



**JUNEE SHIRE COUNCIL**

**CONFIRMATION OF  
MINUTES  
EXTRAORDINARY MEETING**



**MINUTES OF THE EXTRAORDINARY MEETING OF JUNEE SHIRE COUNCIL  
HELD IN THE COUNCIL CHAMBERS, BELMORE STREET, JUNEE ON TUESDAY,  
17 SEPTEMBER 2024.**

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**PRESENT**

Councillors R Asmus, M Austin, R Callow, A Clinton, D Carter, I Eyding, P Halliburton and M Knight.

**STAFF**

General Manager, Chief Financial Officer, Director Corporate and Community Development, Director Engineering Services and Executive Assistant.

The meeting opened at 4.30pm.

**DECLARATIONS OF INTEREST**

Councillors were invited to disclose any Declarations of Interest related to the items of business in the report.

Councillor D Carter declared a non-pecuniary – significant conflict interest in Item 14 of the General Managers report he is the Chair of the Illabo Showground Land Manager.

Councillor R Asmus declared a non-pecuniary – non significant conflict interest in Item 16 of the Generals Managers report as he rents in Hayes Crescent.

Councillor P Halliburton declared a non-pecuniary – significant conflict interest in Item 16 of the General Managers report as she owns 7 Hayes Crescent.

**GENERAL MANAGER'S REPORT**

The General Manager presented a report which dealt with Items 1 to 17.

**1(GM) METHOD OF VOTING - MAYOR AND DEPUTY MAYOR ELECTION**

**01.09.24** **RESOLVED** *on the motion of Cr P Halliburton seconded Cr A Clinton that the Council determined the method of election of the Mayor and Deputy Mayor's position be by ordinary ballot.*

**2(CFO) ELECTION OF MAYOR**

The Returning Officer, Mr Luke Taberner called for nominations for the position of Mayor.

Two nominations were received: Cr R Callow and Cr P Halliburton. Following an ordinary ballot, Cr R Callow was declared elected as Mayor.

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GENERAL MANAGER: \_\_\_\_\_

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**3(CFO) TERM OF DEPUTY MAYOR**

**02.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that the Deputy Mayor be elected for the same term as the Mayor.

**4(CFO) ELECTION OF DEPUTY MAYOR**

The Returning Officer, Mr Luke Taberner called for nominations for the position of Deputy Mayor.

Two nominations were received: Cr P Halliburton and Cr M Knight. Following an ordinary ballot, Cr M Knight was declared elected as Deputy Mayor.

**5(GM) COUNCILLOR OATH/AFFIRMATION**

**03.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that Council note the requirement for Councillors to have taken the Oath of Office or have made an Affirmation of Office at or before the commencement of the meeting occurred.

**6(CFO) SEATING ARRANGEMENTS**

**04.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr M Austin that the seating order arrangements be as follows:

*Cr M Knight, Spare, Cr I Eyding, Cr R Asmus, Cr M Austin, Cr D Carter, Cr A Clinton, Cr P Halliburton.*

**7(GM) ELECTION OF GOLDENFIELDS WATER COUNTY COUNCIL DELEGATE**

Three nominations were received:

Cr A Clinton nominated to be a delegate, seconded Cr P Halliburton.

Cr D Carter nominated to be a delegate, seconded Cr P Halliburton.

Cr M Knight nominated Cr M Austin to be a delegate, seconded Cr P Halliburton.

Following an ordinary ballot Cr M Austin was declared the Goldenfields Water County Council delegate.

**05.09.24** **RESOLVED** on the motion of Cr D Carter seconded Cr R Asmus that Cr M Austin be elected to be the Junee Shire Council's delegate to the board of Goldenfields Water County Council.

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**8(CFO) ELECTION OF DELEGATES TO COMMITTEES**

**Internal Committee Members** (Note: not designated s.355 Committees of Council.)

Traffic Committee

**06.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr M Austin that Cr P Halliburton be the committee member and Cr A Clinton be the alternate delegate of the Traffic Committee.

Junee Youth Council

**07.09.24** **RESOLVED** on the motion of Cr R Asmus seconded Cr M Knight that Cr R Asmus be the committee member and Cr M Knight be the alternate delegate of the Junee Youth Council.

**External Committee Delegates**

Riverina Murray Regional Emergency Management Committee

**08.09.24** **RESOLVED** on the motion of Cr M Knight seconded Cr D Carter that the General Manager be the delegate to the Riverina Murray Regional Emergency Management Committee.

Junee Sports Committee

**09.09.24** **RESOLVED** on the motion of Cr M Knight seconded Cr R Asmus that Cr M Knight be the delegate and Cr R Asmus be the alternate delegate of the Junee Sports Committee.

Riverina Eastern Regional Organisation of Councils (REROC)

**10.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr D Carter that the Mayor and General Manager be the delegates with the alternate Councillor member being the Deputy Mayor to the Riverina Eastern Regional Organisation of Councils.

Riverina Regional Library

**11.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr D Carter that Cr P Halliburton and the General Manager be the delegates and the Director Community and Corporate Development be the alternate delegate to the Riverina Regional Library.

Riverina Zone Service Level Agreement Committee

**12.09.24** **RESOLVED** on the motion of Cr D Carter seconded Cr P Halliburton that Cr D Carter and the General Manager be the delegates to the Riverina Zone Service Level Agreement Committee.

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Riverina Zone, Rural Fire Service Bushfire Management Committee

**13.09.24** **RESOLVED** on the motion of Cr D Carter seconded Cr R Asmus that Cr D Carter and the Director Engineering Services be the delegates to the Riverina Zone, Rural Fire Service Bushfire Management Committee.

Senior Citizens Week Committee

**14.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr P Halliburton that Cr P Halliburton, Cr M Austin and the General Manager, or his nominated representative, be the delegates to the Senior Citizens Week Committee.

Weeds Committee

**15.09.24** **RESOLVED** on the motion of Cr I Eydling seconded Cr R Asmus that Cr I Eydling be the delegate and Cr R Callow be the alternate delegate to the Weeds Committee.

Local Police Liaison Committee – Junee/Coolamon

**16.09.24** **RESOLVED** on the motion of Cr M Austin seconded Cr R Asmus that the Mayor and General Manager be the delegates to the Local Police Liaison Committee – Junee/Coolamon.

**Nomination to external committee requirements**

Inland Rail Community Consultation Committee Section A2I

**17.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr A Clinton that Cr P Halliburton and the Director Planning and Community Development be the delegates to the Inland Rail Community Consultation Committee Section A2I.

Inland Rail Community Consultation Committee Section I2S

**18.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr P Halliburton that Cr A Clinton and the General Manager be delegates of the Inland Rail Community Consultation Committee Section I2S Committee.

**9[GM] ADOPTION OF MEETING DATES AND TIMES**

**19.09.24** **RESOLVED** on the motion of Cr D Carter seconded Cr M Knight that Council endorse the proposed meeting dates for the period October 2024 to September 2025 with meetings commencing at 4:30pm.

- 15 October 2024
- 19 November 2024
- 17 December 2024

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- 18 February 2025
- 18 March 2025
- 15 April 2025
- 20 May 2025
- 24 June 2025
- 15 July 2025
- 19 August 2025
- 16 September 2025

**10[DCCD] COUNCIL INVESTMENTS AND BANK BALANCES**

**20.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr M Knight that Council notes the Investment Report as of 31 August 2024, including the certification by the Responsible Accounting Officer.

**11[GM] BY-ELECTION JUNEE SHIRE COUNCIL**

**21.09.24** **RESOLVED** on the motion of Cr R Asmus seconded Cr P Halliburton that Council note the NSW Electoral Commission setting the by-election date for the 23 November 2024.

**12[RM] ENTERPRISE RISK MANAGEMENT POLICY**

**22.09.24** **RESOLVED** on the motion of Cr M Knight seconded Cr A Clinton that Council revoke the previous Enterprise Risk Management Policy and Framework and adopt the new Enterprise Risk Management Policy.

**13[CFO] DRAFT 2024 FINANCIAL STATEMENTS**

**23.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that:

1. The Draft Financial Statements for the end of year 2024 be referred to the Audit Office of NSW contract auditor, Crowe Horwath for audit.
2. Council make the two Statements, as attached to this report, in relation to its Annual Financial Reports for the year ended 30 June 2024.
3. The Mayor and Deputy Mayor sign the statements on behalf of Council.
4. Council note that the Draft Financial statements have been endorsed by the Audit Risk & Improvement Committee (ARIC) to be referred to audit.
5. Council delegate authority to the General Manager to authorise the accounts for issue upon receipt of the audit report.

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Councillor D Carter left the meeting at 5.40pm.

**14[DES] ILLABO SHOW SOCIETY REQUEST FOR ASSISTANCE**

**24.09.24** **RESOLVED** on the motion of Cr M Austin seconded Cr M Knight that:

1. Council receive and note the attached letter from the Illabo Showground Land Manager.
2. Council endorses the disposal of two steel walkway assets, photographed in the body of the report, directly to the Illabo Show Society Incorporated in accordance with Councils Low Value Asset Disposal Policy.
3. Council endorses the provision of in-kind assistance to the Illabo Show Society Incorporated to prepare for the 12 October 2024 event.

Councillor D Carter returned to the meeting at 5.42pm.

**15[DES] INLAND RAIL KEMP STREET PEDESTRIAN BRIDGE**

**25.09.24** **RESOLVED** on the motion of Cr P Halliburton seconded Cr R Asmus that:

1. Council receives the notification that Inland Rail intend to return the footbridge asset within the rail corridor to Council at the end of project.
2. Council resolves to reject ownership of the final asset, within the rail corridor, due to the associated risks.
3. Council delegates authority to the General Manager or his delegate to respond in writing to Inland Rail to clarify Councils position on this matter.

**16[DCCD] DEVELOPMENT APPLICATION 2024/32 – 27 HAYES CRESCENT  
(SHED EXTENSION)**

**26.09.24** **RESOLVED** on the motion of Cr M Austin seconded Cr A Clinton that Development Application No. 2024/32 from Mr Trevor Curren for the extension of an existing shed, being located on Lot 14, DP1253453, known as 27 Hayes Crescent, JUNEE be APPROVED for the following reasons:

1. The proposed development is generally consistent with the relevant sections of the Junee Development Control Plan 2021, with the requested variation to controls able to be supported in this instance.
2. The development is generally consistent with the existing character of the locality and is considered to be suitable for the subject site.

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3. *There are minimal impacts anticipated to adjoining properties.*

As required under Section 375A of the Local Government Act, the following is the record of voting for this planning matter.

FOR: Councillors R Asmus, M Austin, R Callow, D Carter, A Clinton, I Eyding,  
P Halliburton and M Knight

AGAINST: Nil

**COMMITTEE REPORTS**

**27.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that the minutes of the Junee Shire Council Audit Risk and Improvement Committee meeting, held on 13 August 2024, be received.

**28.09.24** **RESOLVED** on the motion of Cr A Clinton seconded Cr R Asmus that the minutes of the Junee Shire Council Audit Risk and Improvement Committee meeting, held on 10 September 2024, be received.

**DELEGATES REPORTS**

**29.09.24** **RESOLVED** on the motion of Cr M Knight seconded Cr M Austin that the meeting report prepared by Councillor M Knight from the Innovation Conference held 13 August 2024, be noted.

**CONFIDENTIAL ITEM**

**30.09.24** At 6.08pm, Council **RESOLVED** on the motion of Cr M Austin seconded Cr P Halliburton to go into Closed Committee of the Whole under Section 10A (2):

- (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposed to conduct) business.*

**16[DES] TENDER 24-06 WANTABADGERY ROAD CULVERT UPGRADE**

**31.09.24** **RESOLVED** on the motion of Cr M Knight seconded Cr R Asmus that:

1. Council note that during the Extraordinary Council meeting in August 2024, in accordance with the Local Government (General) Regulation 2021, Part 7, clause 178 (3) Council authorised the General Manager to enter negotiations with Naubro Kerb Pty Ltd for RFT24-06 Wantabadgery Road Culverts for the Design and Construction of one culvert and the design of the second culvert.
2. Council note the evidence of the negotiations with Naubro Kerb Pty Ltd so far and the considerations that relate to this in the body of the report.

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3. *Council endorses the decision to follow the alternative path of using a composite crew comprising of contractors from Councils panel of contracts and Council's culvert crew to deliver the works.*
4. *In accordance with Local Government (General) Regulation 2021, Part 7, clause 178 (1A), Council recommends that Naubro Kerb Pty Ltd are notified of the unsuccessful negotiations in writing.*
5. *Council authorise the affixing of Council's Common Seal to all relevant documents as required.*

**REVERSION TO OPEN COUNCIL**

**32.09.24** **RESOLVED** *on the motion of Cr M Austin seconded Cr R Asmus that Council move out of Committee and revert to an open meeting of the Council, the time being 6.13pm.*

**33.09.24** **RESOLVED** *on the motion of Cr M Austin seconded Cr M Knight that Council adopt the resolutions made in Closed Committee.*

There being no further business, the meeting closed at 6.15pm.

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GENERAL MANAGER: \_\_\_\_\_