



JUNEE SHIRE COUNCIL

CONFIRMATION OF MINUTES ORDINARY MEETING



MINUTES OF THE ORDINARY MEETING OF JUNEE SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS, BELMORE STREET, JUNEE ON TUESDAY, 21 MAY 2024.

PRESENT

Councillors R Asmus, M Austin, R Callow, A Clinton, M Cook, D Carter, P Halliburton and N Smith

STAFF

General Manager, Chief Financial Officer, Director Corporate and Community Development, Director Engineering Services and Executive Assistant.

The meeting opened at 4.30pm.

LEAVE OF ABSENCE

Councillor Marie Knight has previously been granted a leave of absence from the 21 May 2024 Ordinary Council meeting.

ADDRESS BY MELANIE FENNEL – MURRUMBIDGEE LHD

Ms Melanie Fennell from Murrumbidgee LHD addressed the Council via Zoom and gave an update of results from the future health service planning survey which was conducted in Junee earlier in the year.

01.05.24 **RESOLVED** *on the motion of Cr A Clinton seconded Cr M Cook that the Council note the address by Ms Melanie Fennell from Murrumbidgee LHD.*

CONFIRMATION OF MINUTES – ORDINARY MEETING HELD 16 APRIL 2024

02.05.24 **RESOLVED** *on the motion of Cr R Asmus seconded Cr M Cook that the minutes of the Ordinary Meeting held on 16 April 2024, copies of which had been supplied to each Councillor, be confirmed.*

BUSINESS ARISING

Nil

DECLARATIONS OF INTEREST

Councillors were invited to disclose any Declarations of Interest related to the items of business in the report.

Councillor Robin Asmus declared a non-pecuniary – less than significant conflict interest in Item 9 of the General Managers report as the Development Application 2024/12 is adjacent to his parents property.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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PUBLIC FORUM

Nil

1(MAYOR) MAYORAL MINUTE

03.05.24 **RESOLVED** on the motion of Cr R Callow that the Mayoral Minute, as tabled at the meeting, be noted.

2(MAYOR) ANNUAL PERFORMANCE REVIEW

04.05.24 **RESOLVED** on the motion of Cr P Halliburton seconded Cr A Clinton that Councillor David Carter be nominated to be on the General Manager's performance review panel.

GENERAL MANAGER'S REPORT

The General Manager presented a report which dealt with Items 3 to 11.

3[CFO] THIRD QUARTERLY BUDGET REVIEW

05.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that:

1. The Quarterly Budget Review Report, as at 31 March 2024, be received and noted.
2. Council approve the variations in the capital and operating budgets as detailed in the attached Third Quarterly Budget Review Report for the 2024 financial year.
3. Council approve a loan for \$800,000 for the previously purchased property of 22 Boundary Street, Junee.

4[CFO] EXHIBITION OF DRAFT INTEGRATED PLANNING AND REPORTING DOCUMENTS

06.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that:

1. The Draft Delivery Program 2024-28 and Operational Plan 2024-25 be advertised for public comment for 28 days from the 23 May 2024.
2. The Resourcing Strategy, comprising:
 - a) The Workforce Plan 2024-2028
 - b) The Long-Term Financial Plan 2024-2034 (LTFP)
 - c) The Strategic Asset Management Plan (SAMP)be advertised for public comment for 28 days from the 23 May 2024.

CHAIRPERSON: _____

GENERAL MANAGER: _____

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5[DCCD] COUNCIL INVESTMENTS AND BANK BALANCES

07.05.24 **RESOLVED** on the motion of Cr P Halliburton seconded Cr N Smith that Council notes the Investment Report as of 30 April 2024, including the certification by the Responsible Accounting Officer.

6[GM] FORMATION OF JUNEE REGENERATIVE LANDCARE INCORPORATED

08.05.24 **RESOLVED** on the motion of Cr D Carter seconded Cr N Smith that Council write to the Junee Regenerative Landcare Incorporated acknowledging their formation and wishing them well in their future endeavours.

7[DES] COURSING PARK TENNIS AND COMMUNITY CENTRE (CPT&CC)

09.05.24 **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that:

1. Council receive and note the follow up email from Coursing Park Tennis and Community Centre in regard to funding additional works at the Tennis Club.
3. Council declines the request for additional financial support to Coursing Park Tennis and Community Centre noting it has recently agreed to support their initiative with \$25,000 for repairs to the building this year.
3. Council refers potential grant program opportunities to the Coursing Park Tennis and Community Centre that may assist in their endeavours.

8[DES] CEMETERY SHADE STRUCTURE

10.05.24 **RESOLVED** on the motion of Cr P Halliburton seconded Cr M Austin that:

1. Council notes the proposed request for support from Rotary.
2. Council resolves to support the Rotary to construct a portable steel structure at the Junee Lawn Cemetery.

9[DCCD] DEVELOPMENT APPLICATION 2024/12 – 5926 GUNDAGAI ROAD (NEW SHED)

11.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr D Carter that Development Application No. 2024/12 from Miss Jody Casey for the construction of a new shed, being located on Lot 67, DP1174622, known as 5926 Gundagai Road, Junee be APPROVED subject to the relevant Standard Conditions of Consent, for the following reasons:

CHAIRPERSON: _____

GENERAL MANAGER: _____

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1. *The proposed development is generally consistent with the relevant sections of the Junee Development Control Plan 2021, with requested variations to controls able to be supported in this instance.*
2. *The development is generally consistent with the existing character of the locality and is considered to be suitable for the subject site.*
3. *There are minimal impacts anticipated to adjoining properties.*

As required under Section 375A of the Local Government Act, the following is the record of voting for this planning matter.

FOR: Councillors R Asmus, M Austin, R Callow, D Carter, A Clinton, M Cook, P Halliburton and N Smith

AGAINST: Nil

COMMITTEE REPORTS

12.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that the minutes of the Junee Shire Advisory Committee meeting, held on 24 April 2024, be received.

DELEGATES REPORTS

13.05.24 **RESOLVED** on the motion of Cr R Asmus seconded Cr N Smith that the draft minutes of the Riverina Eastern Regional Organisation of Councils meeting held 19 April 2024, be noted.

14.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr P Halliburton that the meeting report prepared by the Director Engineering Services from the Sports Committee meeting held 18 April 2024 and 9 May 2024, be noted.

NOTICE OF MOTION

Nil

QUESTIONS ON NOTICE

Councillor P Halliburton asked the following questions:

1. Has the condition of the Unnamed Lane between Pretoria Avenue to Vaughan Street, especially the state of the tarmac and the overgrown vegetation, been assessed, and, if so, what is the outcome, other than making it a one way lane?

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GENERAL MANAGER: _____

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Response:

The condition has been assessed and it is a high priority lane under Councils resealing program. Pothole maintenance/repairs has commenced in that laneway. Other high priority roads are identified in the resealing program to be delivered over a two-year period. Vegetation risk assessments have been undertaken over the past three months on Junee streets for overgrown vegetation. Assessments are due to commence in rear lanes over the next nine months. These vegetation issues will be addressed on a risk basis.

2. Has any further advice been received from TfNSW since 8 February 2023 regarding installation of 50 kph signs on Waterworks Road north of Benbow Court, and, if so, what is it?

Response:

No further advice has been received at this time. TfNSW is arranging a site inspection to assess the suitability of a speed reduction and will provide the results of the audit to Council once they have made a decision. This process can be time consuming, given the number of priorities the TfNSW speed zone team have statewide.

3. Has Council received follow-up advice from TfNSW regarding the onsite inspection of the Main Street (Olympic Highway) underpass from the representative of TfNSW, and, if so, what is it?

Response:

Yes, TfNSW presented the results of the site risk assessment to the last Traffic Committee meeting and the resulting actions were presented to the Council meeting in April. No modifications at that location were proposed by TfNSW, however, it was evident at the Traffic Committee meeting, they were not fully aware of the risks Council was aware of. With this in mind, further investigations are still underway as to long term improvements at the site.

4. Have resources and competing priorities allowed the review of disabled parking in Junee, including The Athenium, to be commenced, and, if so, what is the outcome?

Response:

Yes, a Stage 1 audit of the disabled carparks in the Urban Centre has been undertaken and was presented to the last Traffic Committee meeting. The initial report dealt with the adequacy of existing disabled accesses and the Committee approved Councils proposal to update each disabled ramp at carpark spaces to a compliant standard. The Committee recommended coming back to the next meeting with a second report. That report will detail with disabled parking numbers and locations and propose treatments for access ramps.

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GENERAL MANAGER: _____

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INFORMATION BOOKLET

The information booklet was received and noted.

CONFIDENTIAL ITEM

15.05.24 At 5.47pm, Council RESOLVED on the motion of Cr M Austin seconded Cr P Halliburton to go into Closed Committee of the Whole under Section 10A (2):

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposed to conduct) business.

10[DES] EXECUTIVE HOME TENDER

16.05.24 RESOLVED on the motion of Cr N Smith seconded Cr M Cook that:

1. Council note that tenders have been invited by public notice through RFT 24-01 for an Executive Home in accordance with the Local Government Act 193, Section 55 through VendorPanel and a total of four suitable tenders were presented by three registered organisations and one unsuitable tender was presented.
2. In accordance with Local Government Act, Section 55 and Local Government (General) Regulation 2005, Part 7, Clause 178 (1), Council decline to accept any of the tender submissions.
3. In accordance with Local Government (General) Regulation 2005, Part 7, clause 178 (1A). Council recommends that the four unsuccessful tender nominees are informed in writing.
4. In accordance with the Local Government (General) Regulation 2005, Part 7, clause 178 (3) Council authorise the General Manager to enter negotiations with Deltacorp Pty Ltd, for the Executive Home construction as per RFT24-01.
5. Authorise the General Manager or their delegate to enter into a contract for the Executive Home Construction, if successful negotiation is achieved.
6. Council notes the reason for proceeding to enter negotiations was because the tenderer submitted the two highest scoring tenders, which were fully conforming, but not providing the desired product that Council intended to achieve with the tender.
7. Authorise the affixing of Council's Common Seal to all relevant documents as required.

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11[DES] GRAVEL WINNING CRUSHING TENDER

17.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that:

1. Council note that tenders have been invited by public notice through RFT 24-04 for Gravel Winning and Crushing in accordance with the Local Government Act 193, Section 55 and a total of six conforming tenders were presented.
2. In accordance with Local Government Act, Section 55 and Local Government (General) Regulation 2005, Part 7, Clause 178 (1), Council accepts the submission from Albury Quarries Pty Ltd, subject to a letter of award being issued.
3. In accordance with Local Government (General) Regulation 2005, Part 7, clause 178 (1A). Council recommends that the four unsuccessful tender nominees are informed in writing.
4. Council authorises the General Manager to enter a contract with the next highest ranked tenderer, Denrith Pty Ltd, in the event of any contractual default.
5. Authorise the affixing of Council's Common Seal to all relevant documents as required.

REVERSION TO OPEN COUNCIL

18.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr R Asmus that Council move out of Committee and revert to an open meeting of the Council, the time being 6.19pm.

19.05.24 **RESOLVED** on the motion of Cr N Smith seconded Cr A Clinton that Council adopt the resolutions made in Closed Committee.

There being no further business, the meeting closed at 6.23pm.

CHAIRPERSON: _____

GENERAL MANAGER: _____