendance.	
Meet with State and Federal Agencies to advocate for local and regional interest	State and Federal members were met with frequently during the year.	
Support the NSW Electoral Commission in conducting the Local Government Election in 2024.	Support is being provided as required.	

8.3: Provide representative, responsive and accountable community governance and leadership





8.3.1: Implement the Community Strategic Plan

Action Name	Annual Comment	Status
Develop Council's Delivery Program and Operational Plan in response to the Community Strategic Plan	The Delivery Program and Operational Plan (DPOP) have been developed in line with the Community Strategic Plan.	

8.3.2: Report to the community in accordance with the NSW State Government's Integrated Planning & Reporting framework

Action Name	Annual Comment	Status
Prepare a Quarterly Budget Review Statement within two months of the close of each quarter.	The quarterly budget review statements for the 2022-23 financial year have been concluded and finalised.	
Ensure Financial Statements are completed and lodged in accordance with statutory requirements	Completed Financial have been lodged in accordance with statutory requirements.	

8.3.3: Appropriate governance and leadership are in place to ensure appropriate level of accountability and transparency

Action Name	Annual Comment	Status
Maintain an appropriate suite of Policies to guide Council's activities	In progress; on track.	
Maintain an Enterprise Risk Management (ERM) system	The ERM system was maintained and built on during the year.	
Public information is readily accessible on council websites for public viewing	Council is responsive to all social media and customer requests received via email and online. New policies, plans and records are uploaded following council meetings with the latest versions.	
Community Surveys carried out to help identify community satisfaction expectations in service delivery areas	Community surveys are conducted as needed, and most recently, during this reporting period, feedback was collected through a combination of online and paper-based surveys for the proposed Special Rate Variation. The valuable feedback received from these surveys has been shared with the Junee community.	
Maintain Council's Records Management systems in line with compliance guidelines and standards	In progress; on track.	